



कार्यालय प्रभागीय वनाधिकारी / कार्य योजना अधिकारी  
नैनीताल वन प्रभाग, नैनीताल

E-mail: [dfonainital@gmail.com](mailto:dfonainital@gmail.com) Phone / Fax 05942-236790

पत्रांक 53 कैम्प / 32-1 दिनांक, नैनीताल, 25 अप्रैल, 2025

सेवा में,

निदेशक,  
आई० टी० सैल,  
उत्तराखण्ड, देहरादून।

**विषय:-** विज्ञापन की शर्तें एवं आवेदन पत्र अपलोड करने के सम्बन्ध में।

महोदय,

उपरोक्त विषयक तराई पूर्वी वन प्रभाग, हल्द्वानी की कार्ययोजना हेतु इस कार्यालय की पत्र संख्या मैमो /32-1 दिनांक 11 अप्रैल, 2025 द्वारा समाचार पत्रों के माध्यम से 02 वर्किंग प्लान एसोशियेट (WPA) की सेवायें अनुबन्ध के आधार पर लिए जाने हेतु आवेदन पत्र आमंत्रित करने हेतु विज्ञप्ति जारी की गयी है। जिसकी शर्तें एवं आवेदन पत्र जिन्हें हार्ड कॉपी में पत्र के साथ संलग्न कर एवं सॉफ्ट कॉपी ई-मेल के माध्यम से प्रेषित की जा रही है।

अतः अनुरोध है, कि संलग्न की गयी शर्तों एवं आवेदन पत्र को विभागीय वेबसाइट [www.forest.uk.gov.in](http://www.forest.uk.gov.in) पर अपलोड करने की कृपा करें।

**संलग्नक-उपरोक्तानुसार।**

भवदीय

(चन्द्रशेखर जोशी)

उप वन संरक्षक / कार्य योजना अधिकारी  
तराई पूर्वी वन प्रभाग, हल्द्वानी।

# **WORKING PLAN OFFICER/DEPUTY CONSERVATOR OF FOREST**

Tarai East Forest Division, Haldwani

## **CONTRACTUAL ENGAGEMENT FOR WORKING PLAN ASSOCIATE**

Applications are invited from eligible candidates for contractual engagement as Working Plan Associate, under Working Plan Officer Tarai East Forest Division, Haldwani for various field survey related activities of Biodiversity and related information. The name of position, essential/desirable qualification, age limit, monthly consolidated emoluments and other terms and conditions are given below:-

**Positions:** Working Plan Associate for field survey related activities.

**Total Number of Positions:** 02

### **Qualification:**

M.Sc. in Botany/Zoology/Forestry/Wildlife/Soil Sciences from a recognized University with 1<sup>st</sup> Division (at least 60% Marks).

### **Desirable Knowledge and Work Experience:**

- a. Good knowledge and skills in computer application (MS-Excel, MS-Word, MS-PowerPoint etc).
- b. Field work experience in the field of forestry research with knowledge and experience in identification of tree, shrubs and herbs in the forest and measurement of inventory parameters of forest vegetation.
- c. Knowledge of GIS specially handling of GPS devices and basic knowledge on Geospatial Technologies.
- d. Physically fit for extensive travel and trek in the mountainous/ plain region.
- e. Research Articles published in a recognized journal.
- f. Preference will be given to candidate with prior experience of Forestry/Wildlife related research and surveys and in Biodiversity related issues.

### **Upper Age limit:**

35 Years as on 01.01.2025 Relaxation in upper age limit for SC/ST/OBC/Women candidates as per Uttarakhand State Government rules.

### **Duties and Responsibilities:**

- a. Field survey and species identification.
- b. Data collection, Data analysis, preparation of reports and relevant deliverables related to various flora/faunal species in concerned Division.
- c. Other additional tasks as assigned by Working Plan Officer.

**Fellowship:**

Emolument Rs.25000/- per month (fixed) or as revised by Govt. of uttrakhand in future along travelling along with travelling allowance as per Government norms.

**Tenure:**

The tenure of fellowship is initially for a period of one year. The work of fellow will be evaluated and if found satisfactory, his/her tenure may be extended further. If performance of fellow is not found satisfactory his tenure may be terminated any time without citing any reason.

**Mode of Application:**

Candidates must submit the application in the format attached along with the following documents.

1. Self attested Copy of certificate of identification.
2. Self attested copies of educational qualifications (Certificates and Marks sheet) from matriculation onwards.
3. Self attested copies of knowledge and work experience certificate, if any.
4. All other relevant supporting documents.

**Mode of selection:**

Applications received will be scrutinized and shortlisted candidates will be called for interview (either in-person or online before the selection committee. No TA/DA will be paid for attending the interview in person. The decision of the committee will be final and binding. The committee reserves the right to withdraw/cancel the candidature of one or all selection applications without assigning any reason. The services, which will include biodiversity survey and assessment of the area apart from other services associated with working plan preparation, of selected candidates will be used for the preparation of working plan of Tarai East Forest Division, Haldwani. The selected candidates are expected to travel extensively in the forest areas. The application with complete list of documents must be submitted by hand or sent via registered/ speed post to office of Deputy Conservator of Tarai East Forest Division, Haldwani. The concerned information may be downloaded from the website [www.forest.uk.gov.in](http://www.forest.uk.gov.in).

