

REOI No. WAMUL/2025-26/09

Date-01.12.2025

West Assam Milk Producers' Co-operative Union Ltd, Purabi Dairy Juripar, Panjabari, Guwahati-781037, Assam, invites applications for the following positions, on contract basis, for an initial period of 2 years.

SL	Position Name	Job specifications	Details of Interview
1	<b>Deputy Manager - Management Information System (MIS) &amp; Planning</b>  Location: Guwahati	<b>Educational Qualification:</b> Must have full time B.Tech/BE in Computer Science/Information Technology/Master of Computer Applications. Master's degree or certifications in Data Analytics, MIS, or Statistical Analysis, shall be an added advantage <b>Experience:</b> Minimum 5 years of relevant experience in data analysis, MIS or a similar role	Online submission of applications starting from 1 <sup>st</sup> December, 2025 (Monday) till 25 <sup>th</sup> December, 2025 (Thursday) at <a href="https://recruitment.purabi.coop/jobs">https://recruitment.purabi.coop/jobs</a>
2	<b>Sr. Assistant (Human Resources)</b>  Location: Guwahati	<b>Educational Qualification:</b> Full time MBA or PGDM in Human Resources from reputed Institute with 60 percent marks. Certification in Labour Laws shall be an added advantage. <b>Experience:</b> Preferably 04 (Four) plus years of full time work experience in Human Resource Management in Dairy/FMCG/Service/Other Manufacturing sector. <b>However, candidates having less than 03 years of the requisite work experience will not be considered for the Selection Process.</b>	<b>Walk-in interview</b> <b>Venue:</b> WAMUL (Purabi Dairy Office) R.K Jyoti Prasad Agarwala Road, Juripar, Panjabari, Guwahati-781037 <b>Date of Document verification and Written Test:</b> 8 <sup>th</sup> December, 2025 (Monday) <b>Reporting Time:</b> 08.30am-10.00am <b>Date of Personal Interview:</b> 9 <sup>th</sup> December, 2025 (Tuesday) <b>Reporting Time:</b> 10.00am
3	<b>Assistant-I (Technical- Information &amp; Communications Technology)</b>  Location: Across Assam (WAMUL area of operations)	<b>Educational Qualification:</b> ITI from a NCVT/SCVT approved institute. <b>Experience:</b> Preferably 02 (Two) plus years of full time work experience in IT Repair and Maintenance, Electronic Repairing Division, Electronic Items Field Support, IT/Electronics/Electrical Development Sector. Besides, work experience in service delivery in rural areas/villages will be an added advantage. <b>However, candidates having less than 01 year of the requisite work experience will not be considered for the Selection Process.</b>	<b>Walk-in interview</b> <b>Venue:</b> WAMUL (Purabi Dairy Office) R.K Jyoti Prasad Agarwala Road, Juripar, Panjabari, Guwahati-781037 <b>Date of Document verification and Written Test:</b> 18 <sup>th</sup> December, 2025 (Thursday) <b>Reporting Time:</b> 08.30am-10.00am <b>Date of Personal Interview:</b> 20 <sup>th</sup> December, 2025 (Saturday) <b>Reporting Time:</b> 10.00am

Candidates are advised to review further details of the advertisement including Notice, Terms of References and General Terms and Conditions available at the website of WAMUL <https://recruitment.purabi.coop/jobs>.

**For walk –in positions**, potential candidates shall be mandatorily required to bring the application form duly filled as per the prescribed format provided in the website of WAMUL along with all the original testimonials relating to qualification, experience, age, identity proof, latest salary details etc. and a set of self-attested copies of the same and a recent passport size photograph on the day of the Walk-in Interview.

Upon successful verification, candidates shortlisted as per TOR, shall be required to undergo a Written Test followed by Personal Interview. Internal Candidates (related to Purabi Dairy) who are interested in applying must submit a No Objection Certificate (NOC) from the concerned Group Head. **Any further modifications/ updates in the recruitment process shall be posted in the career page of WAMUL.**

**Head-HR: West Assam Milk Producers' Cooperative Union Ltd., Juripar, Panjabari, Guwahati-781037, Assam**