

**GOVT. OF WEST BENGAL  
OFFICE OF THE DISTRICT CONTROLLER,  
FOOD & SUPPLIES, HOWRAH  
NEW COLLECTORATE BUILDING, 2<sup>ND</sup> FLOOR,  
7, RISHI BANKIM CHANDRA ROAD, HOWRAH-711101**

**Recruitment Notice**

With reference to Order No. 3575-FS/O/Sectt/IT-05/2014(Part-I) dated 08.10.2021; Order No. 3577- FS/O/Sectt/IT-05/2014(Part-I) dated 10.10.2021; Order No. 3576-FNS/24012/4/2021 dated 09.10.2021 of Food & Supplies Department, Government of West Bengal and as per eligibility criteria as laid down in memorandum of Finance department, Government of West Bengal No- 5859-F(Y) dated 22.07.2013 Online applications are invited from eligible candidates having Graduation with Certificate in Computer Application for engagement of 18 (Eighteen) nos of Data Entry Operators and 02 (Two) nos of Computer Operators purely on temporary/contractual basis at different Offices under The District Controller Food & Supplies , Howrah , Food & Supplies Department, Government of West Bengal.

For details application please visit the website :<http://www.howrahzilaparishad.in>

- Closing date for submission of online application : 29th October 2021
- Date of examination : 12th November 2021

**Howrah  
19.10.2021**

**Sd/-  
District Controller,  
Food & Supplies,Howrah**

Government of West Bengal  
Food & Supplies Department  
11A M G Street, Kolkata-700087  
(IT Cell: itcfsdwb@gmail.com)

CP-30

No: 3575 -FS/O/Sectt/IT-05/2014(part-I)

Dated: 08.10.21

ORDER

The Department has decided to engage temporary additional Data Entry Operator for district level offices on contractual hiring basis for ensuring prompt and time bound services related work, Duare Ration, Ration Card Life Cycle Management, Paddy Procurement and other regular establishment work for a period of 6 (six) months w.e.f. 01/11/2021 against monthly consolidated remuneration of Rs. 13,000/-. The basic objective is to relieve the Inspectors for Inspections, enquiry and supervision work, whereas basic and routine works can be performed by DEOs.

The candidates shall be selected as per eligibility criteria as laid down in memorandum of Finance Department No. 5859-F(Y) dated 22/07/2013. DCFS/ DDR shall take prompt action for selection and engagement of the DEOs.

The scale of deployment is one DEO for each office. The office detail is tabled below.

Sl. No.	District	No. of RO office	No. of Inspector office	No. of SCF&S office	For DCF&S /DDR office	Total
A	B	C	D	E	F	G
1	Alipurduar		6	1	1	8
2	Bankura		22	3	1	26
3	Birbhum		19	3	1	23
4	Coochbehar		12	5	1	18
5	Dakshin Dinajpur		8	2	1	11
6	Darjeeling		9	4	1	14
7	Hooghly		18	4	1	23
8	Howrah		14	2	1	17
9	Jalpaiguri		9	2	1	12
10	Jhargram		8	1	1	10
11	Kalimpong		4	1	1	6
13	Malda		15	2	1	18
14	Murshidabad		26	5	1	32
15	Nadia		18	4	1	23
16	North 24 Pgs		22	4	1	27
17	Paschim Bardhaman		8	2	1	11
18	Paschim Medinipur		21	3	1	25
19	Purba Bardhaman		23	3	1	27
20	Purba Medinipur		25	4	1	30
21	Purulia		20	4	1	25



CP-31

Government of West Bengal  
Food & Supplies Department  
11A M G Street, Kolkata-700087  
(itcfsd@gmail.com)

No: 3577-FS/O/Secff/IT-05/2014(part-I)

Dated: 10.10.21

ORDER

In partial modification of 3573-FS/O/ Secff/IT-05/2014(part-I) dated 08.10.21 this is to state that the following table will replace the table of Memo No. 3573-FS/O/ Secff/IT-05/2014(part-I) dated 08.10.21.

DCFSS / DDRs are requested to take necessary action accordingly.

Sl. No.	District	DEO for RO office under DDR	DEO for Inspector office (Block) under DCFS	DEO for Inspector office (Municipality) under DCFS	DEO for ADCFS / SCF&S office under DCFS	DEO for DCF&S /DDR office	Total
A	B	C	D	E	F	G	H
1	Alipurduar		6	1	1	1	9
2	Bankura		22	3	3	1	29
3	Birbhum		19	6	3	1	29
4	Coochbehar		12	6	5	1	24
5	Dakshin Dinajpur		8	2	2	1	13
6	Darjeeling		9	4	4	1	18
7	Hooghly		18	4	4	1	27
8	Howrah		14	1	2	1	18
9	Jalpaiguri		9	4	2	1	16
10	Jhargram		8	1	1	1	11
11	Kalimpong		4	1	1	1	7
12	Malda		15	2	2	1	20
13	Murshidabad		26	8	5	1	40
14	Nadia		18	11	4	1	34
15	North 24 Pgs		22	9	4	1	36
16	Paschim Bardhaman		8	5	2	1	16
17	Paschim Medinipur		21	7	3	1	32
18	Purba Bardhaman		23	6	3	1	33
19	Purba Medinipur		25	5	4	1	35
20	Purulia		20	3	4	1	28
21	South 24 Pgs		29	7	5	1	42
22	Uttar Dinajpur		9	4	2	1	16
23	DDR Kolkata North	13				1	14
24	DDR Kolkata South	10				1	11
25	DDR Hooghly	8				1	9
26	DDR Howrah	6				1	7
27	DDR Barrackpur	15				1	16
28	DDR Asansol	6				1	7
	Grand Total	58	345	100	66	28	597

du 10/10/21  
Joint Secretary

**Government of West Bengal**  
**Food and Supplies Department**  
**11A, Mirza Galib Street, Kolkata – 700087**

No. 3576-FNS/24012/4/2021

Dated: Kolkata, the 09<sup>th</sup> Oct, 2021

**ORDER**

The decentralized procurement of rice by the State Government, which started during the Kharif Marketing Season 1997-98, will continue for the KMS 2021-22. Procurement operations for KMS 2021-22 will run on the strength of the West Bengal Custom Milled Rice (Obligation & Control) Order, 2015 and subsequent amendments thereof. The **comprehensive order** for procurement of paddy and Custom Milled Rice (CMR) as laid down herewith in connection with the procurement for KMS 2021-22, shall be strictly followed by all concerned authorities.

