Government of West Bengal
Health & Family Welfare Department
Office of the Chief Medical Officer of Health &
Member-Secretary, District Health & Family Welfare Samiti
Rampurhat Health District
Email: cmohrampurhathd@gmail.com, Contact No: (03461) 297251

Memo No. DHFWS/RPH/DPMU/ 4159 *Dated:* 05/11/26

RECRUITMENT NOTICE
(Contractual Recruitment:05/2026-2027)

The District Health and Family Welfare Samiti, Rampurhat Health District is inviting online applications for recruitment of contractual post of Block Data Manager under XVFC Health Grants for Rampurhat Health District. Details of the post is mentioned below –

Details of the Post

01.	Name of the post	**Block Data Manager**
	Name of the Programme	**XV FC-Health Grant.**
	Number of post & Category	02 (01 EWS, 01 ST)
	Place of posting	Block Public Health Unit under Rampurhat HD
	Monthly Consolidated Remuneration	Rs.22,000/-
	Age as on 1st January 2026	Minimum 21 years and Maximum 40 years.
	Essential Criteria	Sl. No.04 of Annexure-A1, (vide guideline memo no. Memo No: HFW/NHM-478/2021/370 dt. 03/06/2022)
	Scale of Scoring	Sl. No.04 of Annexure-A2, (vide guideline memo no. Memo No: HFW/NHM-478/2021/370 dt. 03/06/2022)

General information for the Applicants/Candidates

1. All the qualification for the above-mentioned position must be from recognized institute/University.
2. The candidate should be permanent resident of West Bengal and should be able to read, write and speak in Bengali.
3. Age relaxation will be given for the reserved candidates as per govt. norms.
4. Only online applications will be accepted. Application forms not properly filled in or incomplete application forms are liable to be cancelled. If the online application submitted by the applicant differs with the original testimonials, that application shall be treated as cancelled.
5. If proper and full signature and photograph are not uploaded at the time of online application that application shall also be treated as cancelled.
6. The essential qualifications mentioned are the minimum and mere possession of the same does not entitle the candidate to claim selection. All the essential qualification must be obtained on or before the publication of advertisement.
7. Caste Certificate / Disability Certificate/EWS Certificate etc. issued on or before the last date of online application by the competent authorities of West Bengal only will be accepted.
8. Hard copy/Print copy of the online registration form may be downloaded from the link https://hr.wbhealth.gov.in and should be retained by all the applicants for document verification purpose. Without registration form, candidates will not be entertained for original testimonials verification by the authority. No need to send hard copy/print copy of the online registration form by post.
9. Online Registration Number should be retained by all applicants for future reference. Employer is not liable to give any information regarding the online Registration Number in future.
10. During preparation of score-sheet, marks will be calculated after rounding off up to 2 decimal points.
11. Application fee (non-refundable) i) For General Caste – Rs.100/- ii) For Reserved Category - Rs.50/- .
    The online deposition of application fees can only be done through net banking/ UPI payment or credit/debit card system through an online interface. After registration, payment is to be done using application ID & Date of Birth. After successful payment, candidates need to re-login for final submission of application. During the registration/application process **Pop-up is to be accepted.** Please do not deposit fee more than one time.
12. The candidates, if found ineligible at any stage of recruitment process, will not be called for the subsequent stages of the selection process.

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13. The decision of the competent authorities regarding the recruitment is final.
14. The competent authorities may cancel the recruitment process at any stage of the selection process.
15. Only shortlisted candidates will be called for computer test.
16. Panel will be valid for upto 1(one) year from the date of publishing of the panel.
17. Any Addendum / deletion / corrigendum/any update shall be posted on the website of Swasthya Bhawan i.e.www.wbhealth.gov.in and the official website of Birbhum district i.e. www.birbhum.nic.in
18. The details of the dates of online application as follows –

Particulars	Start date	End date
Registration	13/11/2026	23/11/2026
Fee submission date	13/11/2026	23/11/2026
Form submission date	13/11/2026	26/11/2026

19. For any query, please send mail to hrcellrampurhathd@gmail.com or visit the following office on working days (Monday to Friday, Time: 1.00 P.M. to 3.00 P.M.):-

Applicants are requested to visit www.wbhealth.gov.in for on-line application and link "https://hr.wbhealth.gov.in" for information/instruction issued from time to time.

Encl: Memo No: HFW/NHM-478/2021/370 dt. 03/06/2022 (Annexure-A1 & A2).

