

Rogi Kalyan Samiti
Office of the Member Secretary (RKS)
NAMO Hospital

No.MS/RKS/NH/Appointment/2025/57/1011

Silvassa
Date: 5 / 9 /2026

ADVERTISEMENT

Rogi Kalyan Samiti invites applications from eligible candidates for below mentioned posts to be filled on Short term contract basis under NAMO Hospital, Silvassa. The application should reach the undersigned on or before 18 / 9 /2026

A: Cardiologist:		
1.	Name of the post	Cardiologist
2.	No. of Post	01
3.	Period of contract	Initially for Six months with two days break. The contract may be extended further for another six months upon satisfactory performance and mutual willingness.
4.	Job Location	NAMO Hospital, Silvassa.
5.	Qualification specialized Knowledge Experience required.	DM/DNB in Cardiology
6.	Remuneration.	Rs. 3,00,000/- to Rs. 5,00,000/- (salary will be negotiated as per experience)
7.	Scope of work	• Comprehensive Cardiac Care Service • Perform diagnostic angiography (coronary ± peripheral). • Perform angioplasty (PTCA) with stent placement. • Manage peri-procedural care and complications. • Interpret cath-lab findings and prepare reports. • Provide post-procedure care and follow-up. • Coordinate with Cath Lab, ICU, and Emergency teams. • Ensure protocol compliance, documentation, and patient safety.
8.	Other Terms and Conditions	• The engagement of the Cardiologist will be purely on contract basis. • The Department may terminate the engagement of Cardiologist in case s/he is unable to achieve the assigned works within the time-frame, the work assigned to him is not satisfactory to the Department and/or found lacking in honesty and integrity. • Department shall also reserve the right to terminate the service of Cardiologist at any time giving one month notice without assigning any reason.

B: Nephrologist:		
1.	Name of the post	Nephrologist
2.	No. of Post	01
3.	Period of contract	Initially for Six months with two days break. The contract may be extended further for another six months upon satisfactory performance and mutual willingness.
4.	Job Location	NAMO Hospital, Silvassa.
5.	Qualification specialized Knowledge Experience required.	DM/DNB in Nephrology
6.	Remuneration.	Rs. 3,00,000/- (salary will be negotiated as per experience)
7.	Scope of work	• Diagnose and manage acute & chronic kidney diseases. • Supervise hemodialysis and peritoneal dialysis services. • Manage AKI, CKD, electrolyte and acid–base disorders. • Perform/interpret renal procedures (dialysis access care, kidney biopsy* as per facility). • Provide emergency renal care and ICU consultation. • Prescribe treatment, dialysis plans, and follow-up. • Maintain clinical records and reports. • Coordinate with ICU, Medicine, Surgery, and Transplant teams. • Participate in teaching, audits, and quality programs (teaching hospitals). • Follow ethical standards and hospital protocols.
8.	Other Terms and Conditions	• The engagement of the Nephrologist will be purely on contract basis. • The Department may terminate the engagement of Nephrologist in case s/he is unable to achieve the assigned works within the time-frame, the work assigned to him is not satisfactory to the Department and/or found lacking in honesty and integrity. • Department shall also reserve the right to terminate the service of Nephrologist at any time giving one month notice without assigning any reason.
C: Gastroenterologist:		
1.	Name of the post	Gastroenterologist
2.	No. of Post	01
3.	Period of contract	Initially for Six months with two days break. The contract may be extended further for another six months upon satisfactory performance and mutual willingness.
4.	Job Location	NAMO Hospital, Silvassa.

5.	Qualification specialized Knowledge Experience required.	or DM/DNB in Gastroenterology
6.	Remuneration.	Rs. 3,00,000/- (salary will be negotiated as per experience)
7.	Scope of work	• Diagnose and manage GI, liver, pancreas, and biliary disorders. • Perform endoscopic procedures (UGI endoscopy, colonoscopy, ERCP* as per facility). • Manage GI emergencies (GI bleed, acute hepatitis, pancreatitis). • Interpret endoscopy findings and prepare reports. • Prescribe treatment, follow-up, and dietary advice. • Coordinate with Emergency, ICU, Surgery, and Radiology teams. • Maintain clinical documentation and discharge summaries. • Participate in teaching, audits, and quality programs (teaching hospitals). • Follow patient safety, infection control, and hospital protocols.
8.	Other Terms and Conditions	• The engagement of the Gastroenterologist will be purely on contract basis. • The Department may terminate the engagement of Gastroenterologist in case s/he is unable to achieve the assigned works within the time-frame, the work assigned to him is not satisfactory to the Department and/or found lacking in honesty and integrity. • Department shall also reserve the right to terminate the service of Gastroenterologist at any time giving one month notice without assigning any reason.
D: Senior Bio- Medical Engineer		
1.	Name of the post	Senior Bio- Medical Engineer
2.	No. of Post	01
3.	Period of contract	Initially for Six months with two days break. The contract may be extended further for another six months upon satisfactory performance and mutual willingness.
4.	Job Location	NAMO Hospital, Silvassa.
5.	Qualification specialized Knowledge Experience required.	or 1. B.E. in Bio Medical Engineering from a recognized university / Institute. 2. Minimum 6 years of experience in reputed field
6.	Remuneration.	Rs. 55,000/-
7.	Scope of work	• Overseeing installation, calibration, preventive maintenance, and repairs for a wide range of clinical equipment.