**1. TARGET :**

The State Government has provisionally fixed the target of procurement of **49 Lakh Metric Ton(LMT) of paddy of common variety which will result in 33 LMT Custom Milled Rice** (21 LMT of CMR for Central Pool and 12 LMT of CMR for State Pool) during the Kharif Marketing Season of 2021-22 as per the following break-up:-

<b>Season</b>	<b>Central Pool</b>	<b>State Pool</b>	<b>Total</b>
Kharif	16 LMT	9 LMT	25 LMT
Rabi	5 LMT	3 LMT	8 LMT
<b>Total</b>	<b>21 LMT</b>	<b>12 LMT</b>	<b>33 LMT</b>

This is to mention here that out of the total target of 49 LMT of paddy, 30 LMT is targeted to be procured at the CPCs which will directly operate under the administrative control of the Director, DDP&S of Food and Supplies Department through the respective District Controller, Food & Supplies (DCF&Ss) and 19 LMT paddy is fixed for procurement by the CMR agencies through their own CPCs and empanelled Co-Operative Societies/Self Help Groups/ Farmers Producers Organization.

The agency-wise break-up of the procurement Target is given in the next page.



Sl. No.	State		FCI	Total (State and FCI (LMT))
	Name of the CMR agency/ CPC	Target of paddy to be procured (in LMT)	Target of paddy to be procured (in LMT)	
1.	WBECSC Ltd. (by Societies/ FPO)	10.00	6.00	55.00
2.	WBECSC Ltd. (by Self Help Groups)	2.00		
3.	BENFED	5.00		
4.	CONFED	0.75		
5.	PBAMCL	0.25		
6.	NAFED	0.75		
7.	NCCF	0.25		
8.	CPC	30.00		
<b>TOTAL</b>		<b>49.00</b>	<b>6.00</b>	

These targets shall be subject to revision on periodic review and Department may include new agencies as and when deemed necessary. District wise target of procurement of paddy in State Pool as well as Central Pool by CMR agencies is annexed as **Annexure – I.**

## **2. OPENING OF CENTRALISED PROCUREMENT CENTERS(CPC)/ DIRECT PURCHASE CENTERS(DPC)/ PURCHASE CENTERS:**

- 2.1.** The State Government through Food and Supplies Department will directly purchase paddy from the farmers at the notified CPCs which will operate directly under the administrative control of the Director, DDP&S of Food and Supplies Department through the respective District Controllers (F&S).
- 2.2.** The Department vide no. 2318/Seckt./Food/4P-06/2020 Dt.25-09-2020 and subsequent orders have notified 354 centers as Centralized Paddy Procurement Centers (CPCs). **Those CPCs will continue in KMS 2021-22.** The District Controllers (F&S) in consultation with the DLMC may select additional locations within each block where intensive paddy cultivation is observed to set up additional CPCs. These CPCs will be similar to the CPCs notified earlier vide memo no above in all respect. DPCs may be opened as and when necessary as per the existing guidelines. CPCs will run throughout the procurement season except on Govt. holidays unless otherwise notified by the Food & Supplies Department in the interest of procurement. Purchase of paddy through the Centralized Procurement Centers (CPCs) is the utmost priority of the State Government. The State Government intends to open as much as possible CPCs in the interest of small and marginal farmers.

- 2.3.** The Department has arranged placement of one Purchase Officer (P.O) and one Disbursement Officer (D.O) at each of the CPCs who will be responsible for purchase of paddy directly from the farmers and keeping accounts thereof.
- 2.4.** The CMR Agencies like, WBECSC Ltd. and BENFED will also open the Centralised Procurement Centers (CPC) in suitable locations, with concurrence of the Food & Supplies Department. The locations shall be identified and approved by the DLMC of the respective districts. Necessary manpower (regular/retired), infrastructures and logistics support shall be provided by the CMR Agencies. The retired manpower as selected through the process as per order no. 2701-FS dated 16.08.2021. may be utilized for manning these CPCs in the same manner as the CPCs operated by the DCF&Ss.
- 2.5.** The Co-Operative Societies/Self Help Groups/ Farmers Producers Organisation may also open purchase centers on behalf of any CMR Agencies along with CPCs in a Block. However, no Co-Operative Societies/Self Help Groups/ Farmers Producers Organisation shall be allowed to organize Paddy Purchase Camps within the radius of 03 kilometers from the CPCs and no CMR agency shall organize Paddy Purchase Camps within that area either directly or through cooperative societies etc. In the peak procurement season, however, purchase camps may be organized within the 3 KM radius with the prior and written clearance from DCF&Ss.
- 2.6.** It shall be an obligation of the Co-Operative Societies/Self Help Groups/ Farmers Producers Organisation to purchase paddy also from the farmers who are not their members. In other words, no genuine farmer having a valid registration certificate shall be denied the facilities to sale his paddy in the purchase centers run by the Societies/ SHGs/ FPOs/ FPCs.
- 2.7.** Intensive publicity at Gram Panchayats and village level will be taken up to inform the farmers about Centralised Procurement Centers (CPCs) and camps being organised by CMR Agencies/Co-operative Societies/Sanghas or Mahasanghas of Self Help Groups/ Farmers' Producers Organisations so that farmers are made aware of the procurement operations in their areas well in advance.
- 2.8.** The organizers of camps shall ensure that details (venue and date) of all the camps are informed to the Gram Panchayat in writing at least seven days in advance and adequate miking is done.
- 2.9.** At every such camps and purchase centers, it shall be ensured that a flex is displayed showing the name of the CMR Agency and the name of the Co-operative Societies/Sanghas or Mahasanghas of Self Help Groups/ Farmers' Producers Organisations.



**2.10.** All CMR Agencies shall enter the details of the camps including location and dates in the online paddy procurement module through their login credentials, at least seven days before the starting of camps. It should be kept in mind that the failure of uploading such dates, the system will not allow the Agencies to organize the camps and the Purchase Officers will not be able to login the paddy procurement portal.

**2.11.** In case of any defalcation including non-payment / delayed payment/misappropriation of paddy, appropriate legal steps in these matters will be taken against the procuring Society / CPC officials which includes lodging of FIR against errant officials of the Society / Sanghas or Mahasanghas of SHG/ FPOs/ FPCs/ P.O. or D.O. of CPC/ Rice Miller, recommendation/ drawal of departmental proceedings followed by termination of contract or agreement, as the case may be etc.

**3. REGISTRATION OF FARMERS:** Registration of farmer will be done in the following ways:-

**3.1.** The farmers who are already registered in the portal need not re-register.

**3.2. New farmers may register at any of the CPCs, Office of the Inspectors, F&S Deptt. as well as BSKs located in all Blocks.**

**3.3.** The farmers who are registered in the 'Krishak Bandhu' Scheme need not produce any land documents. They need to produce their EPIC, Aadhaar, photographs(2 copies) and the Bank passbook for registration in the procurement portal.