5/11/26

Chief Medical Officer of Health & Member-Secretary
District Health & Family Welfare Samiti
Rampurhat Health District, Birbhum

Memo No. DHFWS/RPH/DPMU/ 4159/1(15)
Dated: 05/11/26

Copy forwarded for information to:-

1. The Director of Health Services, Swasthya Bhawan, Salt Lake, Kolkata-91
2. The Executive Director, WBSH&FWS & Mission Director, NHM ,Swasthya Bhawan, Salt Lake, Kolkata-91
3. The Sabhadhipati, Birbhum Zilla Parisad
4. The District Magistrate , Birbhum
5. The Addl. District Magistrate (Gen), Birbhum
6. The SDO, Rampurhat Sub-Division, Rampurhat, Birbhum
7. The PO-I, NHM, Swasthya Bhawan, Salt Lake, Kolkata-91
8. The Dy.CMOH-I/Dy.CMOH-II/Dy.CMOH-III/Dy.CMOH-IV/DMCHO/DTO/ACMOH/A.O., Rampurhat HD
9. The BMOH& BDOs of all Block, Rampurhat HD
10. The DPM/DSM/DAM, Rampurhat HD
11. The DPMU (all), Rampurhat HD
12. The HR Cell, State Health & Family Welfare Samiti, Swasthya Bhawan, Salt Lake, Kolkata-91
13. The IT Specialist, Dept. of Health and Family Welfare, Swasthya Bhavan, Kolkata-91 – with request to publish this advertisement in the official webpage of wbhealth.gov.in
14. The DIO, NIC – with request to publish this advertisement in the official webpage of Birbhum.
15. Office copy.

5/11/26

Chief Medical Officer of Health & Member-Secretary
District Health & Family Welfare Samiti
Rampurhat Health District, Birbhum

Terms of Reference (ToR) for different position under XV FC Commission for Block Public Health Unit

Sl.	Name of the position	Age Limit (as on 1st January)	Essential Criteria	Desirable Criteria	Place of Posting	Monthly Consolidated Remuneration
1	**Block Epidemiologist**	Minimum 21 Years and Maximum 40 years	a) M.Sc. in Life Science/ Epidemiology OR BAMS/BHMS/BUMS with MPH b) **Proficiency in advance MS Office**	a) Ph.D/M.Phil. B) Experience in Public Health	Block Public Health Unit	₹ 35,000/-
2	**Block Public Health Manager**	Minimum 21 Years and Maximum 40 years	a) B.Sc. in Life Science with Post Graduate Degree /Diploma in Management b) **Proficiency in advance MS Office**	a) M.Sc. in Life Science. B) Experience in Public Health	Block Public Health Unit	₹ 35,000/-
3	**Laboratory Technician**	Minimum 19 years and Maximum 40 years	i) Passed Class 12 with Physics, Chemistry & Mathematics/Biological Science ii) Diploma in Medical Laboratory Technology from any Institution recognised by the Govt of WB or Diploma in Laboratory Techniques (DLT) from School of Tropical Medicine	2 years post qualification experience in any Laboratory of Government Institutions or Private Institutions licensed under Clinical Establishment Act.	Block Public Health Laboratory and Block Public Health Unit	₹ 22,000/-
4	**Block Data Manager**	Minimum 21 years maximum 40 years	1. Graduate from any recognized university and have completed at least 1 year Diploma course in Computer Application from Govt. registered Institution. 2. Working Knowledge of computers with operating knowledge of MS Word, MS Excel, MS Power Point, MS Access and Internet. 3. Minimum 3 years experience in Government Sector or 5 years experience in Private Sector in data recording and data analysis.	NA	Block HMIS Unit	₹ 22,000/-

Note: Essential qualification degree through Distant Learning Course or from any Open University will not be entertained

Mission Director, NHM &
Executive Director, WBSH&FWS

Sl.	Name of the position	Particulars	Max. Marks	Remarks
4	Block Data Manager	Class X	5	Proportionate Marking (i.e % obtained in the exam.) Rounded off to 2 decimals
		Class XII	10	
		Graduation	15	
		Computer Test	70	**Qualifying Marks for Computer Test is 50%.**
		Total	100	

Mode of selection:

1. Candidates will be called for Computer Test and Interview on the basis of score of essential and desirable criteria.(wherever applicable)
2. Candidates qualified in computer test will be called for interview (wherever applicable)
3. Selection will be made on the basis of marks obtained in academic qualification, experience, computer test (wherever applicable) and interview (wherever applicable).

Mission Director, NHM &
Executive Director, WBSH&FWS