



**Engagement of Sr. Consultants (CMD) purely on contractual basis**

Indira Gandhi National Open University (IGNOU) invites applications from retired personnel for engagement of Sr. Consultants (Full-time) purely on contractual basis in the Construction and Maintenance Division, IGNOU, Maidan Garhi, New Delhi-110068. The educational qualification, experience, other eligibility conditions and remuneration as given below:

| Position                                            | No. of position | Educational Qualification & Experience                                                                                                                                                                                                                                                                                          | Remuneration                                                       |
|-----------------------------------------------------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| Sr. Consultant (Full-Time) – Civil Engineering      | 01              | B.Tech/B.E. in Civil Engineering with extensive experience. Eligibility shall be restricted exclusively to retired officers at the level of Executive Engineer or above from Central/State Government/PSUs/Autonomous Bodies, having substantial expertise in handling civil engineering works and project execution.           | Rs.50,000/- to 70,000/- (to be decided by the Selection committee) |
| Sr. Consultant (Full-Time) – Electrical Engineering | 01              | B.Tech/B.E. in Electrical Engineering with extensive experience. Eligibility shall be restricted exclusively to retired officers at the level of Executive Engineer or above from Central/State Government/PSUs/Autonomous Bodies, having substantial expertise in handling electrical engineering works and project execution. | Rs.50,000/- to 70,000/- (to be decided by the Selection committee) |

**Terms and Conditions:**

01. The term of appointment are initially for a period of six months and further extendable on performance basis. The maximum period of engagement will be of two years or up to attaining the age of 70 years, whichever is earlier from the date of engagement. The services can be discontinued/terminated without assigning any reason thereof.
02. The University reserves the right to restrict the candidate to be called for interview.
03. Merely fulfilling Educational Qualification and Experience does not a person to be called for the interview.
04. No TA/DA will be paid for appearing in the interview.
05. The selected candidates, after engagement as Sr. consultant will not divulge/disclose information pertaining the matters dealt in the University to any other source outside the University.
06. The Intellectual Property Right (IPR) of the data or proceedings shall be the property of the University.
07. During the engagement, consultant shall not act as representative in any case or not give opinion/advice to others in respect of matters delt during the period of his/her assignment.
08. Applications received after the closing date will not be entertained.

**How to apply:**

Application Format can be downloaded from IGNOU website [www.ignou.ac.in](http://www.ignou.ac.in). in under the head “Job”. The complete application along with the testimonials duly self-attested may be sent to the Deputy Registrar, Recruitment Cell, Administration Division, Block-7, Room No.13, IGNOU, Maidan Garhi, New Delhi-110068 on or before **04.09.2026**. The candidate should mention “Application for the engagement of Senior Consultant for CMD, IGNOU” in capital letters on the top of the envelope.

**Registrar (Administration)**

## APPLICATION FORM

Name of the position applied for: **Senior Consultant (CMD)**

Name of the candidate : \_\_\_\_\_

Father's / Husband's name: \_\_\_\_\_

Date of birth : \_\_\_\_\_

Address : \_\_\_\_\_

Mobile number: \_\_\_\_\_

Email ID : \_\_\_\_\_

**RECENT  
PASSPORT  
SIZE  
PHOTOGRAPH**

### **Educational Qualification (please attach self-attested copies of documents)**

| Examination Passed * | Discipline / Specilization / Subjects | Board / University | Year of Passing | Percentage of marks | Division |
|----------------------|---------------------------------------|--------------------|-----------------|---------------------|----------|
|                      |                                       |                    |                 |                     |          |
|                      |                                       |                    |                 |                     |          |
|                      |                                       |                    |                 |                     |          |
|                      |                                       |                    |                 |                     |          |
|                      |                                       |                    |                 |                     |          |

### **Experience starting from previous to present:**

Total experience \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ Days

| Employer's name and address (also indicate whether Central Govt. / State Govt. / PSU / Autonomous bodies / Private Sector (\$)) | Designation | Scale of Pay / Salary per annum | Length of Service |    | Total Experience in years | Nature of work in brief |
|---------------------------------------------------------------------------------------------------------------------------------|-------------|---------------------------------|-------------------|----|---------------------------|-------------------------|
|                                                                                                                                 |             |                                 | From              | To |                           |                         |
|                                                                                                                                 |             |                                 |                   |    |                           |                         |
|                                                                                                                                 |             |                                 |                   |    |                           |                         |
|                                                                                                                                 |             |                                 |                   |    |                           |                         |

\$please attached Vigilance Clearance Certificate, Last Pay Certificate & Experience Certificates, etc.

Continued..2/-

Any other information

I hereby declare that the above information is true to the best of my knowledge and belief, and in case the information is found incorrect at any state, my candidature shall be liable to be cancelled. I understand that my engagement, if engaged for the above position at Administration Division, IGNOU HQ, New Delhi will be purely on contractual in nature and I shall never claim for a regular appointment in the University on the basis of this engagement.

**(Signature of the candidate)**

Date .....

List of Enclosures:

01. \_\_\_\_\_
02. \_\_\_\_\_
03. \_\_\_\_\_
04. \_\_\_\_\_
05. \_\_\_\_\_



INDIRA GANDHI NATIONAL OPEN UNIVERSITY  
Maidan Garhi, New Delhi

**DECLARATION OF VIGILANCE/CRIMINAL PROCEEDINGS**

I, \_\_\_\_\_(Name), having been engaged/appointed as **Senior Consultant (CMD)** in IGNOU do hereby declare that there is no vigilance or criminal proceedings are contemplating against undersigned at the time of joining as Senior Consultant in IGNOU. If any such proceeding found against undersigned IGNOU has full right to terminate my tenure without any notice and will take any legal action against me.

Place:\_\_\_\_\_

Signature

Date:\_\_\_\_\_

Name:\_\_\_\_\_

Designation:\_\_\_\_\_

Department:\_\_\_\_\_

Mobile No: \_\_\_\_\_