**3.4.** The 'Krishak Bandhu' farmers who have not registered in earlier KMS, may register at any purchase center of his/her district. They will be required to produce their EPIC, Aadhaar, photograph and the bank passbook.

**3.5.** The farmers who are yet to get themselves registered in the 'Krishak Bandhu' Scheme may produce their land documents with details of ownership or self-declaration with details of cultivated land in **Annexure – II**, along with their EPIC, Aadhaar, photograph and the Bank passbook for registration in the procurement portal.

**3.6.** Farmers may also send their request for registration through Khadyasathi - Annadatri mobile application or from the portal or visit offices of the Block Inspector, F&Ss or BSKs. The registration request of such applications will be processed by the P.O. of the concerned CPCs and the registration certificate will be issued by the P.O. on verification of the necessary required documents like EPIC/ Aadhaar/ Bank Passbook/ land documents etc.

**3.7.** If required, the earlier registered farmers may change their mobile numbers, Bank

account details and land details at any purchase center by showing their original documents through OTP verification of the earlier seeded mobile number.

- 3.8. The sharecroppers, who have no land records in their name, may produce self-declaration with details and ownership of land being tilled by them (as per the prescribed format in **Annexure – III**) along with EPIC, Aadhaar, photograph and bank passbook to register themselves for sale of their produce.

#### **4. QUALITY OF PADDY TO BE PROCURED:**

- 4.1. Paddy of common variety and fair average quality(FAQ) only should be purchased following the norms on uniform specifications issued by the Govt. of India.
- 4.2. In case of any dispute on the quality of paddy, the decision of the three members Committee shall be binding. (**Annexure – IV**)
- 4.3. Each purchase centers shall have a display containing the name, designation and office addresses of the members of the three men's committee on paddy procurement, as stated in point no. 5(ii) above.

#### **5. PURCHASE LIMIT AND PAYMENT TO THE FARMERS:**

- 5.1. The maximum quantity of paddy that a farmer may sell is 45 quintal for the entire KMS 2021-22. The Government may increase or decrease that maximum limit depending upon the requirement of rice in PDS and other schemes.
- 5.2. The farmers can sell paddy at any of the CPCs/Purchase centers of CMR Agencies or both in his district as per their convenience, subject to the maximum limit of 45 Quintals in total in KMS 2021-22.
- 5.3. For the interest of procurement from the small and marginal farmers, one farmer, one registration and one bank account policy will continue as in last KMS.
- 5.4. The payment to the farmers would be made directly to their individual/ joint accounts through NEFT within three working days from the date of purchase.
- 5.5. No payment will be made in the virtual account.



## **6. DUTIES AND RESPONSIBILITIES OF THE PURCHASE OFFICERS(P.O.) AND DISBURSING OFFICERS(D.O.) IN CPCs & OTHER PURCHASE CENTERS:**

- 6.1.** The Purchase Officers shall register the farmers in the online portal ([www.procurement.wbfood.in](http://www.procurement.wbfood.in)) of the F&S Department through their individual login ID and passwords provided by the Department only. The user id and password are confidential and shall be changed at regular interval by mobile OTP authentication.
- 6.2.** The P.O. shall physically verify, preserve and/or upload one signed(by farmer himself) photocopy of the Electoral Photo Identity Card(EPIC) , Aadhaar card of the farmer for verification of identity, Land documents in support of farming(Khatian/self declaration for landless farmers or sharecroppers as per format(**Annexure – II/III**),Bank passbook for payment to the farmers, in the Purchase Center itself and issue the online printed Registration certificate to the farmer, (separate User Manual / Guideline will be provided for this purpose).
- 6.3.** The P.O./D.O. shall prepare the Muster Roll in triplicate and shall obtain the signature/LTI of the farmer on the Muster Roll. The copies of the Muster Roll shall be uploaded on each day in the online module as done in earlier KMS and also submit the copy of the same to the office of the concerned DCF&S/offices of the CMR Agencies on weekly basis.
- 6.4.** The P.O./D.O. shall take utmost care in entering all details like EPIC number, Aadhaaar number, Bank account number and the paddy quantum purchased from a farmer in the portal so that no further rectification needs to be done. EPIC, Aadhaar and Bank Account Passbooks must be verified before procuring paddy from any farmer. In case of any false data entry for which rectification will be required, the P.O./D.O. will be held personally responsible and Departmental Proceedings will be initiated and penal action will be taken as per the law for such wrongdoings.
- 6.5.** If required, registered farmers in the earlier KMS 2019-20 or 2020-21 may update their land, mobile and Bank Account details at any purchase center. However, this updation can only be done through mobile OTP verification only in the existing mobile number already registered in procurement portal.
- 6.6.** Paddy purchased from one Purchase Centers shall be dispatched to the tagged Rice Mills on the same day through system generated Paddy delivery challan in duplicate and signed by Purchase Officer/Disbursing Officer & the Miller or his authorized representative. The Rice Miller shall acknowledge receipt at the CPC/Purchase Center followed by receipt of the same by the Rice Miller through online mode also. In case the printer is not available, the pre-printed challan may be used by mentioning the online challan number in all the copies.



- 6.7. It shall be an obligation of the P.O./D.O.s to bring to the notice of the DCF&S or the designated official of CMR Agency, as the case may be, immediately on any incidences like failure of a Rice Miller to turn up in the Purchase Center for lifting of paddy etc. so that remedial measures may be taken in time.
- 6.8. The P.O./D.O. shall fulfill their obligation and responsibilities in carrying out procurement operation from farmer registration till dispatch and receipt of the procured paddy to the Rice Mill following the Government orders in vogue.

## **7. WORKING DAYS AND TIME OF CPCs:**

For the purpose of smooth and uninterrupted operation, all CPCs in all the procurement districts will remain open in all working days from 9:00 AM to 3:00 PM. The CPCs **shall remain closed on Sundays and holidays under N.I. Act, 1981**. But, during peak period of paddy procurement, the Department may issue order to purchase paddy during Holidays and Sundays in order to prevent distress sale of paddy.