		- Defining technical specifications in tenders. Help in preparing tender documents related to medical equipments, evaluating vendor proposals, and advising management on purchasing new technology. - Ensuring all devices meet safety standards and regulations including conducting safety audits and risk management. - Training medical staff on the safe use of equipment, mentoring junior engineers, and managing relationships with vendors for service contracts. - Maintaining accurate, up-to-date documentation for all assets in the hospital, including inventory, maintenance history, and incident reports. - Providing prompt technical support and troubleshooting for critical equipment in clinical areas like ICU and operation theaters
8.	Other Terms and Conditions	- The engagement of the Senior Bio Medical Engineer will be purely on contract basis. - The Department may terminate the engagement of Senior Bio Medical Engineer in case she/he is unable to achieve the assigned works within the time-frame, the work assigned to him is not satisfactory to the Department and/or found lacking in honesty and integrity. - Department shall also reserve the right to terminate the service of Senior Bio Medical Engineer at any time giving one month notice without assigning any reason.
E: Audiologist:		
1.	Name of the post	Audiologist
2.	No. of Post	01
3.	Period of contract	Initially for Six months with two days break. The contract may be extended further for another six months upon satisfactory performance and mutual willingness.
4.	Job Location	NAMO Hospital, Silvassa.
5.	Qualification specialized Knowledge Experience required. or	1. Bachelor of Science in Audiology and Speech-Language Pathology from a recognized university with five years of experience from a recognized institute OR 1. Master's degree in Audiology Speech-Language and Pathology.
6.	Remuneration.	Rs. 30,000/-
7.	Scope of work	- Conduct hearing assessments (PTA, Speech Audiometry, Tympanometry, OAE, ABR/BERA). - Perform newborn, pediatric, adult, and geriatric hearing screening. - Diagnose hearing disorders and prepare clinical reports.

		• Recommend, fit, and program hearing aids and assistive devices. • Provide auditory rehabilitation, counseling, and tinnitus management. • Coordinate with ENT and clinical teams. • Maintain audiology equipment, records, and quality standards.
8.	Other Terms and Conditions	• The engagement of the Audiologist will be purely on contract basis. • The Department may terminate the engagement of Audiologist in case s/he is unable to achieve the assigned works within the time-frame, the work assigned to him is not satisfactory to the Department and/or found lacking in honesty and integrity. • Department shall also reserve the right to terminate the service of Audiologist at any time giving one month notice without assigning any reason.
F: Operation Manager:		
1.	Name of the post (anticipated)	Operation Manager
2.	No. of Post	01
3.	Period of contract	Initially for Six months with two days break. The contract may be extended further for another six months upon satisfactory performance and mutual willingness.
4.	Job Location	NAMO Hospital, Silvassa.
5.	Qualification specialized Knowledge Experience required.	Master in Health/Hospital Administration/PG Diploma in Health/Hospital administration. Experience in a reputed hospital
6.	Remuneration.	Rs. 50,000/-
7.	Scope of work	• Manage and coordinate day-to-day hospital operations across clinical and non-clinical departments. • Ensure smooth patient flow, admissions, discharges, appointments, billing, and support services. • Monitor hospital performance, productivity, patient satisfaction, and operational KPIs. • Coordinate with doctors, nursing, administration, HR, finance, pharmacy, diagnostics, housekeeping, security, and maintenance teams. • Ensure compliance with hospital policies, statutory requirements, quality standards, and accreditation guidelines. • Manage manpower deployment, departmental coordination, and staff performance. • Oversee facility management, inventory, procurement, vendors, and support services. • Address patient concerns and ensure timely resolution of complaints.

