

WORKING PLAN OFFICER/DEPUTY CONSERVATOR OF FOREST

Tarai Central Forest Division, Rudrapur

Email:dfotaraiwest@gmail.com

Fax/Phone: 05947-251475

Letter No: 05 /19-1

Date: 03.07.2026

CONTRACTUAL ENGAGEMENT FOR WORKING PLAN ASSOCIATE

Applications are invited from eligible candidates for contractual engagement as Working Plan Associate, under Working Plan Officer Tarai Central Division, Rudrapur for various field survey related activities of Biodiversity and related information. The name of position, essential/desirable qualification, age limit, monthly consolidated emoluments and other terms and conditions are given below:-

Positions: Working Plan Associate for field survey related activities.

Total Number of Positions: 02

Qualification:

M.Sc. in Botany/Zoology/Forestry/Wildlife/Soil Sciences from a recognized University with 1st Division (at least 60% Marks).

Desirable Knowledge and Work Experience:

- a. Good knowledge and skills in computer application (MS-Excel, MS-Word, MS-PowerPoint etc).
- b. Field work experience in the field of forestry research with knowledge and experience in identification of tree, shrubs and herbs in the forest and measurement of inventory parameters of forest vegetation.
- c. Knowledge of GIS specially handling of GPS devices and basic knowledge on Geospatial Technologies.
- d. Physically fit for extensive travel and trek in the mountainous/ plain region.
- e. Research Articles published in a recognized journal.
- f. Preference will be given to candidate with prior experience of Forestry/Wildlife related research and surveys and in Biodiversity related issues.

Upper Age limit:

35 Years as on 01.01.2026. Relaxation in upper age limit for SC/ST/OBC/Women candidates as per Uttarakhand State Government rules.

Duties and Responsibilities:

- a. Field survey and species identification.
- b. Data collection, Data analysis, preparation of reports and relevant deliverables related to various flora/faunal species in concerned Division.
- c. Other additional tasks as assigned by Working Plan Officer.

Fellowship:

Emolument Rs.25000/-per month (fixed) or as revised by Govt. of uttrakhand in future along travelling along with travelling allowance as per Government norms.

Tenure:

The tenure of fellowship is initially for a period of one year. The work of fellow will be evaluated and if found satisfactory, his/her tenure may be extended further. if performance of fellow is not found satisfactory his tenure may be terminated any time without citing any reason.

Mode of Application:

Candidates must submit the application in the format attached along with the following documents.

1. Self attested Copy of certificate of identification.
2. Self attested copies of educational qualifications (Certificates and Marks sheet) from matriculation onwards.
3. Self attested copies of knowledge and work experience certificate, if any.
4. All other relevant supporting documents.

Mode of selection:

Applications received will be scrutinized and shortlisted candidates will be called for interview (either in-person or online) before the selection committee. No TA/DA will be paid for attending the interview in person. The decision of the committee will be final and binding. The committee reserves the right to withdraw/cancel the candidature of one or all selection applications without assigning any reason. The services, which will include biodiversity survey and assessment of the area apart from other services associated with working plan preparation, of selected candidates will be used for the preparation of working plan of Tarai Central Forest Division, Rudrapur. The selected candidates are expected to travel extensively in the forest areas. The application with complete list of documents must be submitted by hand or sent via registered/ speed post to office of Deputy conservator of Tarai West Forest Division, Ramnagar. The concerned information may be downloaded from the website www.forest.uk.gov.in.

Last date for submission of application: 12.07.2026 (By post/by hand/by e-mail)


(Prakash Chandr Arya)

Working Plan Officer/Deputy Conservator of Forest