## **8. EMPANELMENT OF RICE MILLS:**

- 8.1. Those Rice mills who have delivered 100% RCMR of KMS 2020-21 within the cut off date of 30<sup>th</sup> September 2021, need not apply. They have to fulfill the condition of submission of valid and prescribed Bank Guarantee for KMS 2021-22.
- 8.2. No rice miller shall be allowed to participate in procurement operations till completion of 100% CMR delivery. Rice millers who have delivered 100% CMR, but after cut-off date will be allowed to participate in KMS 21-22 with prescribed bank guarantee as per clause 9 of this order.
- 8.3. New Rice Mills have to submit their application online along with documents as per order No. 2475-FS dated 8<sup>th</sup> October, 2020. Online application form is available at the link "Rice millers registration" at the Departmental website [www.procurement.wbfood.in](http://www.procurement.wbfood.in).
- 8.4. In case of application by new rice mill, DCFS will conduct a field enquiry including verification of documents with original by himself or through SCFS and place in the DLMC. After the eligibility requirements of rice mill, mill owner and other criteria are fulfilled, the DLMC will recommend the application as per proforma and DCF&S shall forward the same to DDPS.
- 8.5. In case of existing rice mills, whose performance throughout the year has not been found satisfactory including incidents of non-compliance etc., the DLMC shall have the right and responsibility to recommend for non-empanelment or removal



of such Rice Mills from the panel after considering the performance of rice mills in CMR delivery in previous KMS periods and also the other eligibility conditions mentioned in this guidelines.

- 8.6.** At the time of scrutiny Balance sheet of rice mills shall be examined to determine the financial health of the rice mill.
- 8.7.** DDPS shall scrutinise the cases received from DLMC (existing and new) and recommend to the Department.
- 8.8.** Department will examine and dispose of cases for empanelment of rice mills based on eligibility criteria. However, under no circumstances recommendation by DLMC or DDPS shall constitute the right of a rice mill to get empanelled with the department for milling of paddy.
- 8.9.** Husking mill, rice mill running on generator set or diesel engine, chatal mill are not eligible for empanelment.
- 8.10.** Rice mill operated under lease or similar arrangements is not eligible for empanelment.
- 8.11.** Rice mill capable of producing raw rice will be empanelled only after assessing the requirement in PDS.
- 8.12.** Once the mill is approved for the empanelment by the Department, DDPS shall activate its empanelment in the system, subject to submission of
  - a. Bank Guarantee.
  - b. Signing of Agreement

## **9. FURNISHING BANK GUARANTEE BY THE RICE MILLERS:**

- 9.1.** Rice millers shall have to furnish security deposit in the form of Bank Guarantee issued by any Scheduled Commercial bank in India ( excluding foreign schedule bank).
- 9.2.** Bank Guarantee to be furnished by the Rice mills in KMS 2021-22 is prescribed hereunder.

Catagory	Details of Catagories	Bank Guarantee	Bank guarantee for paddy in excess of 500 MT.
A	Empanelled Rice mills who have delivered all RCMR of KMS 2020-21 within 30.09.2021 or who have offered CMR before 30.09.2021 but could not be received due to space constraints	Rs. 16 lakhs	Rs. 1 lakh for each 30 MT paddy
B	Empanelled Rice Mills who have delivered all RCMR of KMS 2020-21 after 30.09.2021 but within 31.10.2021.	Rs. 20 lakhs	
C	Any other Rice Mill including new rice mill	Rs. 25 lakhs	

**9.3.** The District Controller shall cause verification of the genuineness of Bank Guarantee submitted by the miller within 15 days of submission in all cases. The validity period of bank guarantee shall cover the time period of the complete delivery of CMR by the miller.

**9.4.** After verification of the BG of the Rice Millers, the same shall be marked verified by the DCF&S in the portal using his login credential.

#### **10. SIGNING OF AGREEMENT:**

All the empanelled rice mills shall mandatorily sign the bi-partite agreement with concerned DCFs. These empanelled rice mills have to sign tri-partite agreement with other CMR agencies only after signing the bi-partite agreement with concerned DCFs.

#### **11. OTHER OBLIGATIONS ON THE PART OF RICE MILLS:**

**11.1.** The Rice Miller must obey all the conditions mentioned in the Bi-Partite or Tri-Partite Agreement, as the case may be.

**11.2.** The Rice miller at the time of empanelment shall submit the copy of audited balance sheet for the Financial Year 20-21 which shall be verified to determine the financial health of rice mill.

**11.3.** The Rice miller at the time of empanelment shall also submit the declaration stating that, Rice mill is not declared as NPA by any Bank /Financial Institution



and no such proceedings under declaration NPA are pending against that Rice Mill.

#### **11.4. Responsibility to maintain Stock and Stock Register:**

##### **11.4.1. Of The Rice Miller (who are not engaged in private milling):**

- i. The Rice Miller (who are engaged in private milling also) shall have to maintain the stock of the Govt. paddy (in bags of uniform weight stacked up in a countable position and in bulk) and its resultant rice (in bags of uniform weight stacked up in a countable position and in bulk) in a well demarcated place.
- ii. He shall maintain books of accounts for the stock of paddy and rice and shall keep it updated on daily basis.
- iii. The rice miller shall produce books of accounts of paddy and rice to the Inspecting Officials.
- iv. Non-compliance in manner of storage and maintenance of stock register and penalties:
  - a) In case the stock of paddy and/or rice are not properly stacked,
  - b) In case the stock registers of paddy and/or rice are not properly maintained and identified,
- v. If any of the above violation is found, the rice miller shall be liable for a penalty of a minimum of Rs. 1 lakh for each violation.
- vi. In case the stock of paddy and / or rice found short, the rice miller shall be deemed to have contravened Clause 21 (e) of CMR Control order 2015 or as amended from time to time. The cost of paddy and /or rice shall be calculated as provided in the "Explanation" to the Clause 21 of the CMR control Order.

##### **11.4.2. Of The Rice Miller (who are engaged in private milling also):**

- i. The Rice Miller (who are engaged in private milling also) shall have to maintain the stock of the Govt. paddy (in bags of uniform weight stacked up in a countable position and in bulk) and its resultant rice (in bags of uniform weight stacked up in a countable position and in bulk) separately in a well demarcated place in such a manner that the private and Govt. stock are well identifiable at all time.
- ii. The miller shall maintain the stock of paddy privately purchased by him, if any, in a separate place as far as possible.
- iii. He shall maintain separate books of accounts for this Govt. and private stock of paddy and rice and shall keep it updated on daily basis.
- iv. The rice miller shall produce books of accounts of both these kinds of paddy and rice to the Inspecting Officials.
- v. Non-compliance in manner of storage and maintenance of stock register and penalties:

- a) In case the Govt. stock of paddy and/or rice are not properly and separately stacked and identified,
  - b) In case the stock registers of both the Govt. stock of paddy and/or rice are not properly and separately maintained and identified,
- vi. If any of the above violation is found, the rice miller shall be liable for a penalty of a minimum of Rs. 2 lakh for each violation.

11.4.3. In case the Govt. stock of paddy and / or rice are identifiable and found short, the rice miller shall be deemed to have contravened Clause 21 (e) of CMR Control order 2015 or as amended from time to time. The cost of paddy and /or rice shall be calculated as provided in the "Explanation" to the Clause 21 of the CMR control Order.

