

GOVERNMENT OF MEGHALAYA
OFFICE OF THE DEPUTY COMMISSIONER::WEST KHASI HILLS DISTRICT,
NONGSTOIN

No. ND/DSC/761/2017/Pt.IV/43,

Dated Nongstoin, the 28th March, 2025

ADVERTISEMENT

The District Selection Committee, West Khasi Hills District, Nongstoin invites Online Applications from genuine citizens of India (preference will be given to local candidates residing permanently in West Khasi Hills District in which the vacancies occur) who are desirous to apply as per the terms and conditions in the Advertisement for filling up of the following vacancies. Candidates should read the instructions carefully before making any entry or selecting options. Candidates should furnish correct details while filling up the online application form. Mandatory fields are marked with * (asterisk) sign. Interested candidates are requested to visit at <https://westkhasihills.gov.in/>.

***NB:** a). Online application will be received up to **5:00 PM** on the **2nd May, 2025** and no application will be entertained after the closing date.

b). The category break-up of vacancy(s) is as per the Reservation Roster.

SL NO	NAME OF POST	TOTAL VACANCY	CATEGORY BREAK-UP OF VACANCY		PAY LEVEL	EDUCATIONAL QUALIFICATION(s)/ REQUIREMENT
			UR	KHASI/JAINTIA & GARO		
1	Driver	12	1	11	Level - 3	Class VIII Passed. Must possess valid Driving License for light or medium/heavy motor vehicle. Must have fair knowledge of repairing defects.
2	Enumerator	1	-	1	Level - 2	Matriculation/SSLC Passed
3	Gram Sevika	1	-	1	Level - 5	Matriculation/SSLC Passed Preference will be given to candidates passing out of Gram Sevaks/Sevikas, training at UGSTC Upper Shillong, Capsule Training at SIRD, Nongsder, Meghalaya or having Diploma in Rural Development from any recognized Institute.
4	Laboratory Assistant (Chemistry)	1	-	1	Level - 6	HSSLC (Science) with Chemistry as one of the subject.
5	Lower Division Assistant	14	1	13	Level - 5	Secondary School Leaving Certificate or any examination declared equivalent thereto and must have the typing certificate. No one shall be eligible for appointment as Lower Division Assistant if his/her speed in type writing is less than 30 words per minute. Candidates with certificate in computer application will be preferred.
6	Mandal	1	-	1	Level - 3	SSLC Passed or its equivalent

SL NO	NAME OF POST	TOTAL VACANCY	CATEGORY BREAK-UP OF VACANCY		PAY LEVEL	EDUCATIONAL QUALIFICATION(s)/ REQUIREMENT
			UR	KHASI/JAINTIA & GARO		
7	Storekeeper	2	1	1	Level - 5	HSSLC Passed or its equivalent
8	Refrigerator Mechanic	1	-	1	Level - 4	SSLC Passed. (Preferably Male with certificate course in Electrical & Refrigerator Repairing)
9	Soil & Water Conservation Demonstrator (Jr-I)	4	-	4	Level - 4	SSLC Passed or its equivalent examination from the recognize Board of School Education and shall undergo Physical Test prescribed by the Appointing Authority (Preferably Male candidate)
10	Weaving Demonstrator	2	1	1	Level - 5	SSLC Passed with Mathematics and Science with Certificate training in Handloom Weaving.
11	Tracer	1	1	-	Level - 4	SSLC Passed or its equivalent
12	Section Assistant	1	-	1	Level - 4	SSLC Passed or its equivalent
13	Projectionist	1	-	1	Level - 4	SSLC Passed or its equivalent. (Preferably Male with certificate course in Electrical & Cinema Operator)
14	Sericulture Demonstrator	5	1	4	Level - 5	SSLC with Science passed the Certificate Course in Sericulture or person who have passed the training a short term course in Sericulture

***** IMPORTANT:**

- It is mandatory for applicants to have acquired the requisite educational qualification(s) prescribed for the post, as on the last date fixed for submission of applications.
- The date on which an applicant is deemed to have acquired the requisite educational qualification shall be the Date on which the result of the last examination for such qualification/degree is declared by the Universities/ Boards/ Institutions.
- As per Office Memorandum No.PER(AR)71/2024/11, Dated 18.07.2024, in order to expedite the conduct of the examination process, all applicants will be allowed to appear in the examination and that scrutinization of relevant documents shall be taken up after the candidates have cleared the screening test/ written examinations.
- In compliance to Office Memorandum No.PER(AR).25/2022/24, Dated: 24.07.2023, it is mandatory for all candidates applying for all categories of posts to clear a qualifying paper on Knowledge of Local Language (Khasi)

NOTE:

- Age Limit:** 18 – 32 years as on 01.01.2025. Upper age limit is relaxable by 5 (five) years over the age limit in case of SC/ST candidates. The date of birth is as per the Birth Certificate from the Competent

Authority. No upper age limit in respect of candidates who are already in regular Government Service provided that the No Objection Certificate (NOC) through proper channel from the concerned authority, when called for personal interview.

