



AIC STPINEXT INITIATIVES

A Section 8 company incorporated by Software Technology
Parks of India · C/o STPI, Ganga Software Technology
Complex, Sector-29, Noida-201303

No. SNXT/EPD/TECH/COE/EPD/2025-2026/7

Date 13.09.2026

Employment Notice

Incubation Manager

For Electropreneur Park 2.0, a Centre of Entrepreneurship (CoE) in Electronics
System Design and Manufacturing (ESDM).

Location

Delhi

Appointment

3 yrs

Contract, co-terminus with CoE

Vacancy

1

One post

Compensation

₹50k-75k

Per month

Key dates

Published

13.09.2026

Closes on/around

04.10.2026

Application portals

www.stpinext.in

noida.stpi.in

Eligibility age

Below 35 years. Relaxation permissible for deserving candidates.

[Apply online →](#)

Eligibility criteria

Educational qualification and prior experience required for this role.

Essential

Graduate from a recognized university.

Desirable

Post-graduation in management.

5+ years of overall work experience, including at least 3 years in incubation management and the incubation ecosystem — with a demonstrated ability to build and sustain relationships with start-ups, entrepreneurs, mentors, universities, research institutions, industry bodies, chambers of commerce, government, and angel investors.

Key skills

- Working knowledge of every domain and area that makes up the start-up ecosystem
- Understanding of the latest technology and product landscape
- Strong presentation, verbal and written communication skills
- Effective management of internal and external stakeholders
- Demonstrable entrepreneurial experience — as an ecosystem enabler or as a founder
- Working knowledge of Word, Excel, PowerPoint and other productivity tools

Job description

As part of the CoE's core team, the Incubation Manager will run implementation and day-to-day operations, including:

- Managing and running day-to-day operations of the CoE
- Working with the HoC/CEO/COO to design, develop and run CoE activities, and shape vision, strategy and business model
- Executing outreach, scouting, evaluation, selection and onboarding of quality start-ups, with continuous improvement
- Guiding start-ups/incubatees on business modelling, sales, marketing, financing, fundraising, strategy and operations
- Providing high-quality mentoring and advisory support, drawing on ecosystem access and relationships
- Organising demo days, seminars, training workshops and mentoring sessions
- Building the CoE's brand visibility — publishing start-up success stories and shaping brand positioning
- Overseeing intake, scoping, capacity planning and execution for digital marketing and lead generation
- Sharing best practices on audience targeting, database hygiene, digital marketing and channel measurement
- Maintaining clear, frequent communication with marketing and events stakeholders on strategy and performance
- Preparing management reports as required

Compensation

₹50,000 – ₹75,000 /mo

Relaxation permissible as per industry standards for deserving candidates.

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Design reference only — verify all details on the official portal before applying.