11.4.4. In case the Govt. stock of paddy and / or rice are not properly stocked and/or not marked and identified, then the entire Govt. stock of paddy and / or rice as should have been present in the custody and premises of the Rice mills concerned shall be deemed as short and which shall be deemed to be a contravention of the Clause 21 (e) of CMR Control order 2015 or as amended from time to time

**11.5.** The Miller shall facilitate physical verification of stocks and books by the Food and Supplies Department or any authorized officer of the Government of West Bengal/GOI/ concerned CMR Agencies, at any point of time.

**11.6.** If a mill owned by a previously declared defaulter miller is transferred either through sale/lease or any other mode to any other person/miller, then such other person/miller shall also be considered to be defaulter until all the dues of the agency of which such miller was defaulter.

**11.7.** If the premises of a defaulter miller is sold by a Bank/financial institution by way of open auction, or otherwise disposed of by such Bank/financial institution, either by adoption of proceedings under the SARFAESI Act or other applicable law after the date of issue of this policy, the purchaser of such premises and the premises itself shall be treated as defaulter.

**11.8.** All Rice Mills will be required to install blending machine for fortification of rice within 31<sup>st</sup> January, 2022.

## **12. ALLOCATION OF PADDY TO RICE MILLS:**

- 12.1.** Paddy shall be given to the rice miller only after the
- A. rice mill has been empanelled and activated in the system,
  - B. Requisite bank guarantee has been submitted and



C. Bi-partite/Tri-partite agreement has been signed by the rice mill.

- 12.2. Allocation of a mill and Allocation of paddy is at the sole discretion of F&S Department, a miller cannot claim this as a matter of right. Tagging of rice mills and Paddy allotment to rice mills should be based on their tonnage capacity, performance of rice mills in terms of timely CMR delivery and compliance with procurement guidelines.
- 12.3. Notional paddy allocation policy based on milling capacity is stated below. However, It is made clear that no rice mill shall have any right to claim extra paddy on the ground that s installed capacity is higher than any other rice mill, or for any other reason whatsoever.
- 12.4. Rice mill shall make an offer of CMR delivery NOT later than 30 days of receipt of paddy. Rice Mill which fails to deliver CMR within 60 days from the date of receipt of the paddy will be treated as defaulter rice mill. Alert will be sent to defaulter rice mills and paddy allotment to such defaulter rice mills to be closely monitored by the DCFS. If the rice mill fails to deliver rice even within 90 days from the date of receipt of paddy, no paddy allotment should be done to that rice mill till the delivery of CMR.
- 12.5. In the event of any breach of terms & conditions of the agreement and or any violation of the provisions as contained in the said Control Order, the miller shall attract penal action as per provision of Indian Penal Code and the E. C. Act, 1955.

### 13. OBLIGATIONS OF CMR AGENCIES:

- 13.1. CMR Agencies shall be responsible for procurement of required quantum of paddy from farmers at MSP either directly or through CPCs/PACS/PAMS/SHG/FPO/FPCs as per paddy procurement calendar as annexed (**Annexure – I**) in order to give maximum relief to the small and marginal farmers and to avoid any distress sale of paddy.
- 13.2. In the beginning of the KMS, Tri-Partite Agreement should be signed by CMR Agencies with empanelled rice mills and selected Co-Operative Societies/Self Help Groups/ Farmers Producers Organisation/Companies. However, one Co-Operative Societies/Self Help Groups/ Farmers Producers Organisation shall not be engaged by more than one CMR Agency. Declaration to that effect shall be taken from the Co-Operative Societies/Self Help Groups/ Farmers Producers Organisation.



- 13.3.** The CMR Agencies shall ensure the payments to the farmers within three working days through NEFT, after observing necessary formalities, using the procurement portal of the Department, itself.
- 13.4.** CMR Agencies shall intimate the names of authorized district representatives of the agencies with their contact numbers to the District Controllers of F&S Department, District Magistrates, Director DDP&S and to the F&S Department.
- 13.5.** It shall be obligatory on the part of CMR agencies to notify the camp details in the paddy procurement module at least seven day in advance. It is also obligatory on the part of the Agencies to fix the paddy procurement target for the districts as well as Co-Operative Societies/Self Help Groups/ Farmers Producers Organisation through online module.
- 13.6.** The agencies shall also display proper hoardings/banners at and around all procurement centers and ensure wide publicity to the effect that farmers may sell FAQ paddy not below MSP and incentive(in case of CPCs) of paddy. If it is subsequently found that any quantity of paddy has been purchased by a CMR agency without undertaking any publicity measure or without intimating DCF&S and the district administration, then such quantity of paddy shall be considered to have not been purchased at all and shall be treated accordingly.
- 13.7.** While procuring paddy, the Purchase Officers of the CMR Agencies shall also prepare three (3) copies of Muster Rolls as per prescribed format.
- 13.8.** CMR Agencies shall entrust custom milling of paddy only to those rice millers who have been selected by them as supporting agents. Delivery of paddy shall be made by the Purchase Officers only to the representatives of the tagged rice millers duly authorized in this behalf with due acknowledgement in the system generated Paddy Challans.
- 13.9.** CMR Agencies shall be responsible for periodical verification of paddy as will be purchased by Co-Operative Societies/Sanghas or Mahasanghas of Self Help Groups/ Farmers Producers Organisation/ Companies from time to time and delivery thereof to the supporting rice mills for custom milling of paddy. CMR Agencies will also ensure verification of stocks of paddy delivered to supporting rice mills, quantum of paddy milled, quantum of CMR produced, quantum of paddy yet to be milled, quantum of CMR delivered and quantum of CMR ready for delivery at least once in a fortnight and shall furnish rice mill wise fortnightly status report to the concerned District Controller, Food & Supplies and to the Director, DDP&S as per format as annexed (**Annexure – V**).
- 13.10.** The CMR Agencies shall ensure that equipment like Mini Grader, Moisture Meter, Analysis Kit and Weighing Scale are available at each of the procurement centers including CPCs run by them.



**13.11.** CMR agencies shall also ensure online data entry of paddy purchase being made on regular basis in the Department portal. Availability of a desktop/laptop or Tab must be ensured along with high-speed internet connectivity for linking end to end procedure of purchase and delivery of paddy, daily reporting and complete reconciliation.

**13.12.** In case of default of receipt of CMR, the loss has to be borne by the concerned CMR Agencies which would fail to recover rice from the rice millers. Notification in this regard issued for KMS 2019-20, shall be followed in this KMS also. **(Annexure – VI)** However, appeal may be made before the committee constituted headed by the Chief Secretary, Government of West Bengal vide Notification issued on 26.09.18 **(Annexure – VII)**.