Last date for submission of application: 15-05-2025 (By post/by hand/by e-mail)

  
(Chandrashekhar Joshi)

Working Plan Officer/Deputy Conservator of Forest

### **Application Format**

APPLICATION FOR WORKING PLAN ASSOCIATE POSITION FOR BIODIVERSITY SURVEY AND ASSESSMENT UNDER WORKING PLAN, TARAI EAST FOREST DIVISION, HALDWANI.

1. Full Name:

2. Date of Birth:

3. Place of Birth:

4. Sex M/F:

PHOTO (Affix your  
latest passport size  
photo)

5. Marital Status:

6. Nationality:

7. Category (Enclose certificate copy):

8. Physically handicapped: Yes/No

9. Father/Husband's Name:

10. Address of correspondence:

11. Phone No:

12. Mobile No:

13. Email address:

14. Permanent address:

15. Academic record:

A. GATE/CSIR/UGC National Exam Qualification details with % marks/ Ranks, year of qualifying etc.

B. Qualifying Degree:

<b>Examination (mention specialization if applicable)</b>	<b>Name School/College/ University/Institute With city and state</b>	<b>Year of passing</b>	<b>Subjects</b>	<b>%of Marks/GPA Obtained</b>	<b>Distinction/ Division</b>
Class X					
Higher Secondary					
B.Sc. (Specialization)					
M.Sc. (Specialization)					
Any other					

**C. Details of the projects(s) carried out with duration, place of work, area worked on, mentor/ guide's name, designation, description of the project and contribution to the project (in not more than 5 sentences).**

**D. Attach list of publications (if any):** Enclosed the list of annexure and also include hard copies of 3 best publications.

S. No.	Title	Name of Journal	Published date

**E. Working experience (if any):**

**F. Whether currently employed: Yes/No**

**16. Names, designation and addresses of three referees along with their phone numbers and e-mail address.**

**1. Referee 1:**

**2. Referee 2:**

**3. Referee 3:**

**17. Use this application format as cover page and affix passport size recent photograph.**

Also enclose self attested copies of all supporting documents.

#### **Declaration**

**I hereby declare that I have carefully read and understood the instructions and particulars on this application and that all entries in this form as well as in the attached sheets/ annexure are true to the best of my knowledge and belief.**

Date:

Signature:

Place:

Name:





# कार्यालय – प्रभागीय वनाधिकारी/कार्य योजना



## अधिकारी नैनीताल वन प्रभाग, नैनीताल

पत्रांक:— **मैमो** / 32-1 दिनांक, नैनीताल

11/04/ 2025

सेवा में,

सम्पादक

1. अमर उजाला।
2. दैनिक जागरण।
3. हिन्दुस्तान।

विषय:— विज्ञप्ति प्रकाशित करने के सम्बन्ध में।

महोदय,

कृपया पुनरीक्षणाधीन कार्ययोजना तराई पूर्वी वन प्रभाग, हल्द्वानी के अन्तर्गत वर्किंग प्लान एसोशियेट (WPA) की सेवायें अनुबन्ध के आधार पर लिये जाने के लिये आवेदन पत्र आमंत्रित किये जाने हेतु विषयक विज्ञप्ति/सूचना को अपने दैनिक समाचार पत्र के उत्तराखण्ड संस्करण में न्यूनतम स्पेस एवं न्यूनतम दरों में एक बार प्रकाशित करने का कष्ट करें तथा बिल भुगतान हेतु जिला सूचना अधिकारी के माध्यम से कार्य योजना अधिकारी, तराई पूर्वी वन प्रभाग, हल्द्वानी के कार्यालय को प्रस्तुत करें।

भवदीय

(चन्द्रशेखर जोशी)

प्रभागीय वनाधिकारी/कार्ययोजना अधिकारी  
तराई पूर्वी वन प्रभाग, हल्द्वानी

### कार्यालय – कार्य योजना अधिकारी, तराई पूर्वी वन प्रभाग, हल्द्वानी (नैनीताल)

#### विज्ञप्ति

पुनरीक्षणाधीन कार्ययोजना तराई पूर्वी वन प्रभाग, हल्द्वानी के अन्तर्गत वर्किंग प्लान एसोशियेट (WPA) की सेवायें अनुबन्ध के आधार पर लिये जाने के लिये आवेदन पत्र आमंत्रित किये जा रहे हैं। उक्त आवेदन पत्र/विज्ञप्ति की जानकारी विभागीय वेबसाईट की [www.forest.uk.gov.in](http://www.forest.uk.gov.in) से प्राप्त की जा सकती है। इसके अतिरिक्त उक्त आवेदन पत्र/विज्ञप्ति की जानकारी प्रभागीय वनाधिकारी, तराई पूर्वी वन प्रभाग, हल्द्वानी के कार्यालय से किसी भी कार्यदिवस में प्रातः 10:00 बजे से सायं 5:00 बजे तक प्राप्त की जा सकती है।

प्रभागीय वनाधिकारी/कार्ययोजना अधिकारी

तराई पूर्वी वन प्रभाग, हल्द्वानी