2. **Reservation of vacancy(s):** The reservation of vacancies is as per the existing rules of the Government of Meghalaya including for Person with Disabilities.
3. **Payment:**
 - Applicant may pay the fee of Rs.100.00 (Rs.50.00 for ST/SC) using one of the following modes of payment
 - a). Internet Banking [(SBI/ Other Bank(s)]
 - b). Payment via Debit-cum-ATM Card/ Net Banking
 - For Persons with Physical Disabilities (PWDs) Application fee is exempted subject to furnishing of Disability Certificate to the DSC.
 - The Fee/amount once deposited shall not be refunded or adjusted against any other purpose. Candidates are advised to go through the instructions carefully before making online payments.
 - The DSC will not be responsible for any errors that may arise due to the negligence of the candidates.
4. Government Employees are to produce NOC from the Appointing Authority when called for Personal Interview failing which candidature will be rejected.

INSTRUCTION TO CANDIDATES FOR ONLINE APPLICATIONS

1. Candidates are required to register themselves with District Selection Committee (DSC) through the website <https://megrecruitment.nic.in/rpa/instructions.htm> using valid email ID. The email ID will also be used for future correspondence by the office (DSC), if required. Please see the instructions given in the website carefully before applying and in making payment.
2. A unique application code will be generated for each of the post applied. This application code shall be used for all future correspondence.
3. The candidate has to upload recent coloured passport size photograph in JPG format with white background, along with the signature below as illustrated in the sample photo. The digital size of each file must be less than 50kb.



4. Request for change /correction in any particulars in the Application Form shall not be entertained after submission of application under any circumstances. The DSC, West Khasi Hills District will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application form.
5. No Applications will be received after the due date. In-complete applications are likely to be rejected.
6. Candidates found using unfair/illegal means during the conduct of the recruitment process will be debarred from appearing in examinations conducted by the DSC. If any candidates is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper

means in connection with his/her candidature for selection or obtaining support of candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, will be liable to be debarred permanently from any examination or selection conducted by the DSC.

7. Candidate must appear for the Examination test/interview at his/her own expenses.
8. Selected candidate must be willing to serve in any place of West Khasi Hills District.
9. Canvassing directly or indirectly will disqualify his/her candidature.
10. Candidates are advised to keep track of their application and any notice relating to the examination from the website <https://westkhasihills.gov.in>. D.C's office Notice Board/ SDO (Civil) Sub Division, Mawshynrut regarding Dates of Examination test, issuance of e-Admit Card etc.
11. Candidates are advised to refer to the website & Notice Boards for any updates.
12. No individuals Call Letter(s)/Admit card will not be issued. Candidates are to download the Call letter/ admit card by themselves. In case of any problem faced by the candidates; they may contact the office of the Deputy Commissioner, West Khasi Hills District, Room No. 211 for further course of action, candidates to follow instruction 10 above.

MOBILE PHONES AND OTHER ELECTRONIC GADGET(S) ARE STRICTLY PROHIBITED IN EXAMINATION CENTRE.

**Deputy Commissioner-Cum-Chairman
District Selection Committee,
West Khasi Hills District,
Nongstoin.**

Dated Nongstoin, the 28th March, 2025.

Memo No. ND/DSC/761/2017/Pt.IV/43-A,

Copy to:

1. The Director, Printing & Stationery, Meghalaya, Shillong for favour of immediate publication in the Meghalaya Gazette.
2. The Under Secretary to the Govt. of Meghalaya, Personnel & A.R (B) Department, Shillong for information.
3. The SDO (Civil) Sub Division, Mawshynrut for information with a request to display in your Office Notice Board.
4. All Head of Offices/Department in West Khasi Hills District. They are requested to display the advertisement in their respective Office Notice Board for wide publicity.
5. The Block Development Officer, Nongstoin/ Mawshynrut/ Rambrai/ Ri-Muliang/ Shallang for information and necessary action.
6. The District Public Relations Officer, Nongstoin for information with a request to publish this Advertisement in Leading Local newspaper.
7. The District Informatics Officer, NIC Nongstoin, with a request to upload this notice in the District Portal.
8. The Non-Official Member, DSC, Nongstoin
9. All CSCs in West Khasi Hills District.
10. Office Notice Board.

**Deputy Commissioner-Cum-Chairman
District Selection Committee,
West Khasi Hills District,
Nongstoin