**13.13.** CMR agencies shall have to furnish the information/documents as required at the time of submission of claims for payment against delivery of CMR as per the online procedure and as directed by the Director of Finance. It will be mandatory for the CMR Agencies to ensure submission of bills by the PACS/Co-operatives/Sanghas or Mahasanghas of SHGs to the Dte. Of Finance through online payment module, after due verification. The online submission of Bills of the Rice Mills on account of milling charges/ transportation etc. shall also be ensured following due procedures. The CMR agencies may submit their claim on account of paddy purchased and administrative charges, irrespective of submission of Bills by the Rice Millers. However, the payment of administrative charges will be released only after complete reconciliation of paddy purchased in the whole KMS.

#### **14. SELECTION OF CO-OPERATIVE SOCIETIES:**

**14.1.** For engagement in procurement process, the Co-operative Societies are to be approved by the concerned District Level Monitoring Committee (DLMC) on the basis of recommendation of the three men's committee comprising ADM(Food), DCF&S and Deputy Registers of Cooperative Societies/Assistant Registers of Cooperative Societies/ (DRCS/ ARCS). Concerned DRCS/ ARCS may recommend the names of the financially solvent and suitable Co-operative Societies after considering the following parameters:

- i. At least three permanent staffs,
- ii. No of the member farmers' of the Society,
- iii. Society should have incurred profit in any three of last five financial years,
- iv. Last three years audit report,
- v. Whether any FIR lodged against existing employees regarding financial matters of the Society,
- vi. Infrastructure facilities like godowns etc.,
- vii. Having any other economic activities (other than paddy procurement),

- viii. Declaration from the Society on having no virtual account of the members,
- ix. Having GSTN/ PAN no.

**14.2.** While recommending the names of Cooperative Societies for working under any CMR Agencies namely WBECSC Ltd, BENFED, CONFED, NAFED, NCCF and PBAMCL, the three Men's Committee may look into their eligibility criterion on the prescribed parameters besides others as deemed necessary and shall recommend the Societies in eight point proforma as mentioned in the G.O. vide No. 2350-FS Dt. 25.09.20. **(Annexure – VIII)**

**14.3.** Apart from the initial recommendation, time to time/periodical supervision and monitoring along with their periodic audit are to be done by the DRCS/ ARCS in the Districts/Sub-divisions so that the Cooperative Societies are prevented from making any fraudulent transactions throughout the procurement season. Stringent action against the erring Cooperative Societies are to be taken so that such Societies may be blacklisted by the DLMC to prevent them from participation in procurement activities in future KMSs.

**15. SELECTION OF MAHASANGHA/ SANGHAS OF SHGs / FARMERS PRODUCER ORGANISATIONS(FPOs)/ FARMERS PRODUCER COMPANIES(FPCs):**

**15.1.** As in case of the FPO/FPCs, the Mahasangha/ Sangha of SHGs also needs to be approved by the concerned District Level Monitoring Committee (DLMC) on the basis of recommendation of the committee comprising ADM(Food), DCF&S and concerned Project Director, District Rural Development Cell (DRDC) and Deputy Director, Agriculture after due enquiry and report in prescribed format as mentioned in the G.O. No. 2350-FS dated 25.09.20. **(Annexure – VIII).**

**15.2.** It should have valid Trade License, PAN card, Bank Account and other required documents as and when asked by the Government.

**15.3.** While recommending the names of the SHGs/ Sanghas/ FPOs/ FPCs, the PD, DRDC or the Deputy Director of Agriculture shall also verify the past credentials of the concerned SHGs/ FPOs/ FPCs in paddy purchase operation, if any and recommend the names of the SHGs on approval of the concerned Department, only.



## **16.GODOWN OPERATIONS:**

- 16.1.** DCF&Ss shall make an extensive planning for full capacity utilization of own godowns, PEG godowns and SWC godowns in that order of priority. CWC and private godowns should be hired only in case of exigencies and for the minimum period as required. The DCF&Ss are also authorized to hire CWC and SWC godowns at CWC and SWC rates respectively only after getting approval by the F&S Deptt.
- 16.2.** In this regard the provisions in terms of existing GO No. 2713-FS/P/Sectt/GE&EM/4M-46/2015 dated: 29.08.2017. shall be followed. **(Annexure – IX)**
- 16.3.** No godown shall be hired for a period beyond 30.09.2022.
- 16.4.** The DCF&Ss shall take utmost care to de-hire these private godowns, SWC hired private godowns and CWC godowns even before the normal validity if the stock is lifted.
- 16.5.** The private godowns hired for the storage of procured rice during KMS 2020-21 may be retained beyond 30.09.2021 with the approval of Director, DDP&S and with the concurrence of MD, WBSWC for utilization during KMS 2021-22 provided disposal of procured stock of rice could not be made within 30.09.2021.

## **17. INSPECTION & QUALITY CONTROL:**

### **17.1. Responsibilities of the Quality Control Inspectors:**

- 17.1.1. Quality Control trained Inspectorate staff posted at the State Government Owned/ Hired godowns shall perform the periodical quality checking of the CMR delivered and stored in the godowns. These Quality Control Inspectors shall be responsible for accepting any stock inferior to prescribed specification.
- 17.1.2. The Quality Control trained Inspector shall perform the quality control tests and ensure that the CMR received from the rice mills is of such quality that under normal storage and preservation norms, the stock of rice will not deteriorate till the delivery.
- 17.1.3. The Quality Control trained Inspector shall perform periodic quality control tests so as to check that proper storage and preservation norms are followed by the godown Inspector In-charges and handling cum preservation contractor and the quality is checked intermittently.
- 17.1.4. Director of I&QC shall also arrange for time to time checking at various State Government Owned/Hired godowns for cross-checking over quality of procured CMR by sending QC team from F&S HQ in every alternative month.

## 17.2. Responsibilities of the Inspectors in charge of the Godowns :

- 17.2.1. The godown Inspector incharge shall take all measures such as fumigation, pest control, cleaning and house keeping in terms of G.O. No. 2603-FS dated 24.06.2019 to ensure that the quality of the stock does not deteriorate during the entire period of the storage of the foodgrains.
- 17.2.2. Under no circumstances, FIFO rule shall be violated. However, in the matter of foodgrains stored in HDPE/PP bags, the delivery shall be scheduled in consultation with the DCF&Ss in writing.

