

Industry 4.0 Innovation Centre (I4IC)

Accounts Officer

Fixed term contract role at a CPSE-led Hi-Tech Tool Room and Service Bureau in Guwahati, Assam.

Guwahati

Place of posting

1 post

Vacancy

70,000

All-inclusive, per month

Up to 3 years

Contract period

About the Centre

Set up as a Society following the Union Budget 2026-27, Industry 4.0 Innovation Centre will commission and run a Hi-Tech Tool Room and Service Bureau at Guwahati, with a spoke at Barauni, Bihar. It is a shared platform that gives CPSEs, MSMEs, private industries and startups access to Industry 4.0 and frontier technologies, and supports skilling and technology enablement together with industry, academia and national and international agencies.

Who can apply

Education

CA (Inter) or CMA (Inter) pass, with a bachelor's degree in any discipline from a recognised university.

Experience	At least 3 years in maintaining accounts and financial management, counted from the date of passing CA/CMA Intermediate.
Preferred background	Government, PSU, Society, Trust or project-based organisations.
Age limit	Maximum 38 years, reckoned on the last date of receipt of applications.

Terms of engagement

Remuneration	70,000 per month, all inclusive. No increment and no other allowance.
Contract	Fixed term, maximum 3 years from the date of engagement. Either party can end it with 30 days' notice.
Working hours	48 hours per week, in line with regular officers of the Society.
Leave	1 day of casual leave for every completed month of service.
Mediclaim	Up to 5 lakh covering self, spouse and up to 2 dependent children (up to 18 years). The Society reimburses the premium.
Accommodation and travel	Arranged by the officer; no HRA is provided. Official tour travel is reimbursed as per Society policy.
Joining	Immediate. One extension of up to 15 days is possible if requested in advance.

Selection

Applications are scrutinised, then shortlisted candidates are called for a personal interview. Selection is subject to medical fitness.

How to apply

[Download advertisement \(PDF\)](#)

[Download application form / CV format \(PDF\)](#)

Submit your application in hard copy only, with all supporting documents. Self-attest every document.

- Curriculum Vitae in the prescribed format, with a self-attested passport-size photograph
- Proof of date of birth
- Proof of address
- Documents for all educational qualifications, including the Class X pass certificate
- CA (Intermediate) / CMA (Intermediate) pass certificate and marksheets
- Past work experience certificate issued by the employer
- Any other relevant supporting documents

Secretary

Industry 4.0 Innovation Centre
NRL Centre, 122 A, G.S. Road, Christian Basti
Guwahati – 781005, Assam

Incomplete applications and those received after the closing time will be rejected. Bring original documents to the interview. Candidates working in Government or a Government undertaking must produce an original release letter at the time of joining.

Application window

Applications open

17 Oct 2026

from 10:00 hrs

Applications close

6 Nov 2026

up to 23:59 hrs

Questions about the recruitment: recruitment@i4icenter.com