		- Identify operational gaps and implement process improvements to enhance efficiency and reduce costs. - Prepare MIS reports and provide regular operational updates to senior management. - Support implementation of quality improvement, patient safety, infection control, and risk-management initiatives.
8.	Other Terms and Conditions	- The engagement of the Operation Manager will be purely on contract basis. - The Department may terminate the engagement of Operation Manager in case s/he is unable to achieve the assigned works within the time-frame, the work assigned to him is not satisfactory to the Department and/or found lacking in honesty and integrity. - Department shall also reserve the right to terminate the service of Operation Manager at any time giving one month notice without assigning any reason.
G: Floor Manager:		
1.	Name of the post (anticipated)	Floor Manager
2.	No. of Post	01
3.	Period of contract	Initially for Six months with two days break. The contract may be extended further for another six months upon satisfactory performance and mutual willingness.
4.	Job Location	NAMO Hospital, Silvassa.
5.	Qualification specialized Knowledge Experience required. or	Essential: - BDS/BAMS/BHMS/ B. Pharm. - Three years experience of working in a 500 Bedded Hospital. Desirable: Master in Health/Hospital Administration/PG Diploma in Health Hospital Administration
6.	Remuneration.	Rs. 35,000/-
7.	Scope of work	- Oversee daily operations and ensure smooth functioning of the assigned floor. - Coordinate with doctors, nurses, housekeeping, security, maintenance, billing, pharmacy, diagnostics, and other departments. - Monitor patient admissions, transfers, discharges, room/bed allocation, and patient flow. - Ensure timely response to patient and attendant needs and resolve routine complaints. - Monitor cleanliness, hygiene, safety, and overall environment of the floor. - Ensure availability of medicines, consumables, equipment, linen, and other required resources.

		• Monitor staff attendance, discipline, grooming, and service standards. • Ensure compliance with hospital SOPs, quality standards, infection-control practices, and patient-safety protocols. • Identify operational issues and coordinate with relevant departments for quick resolution. • Maintain daily floor reports, incident records, and operational updates. • Conduct regular rounds and identify areas requiring corrective action. • Support emergency situations and ensure proper escalation to the concerned department/head. • Contribute to improving patient experience, service quality, and operational efficiency.
8.	Other Terms and Conditions	• The engagement of the Floor Manager will be purely on contract basis. • The Department may terminate the engagement of Floor Manager in case s/he is unable to achieve the assigned works within the time-frame, the work assigned to him is not satisfactory to the Department and/or found lacking in honesty and integrity. • Department shall also reserve the right to terminate the service of Floor Manager at any time giving one month notice without assigning any reason.

Eligible and desirous candidates may forward their applications in the prescribed format (download from website) to the **Office of the Member Secretary (RKS), NAMO Hospital, Silvassa-396230**, with one set of attested photocopy of educational qualification and experience certificate. Details regarding eligibility, Recruitment rules, Salary details and the prescribed format of application are available on the official website: www.dnh.gov.in

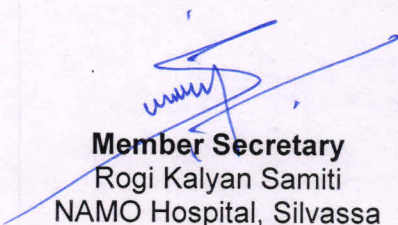
Note:

1. No TA/DA will be paid to the candidates for attending the interview.
2. Application will be summarily rejected if found deviant from the prescribed format and required criteria without assigning any reason
3. The Member Secretary (RKS), NAMO Hospital, Silvassa reserves the right to terminate the selection process without assigning a reason.

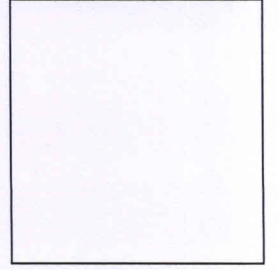
Contact No. **(0260) 2642940**

Website: www.dnh.gov.in

E-mail: silvassarogikalyansamiti@gmail.com


Member Secretary
 Rogi Kalyan Samiti
 NAMO Hospital, Silvassa

APPLICATION FORM
ROGI KALYAN SAMITI
OFFICE OF THE MEMBER SECRETARY
NAMO HOSPITAL
UT OF DADRA & NAGAR HAVELI AND DAMAN & DIU



Name of Post applied for.....

Name of candidate (in block letters)

Father's name:

Address for
communication:.....
.....
.....
.....

Phone No. : Mobile No:

Email Address:

Date of birth:(attested copy of valid Proof should be enclosed)

Age (as on 4 / 9 /2026) Years..... MonthsDays.....

Category : ST/ SC/ OBC / Others (attested copy of valid Proof should be enclosed)

Domicile of D&NH : Yes / No. (attested copy of Domicile Certificate issued by Mamlatdar,
Dadra and Nagar Haveli should be enclosed)

Language Known:

Educational Qualification:

Academic	Name of School/College	Board/ University	Stream/ Special Subject	Year of Passing	Grade/ Percentage
S.S.C					
H.S.C					
Graduation in					
Post Graduation in					
Any other Please specify					

Work Experience:

Sr. No.	Designation	Organization	Duration			Nature of Duties
			From	To	Total Exp.	

I hereby declare that all the statements made by me in the application form and information sheet are true and complete to the best of my knowledge and belief. I also understand that in case, any of my statements is found untrue during any stage of recruitment and thereafter, I shall be disqualified for the post applied for and I shall be liable for any penal action.

Date:

Place:

Signature of candidate

Attested Copies of Relevant Certificate / Documents should be attached along with application Form Incomplete or Unsigned Application will be rejected