## 17.3. Responsibilities of SCF&Ss/ DCF&Ss:

- 17.3.1. The DCF&Ss and SCF&Ss shall ensure that the godown incharges are performing their duties regarding maintenance of stocks and quality control measures as per the provisions of relevant guidelines and shall make period visits to the godowns.
- 17.3.2. The G.O. no. 820-FS dated 12.05.2018. may be referred for further details.
- 17.4. Director of Inspection and Quality Control will place requisition of fund for procurement of material, equipment etc. as required by the Directorate in connection with quality control of the procured stock in the GFDs to the Director of Finance through F&S Department.
- 17.5. For any dispute on accepting any stock at FCI depot, the procedure for appeal against the rejection of rice lots by FCI during acceptance of custom milled rice will be followed as detailed in the GoI letter no. 39-5/2013-S&I dated 23<sup>rd</sup> March'2015. (**Annexure – X**)
- 17.6. As per G.O. vide no. 4313-FS/Sectt/Food/4P-16/2016(Pt.) Dt. 13-11-2019, (**Annexure – XI**), DCF&S(s) will form a Three Men Committee for inspection of quality of stocks of CMR which have been brought to the godowns but has been rejected on quality grounds. The Committee after necessary checking shall take decision in this matter and the decision of the Committee shall be final.

## **18. GUNNY BAGS:**

- 18.1. CMR will be received in new gunny bags, each with 50 Kg. capacity only having prescribed specification in respect of size and weight, supplied by the WBECSC Ltd. on behalf of the Department. The CMR shall be packed and sealed in the **gunny bags** only as stipulated by Govt. of India vide No.15 (8)/2006-PY.III dated 08.08.2006. Considering the short supply of new gunny bags, the Govt. of India



has permitted use of HDPE/PP bags as done in KMS 2019-20 and 2020-21, during COVID pandemic. As regards **colour coding** of rice bags to facilitate identification of crop year of stock, Govt. of India's instruction vide No.15-35/2020-Py.III (E. file 373783) Dated 29.04.2021(**Annexure – XII**) shall be strictly followed.

- 18.2.** The WBECSC Ltd. will procure the gunny bags from the Office of the Jute Commissioner, receive, handle and stack it in the designated godowns of the districts.
- 18.3.** Due to short supply of new gunny bags, HDPE/PP bags will also be utilized in this KMS 2021-22. The WBECSC Ltd. will also receive, handle and stack it in the designated godowns of the districts.
- 18.4.** The Rice Millers will lift the gunny bags/ HDPE/PP bags from those designated godowns for further use.

#### **19.DELIVERY OF RESULTANT CMR:**

- 19.1.** The paddy so procured shall be custom milled by the selected rice millers following terms and conditions of the Bipartite/Tripartite contractual agreements with the DCF&S and CMR agencies, Co-Operative Societies/Sanghas and Mahasangha of SHGs/FPOs/FPCs and the resultant custom milled rice (RCMR) shall be delivered @ 68% out turn ratio in case of par boiled rice and 67% in case of raw rice, to the assigned godowns, as and when ordered.
- 19.2.** The Rice Mills shall custom mill the paddy supplied to them from CPCs/ purchase centers and the CMR offered shall be resultant from that paddy only. Any switching of the paddy so supplied by Govt. Agencies or delivery of rice which is not the resultant CMR from the paddy so supplied shall be a serious violation of clause 21 of the CMR Control Order, 2015 and as amended from time to time.
- 19.3.** The CMR offered for delivery by the Rice Millers must conform to norms, standards of uniform specification of parboiled rice & raw rice as prescribed by the Government of India for KMS 2021-22 as well the Departmental order vide no. No. 2603-FS dt. 24.06.19. and subsequent orders thereof as in (**Annexure – XIII**), respectively.
- 19.4.** On receiving the offer of RCMR, the DCF&S from where the paddy was procured will issue the Rice Receipt Order(R.R.O.) online on the offer submitted by the CMR Agencies / Rice Mills.

- 19.5.** The Rice Mill will make delivery of RCMR against the R.R.O. to the assigned godown.
- 19.6.** The Rice Mills/ CMR Agencies shall submit the offer of RCMR through online module to the DCF&S concerned from where the paddy was procured only when the RCMR is actually ready for delivery. Any false offer or delay in delivery after issuance of RRO by DCF&Ss shall be a violation of clause 21 of the CMR Control Order, 2015 or as amended from time to time. Any delay of delivery, of more than 15 days after issuance of RRO shall attract a penalty on the Rice Mill on the Rice Mill @ Rs. 10 per MT per day of delay beyond 15 days.
- 19.7.** If the CMR is not delivered within 90 days from the date of receipt of paddy against which the RRO has been issued by the DCF&Ss shall be treated as default and action will be taken as mentioned below.
- 19.8.** The Rice Miller shall be bound to deliver the CMR produced against paddy received by them and in the event of failure to deliver the rice to FCI/State Govt. Godown even after 15(fifteen) days of issuance of R.R.O.s by the DCF&S, the Rice Miller shall have to pay the acquisition cost of paddy (MSP + Market Fee + Transportation Charge) alongwith interest @ 10.50 % per annum/as applicable from 18th day the DCF&S issued the concerned R.R.O.s till the time he clears the due. In case any dispute arises the matter shall be referred to the Arbitrator.
- 19.9.** After completion of the entire supply / delivery against the R.R.O., the consolidated e-signed WQSC will be generated online vide order no. 142-SS dated 07.04.2016 read with order no. 2516-FNS/24022/2/20-PROC SEC dated 08.10.2020. and subsequent orders.
- 19.10.** The transportation of the CMR shall be the responsibility of the Miller and the transportation charges will be reimbursed as per Government guidelines.
- 19.11.** The Director, DDP&S/DCF&S in the interest of PDS may direct delivery of CMR to any godown within the district or to any godown of other district. The Rice Millers will be provided with transportation charges as determined by the Government.

## **20. PAYMENT TO RICE MILLERS:**

- 20.1.** The Rice Mill will be entitled to have payment for milling charges for custom milling of the paddy and reimbursement of all other incidentals expenses like Mandi Labour Charges, Driage (only for raw rice), Transportation charges, gunny bags usage charges for packing of procured paddy as per the Cost Sheet for KMS 2021-2022 and subsequent orders of the Govt. of West Bengal in this regard.



**20.2.** For the payment / reimbursement of above items, the Rice Millers have to submit their claims online through the portal. Detailed guidelines for the same has been issued separately.

## **21. CONTINGENT EXPENDITURES:**

### **21.1. Hiring and repairing of vehicle:**

- 21.1.1.** D.C. (F&S) of the procurement districts are authorized to hire two vehicles, in connection with procurement for KMS 2021-22 if there is no Govt. vehicle and one vehicle if there is one Govt. vehicle at their disposal. The hiring charges including cost of P.O.L. will be limited to Rs. 42,000/- per month per vehicle for procurement districts under DCF&Ss.
- 21.1.2.** ADCF&S, Arambag and the SCF&Ss of all procurement Districts are also authorized to hire one vehicle each with the approval of DCF&Ss concerned subject to a maximum expenditure of Rs. 36,000/- per month provided that they have no Government vehicle under their disposal.
- 21.1.3.** Director of DDP&S may hire five vehicles by following norms for the supervision of procurement operation for KMS 2021-22 with maximum monthly hiring charges including cost of P.O.L. etc. of Rs. 47,000/-.
- 21.1.4.** Regional Deputy Directors, F&S, if posted are also authorized hire one vehicle each with the approval of DDP&S subject to a maximum expenditure of Rs. 40,000/- per month provided that they have no Government vehicle under their disposal.
- 21.1.5.** Vehicle should be hired within the purview of Rules and Orders in force and at the rates approved by the Transport Department upto 30<sup>th</sup> September'2022.
- 21.1.6.** Fund will be placed by the Director of Finance out of Procurement Contingency Fund.
- 21.1.7.** In riverine areas, especially in 24 PGNS (N) and 24 PGNS (S) districts, motorboats may be hired as per prevailing Govt. rates in order to monitor paddy procurement in the remote areas subject to a maximum expenditure of Rs. 45,000/- per month for a maximum period of three months. Funds are to be disbursed by the Director, Dte. Of Finance after submission of bills of such hiring as per existing Govt. Order No. 4818-FS dated 11.12.2019.
- 21.1.8.** In case of departmental vehicles remaining out of order for want of fund from normal budget allocation, the concerned DCF&S may place requisition of fund as per usual procedure for repair of such vehicles to the Director, DDP&S who may send the same to the F&S Department for release of funds. In the event of completion of repair of departmental vehicles, the DC (F&S) or concerned officer shall forthwith release the hired vehicles.

## **21.2. Engagement of Computer Operators:**

- 21.2.1.** All DCF&S(s), SCF&S(s) and ADCF&S, Arambagh may engage one computer operator for each office under the administrative control of Director, DDP&S for a period from 1<sup>st</sup> October, 2021 to 30<sup>th</sup> September, 2022.
- 21.2.2.** The Director, DDP&S, the Director of Finance and Procurement Cell may engage two computer operators for the purpose of compilation of data etc. for a period upto 30.09.2022 or until placement of regular computer operator whichever is earlier. Director of Finance will make payment to such computer operators on receipt of requisition from the Director, DDP&S.

## **21.3. Contingency Fund (for KMS 2021-22):**

- 21.3.1.** A contingency advance at the rate of Rs. 2,00,000/- for major procurement districts (viz. Purba Bardhaman, Birbhum, Bankura, Hooghly, Murshidabad, Malda, 24 Pgns(North), 24 Pgns (South), PurbaMedinipur and PaschimMedinipur) and Rs. 1,00,000/- for other districts will be placed direct with D.C.F&S by the Director of Finance. After incurring expenditure as per existing rules upto 80% of the said advance the D.C. F&Ss shall submit an 'on account claim' directly to the Director of Finance for replenishment of the fund along with a detailed utilization report. Similar process will be followed in respect of subsequent advance. Unutilized amount lying with D.C. F&S at the end of KMS 2018-19/2019-20/2020-21 will be adjusted against the advance given by the Director of Finance for the current KMS. The approved list of items as may be purchased for procurement operation is given in (**Annexure – XIV**).
- 21.3.2.** Furthermore, a contingency advance at the rate of Rs. 25000/- for each CPC will be placed directly with D.C. F&S by the Director of Finance against earlier utilization certificates.

## **22. DISTRICT LEVEL MONITORING COMMITTEE (DLMC):**

District Level Monitoring Committee (DLMC) will discharge their function as defined in clause 11 of the WBCMR (Obligation & Control) Order'2015. The Sabhadhipati, Zilla Parishad, All M.L.A. (s) of the district may join as special invitees in the meetings of the said Committee.

Monthly meeting as envisaged in the CMR Control Order, 2015 shall invariably be held to discuss various issues related with the procurement process to ensure smooth procurement operation.



### 23. ARBITRATION CLAUSE:

In the event of any dispute or difference between parties relating to interpretation of the Agreement and/or payment under the said agreement, the same shall be referred to adjudication to a sole Arbitrator to be appointed by the Secretary to the Government of West Bengal, Food & Supplies Department and the decision of the said Arbitrator shall be binding on the parties and would be final and conclusive. Such arbitration shall be held at Kolkata, West Bengal.



Secretary in the Food & Supplies Department

No. 3576-FNS/1(26)

Dated: Kolkata, the 09<sup>th</sup> Oct, 2021

1. The Additional Chief Secretary, Finance Department, Govt. of West Bengal.
2. The Additional Chief Secretary, Co-operation Department, Govt. of West Bengal.
3. The Additional Chief Secretary, P&RD Department, Govt. of West Bengal.
4. The Principal Secretary, Land & Land Reforms Department, Govt. of West Bengal.
5. The Managing Director, BENFED.
6. The Secretary, Agriculture Department, Govt. of West Bengal.
7. The Secretary, Agriculture Marketing Department, Department, Govt. of West Bengal.
8. The Managing Director. WBECS Ltd.
9. The Managing Director. WBSWC.
10. The Additional Secretary (IT & Reforms Cell), F&S Department.
11. The Director, Directorate of DDP&S, F&S Department.
12. The Director of Finance, F&S Department.
13. The Director, Directorate of I&QC, F&S Department.
14. The Additional Secretary (Budget), F&S Department.
15. The District Magistrate (All except Kalimpong).
16. The General Manager, FCI, WB Region.
17. The CEO, CONFED.
18. The Managing Director, PAMCL.
19. The Branch Manager, NAFED, W.B Circle.
20. The Branch Manager, NACOF, W.B Circle.
21. The Regional Manager, NCCF, Bengal Region.
22. The District Controller, F&S (All except Kalimpong).
23. The P.S. to the Hon'ble MIC, Food & Supplies Department.
24. The P.A. to the Hon'ble MoS to the Govt. of West Bengal, Food & Supplies Department.
25. The P.A. to the Secretary to the Govt. of West Bengal, Food & Supplies Department.
26. The President, Bengal Rice Mills Association.



Secretary in the Food & Supplies Department

**List of Annexures as per Order No. 3576-FNS dated 09.10.2021.**

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I	District wise target on paddy procurement	1
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V	Fortnightly reporting format of CMR Agencies	13.8
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VII	Appeal by CMR Agencies	13.12
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IX	G.O. on hiring of godowns	16.2
X	Order of GoI on QC issues at FCI Depot	17.5
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