



POPULATION RESEARCH CENTRE
(Under MHFW, Government of India)
Utkal University, Vani Vihar, Bhubaneswar-751004
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No.Estt.II/E-15938/PRC/

1486 /2025

Date: 15 February 2025

Detailed Advertisement for Appointment of Assistant Professor

Applications in the prescribed format are invited from eligible Indian nationals for the appointment of one Assistant Professor in the Population Research Center (PRC), Bhubaneswar under the Ministry of Health and Family Welfare (hereafter Ministry), Government of India based at Utkal University, Vani Vihar, Bhubaneswar on regular basis as per Academic Pay Level 10 of the 7th Central Pay Matrix, Pay Band Rs. 57,700-1,82,400.

Minimum Qualification for the position of Assistant Professor

Essential:

- (i) Master's Degree with at least 55% marks for general category (or an equivalent grade in a point scale wherever grading system is followed) (50% marks without including any grace mark procedure for SC, ST, OBC/SEBC, Differently abled, PhD holders who have obtained their Master Degree before 19 September 1991, and candidates who have cleared the JRF Examination conducted by UGC only before 1989 when the minimum marks required to appear for JRF Examination were 50%) in the relevant subject: Demography / Population Studies / Statistics / Biostatistics / Economics / Mathematics / Sociology / Social Work / Psychology / Anthropology / Geography or an equivalent degree from an Indian / foreign University. Persons with post-graduate degrees other than Demography/Population Studies should have completed a minimum one-year regular course in Demography / Population Studies at a recognized institution / University.
- (ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR, or similar test accredited by the UGC like SLET / SET or who are or have been awarded a PhD Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil / PhD Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be.

Provided further, candidates registered for the PhD program prior to 11 July 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institutions awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET / SLET / SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities / Colleges / Institutions subject to the fulfilment of the following conditions:

- a) PhD degree has been awarded to the candidate in a regular mode;
- b) the PhD thesis has been evaluated by at least two external examiners;
- c) an open PhD viva voce of the candidate had been conducted;
- d) The candidate has published two research papers from his / her PhD work, out of which, at least one is in a refereed journal; and
- e) the candidate has presented at least two research papers based on his / her PhD work in conferences/seminars supported/funded/sponsored by the UGC / AICTE / ICSSR or any other similar agency.

Note 1: The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affair) of the University concerned.

Note 2: The clearance of NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC (like SLET/SET).

Desirable:

Persons with rich experience in conducting field surveys in the areas of population and health – particularly reproductive health are encouraged to apply. Experience in conducting Monitoring and Evaluation activities, report writing, results dissemination, etc. is desired. Knowledge of datasets about health and population like NFHS, LASI, Census, NSSO, etc. is preferred. Prior knowledge and experience of national health data repositories like HMIS, etc. are desired. Candidates with experience in conducting/monitoring large-scale surveys like NFHS, LASI, DLHS, etc. - will be given preference. Experience in teaching/conducting workshops in the domain of population and health is preferred. The candidate should have strong knowledge of data analytics using statistical packages.

How to apply

Applicants may download the application form from the University website <https://utkaluniversity.ac.in/recruitment/> and send these forms duly filled-in to the **Registrar, Utkal University, Vani Vihar, Bhubaneswar – 751 004**, along with all the relevant documents, by SPEED POST. A soft copy of the application may be sent to **prc.bhubaneswar@gmail.com**.

The envelopes containing the application should be superscribed “**APPLICATION FOR THE POST OF _____ IN PRC, BHUBANESWAR**”. The last date for receiving the filled-in prescribed application and related documents is 21 days from the date of publication of the above notification/advertisement in the **Employment News**.

Documents to be submitted along with application forms

- (a) Self-attested copies of certificates and mark sheets of examinations passed.
- (b) Copies of other achievements and research works.
- (c) Experience certificate, if any
- (d) Forwarding of application by the employer, if employed.
- (e) Candidates who are in service can send their applications as advance copies to save delay and the forwarding of applications will be followed by it.
- (f) The reprints of all research paper publications.

Other Conditions

- (a) Candidates intending to apply for different posts are required to apply separately.
- (b) The terms and conditions mentioned in the Ministry's Letter No. W-11011/14/2019-Stats(PRC) / E.O. 8043042 dated 12.03.2021 is binding for the post of Assistant Professor.
- (c) Mere fulfilling the criteria will not be considered as the candidate's right to selection. Only short-listed candidates will be called for an interview.
- (d) Applications not received in the prescribed format online and candidates who do not fulfill the eligibility criteria will be rejected.
- (e) No T.A./D.A. will be paid to attend the selection committee or to join the first appointment.
- (f) Canvassing in any form by or on behalf of the candidate will be considered as disqualification.
- (g) Applicants working in Government/Semi-Government/University/ Institutes/ Autonomous bodies should also forward their application through proper channels.
- (h) The appointment can be terminated by either party, without assigning any reason thereof, by giving one month's notice.

- (i) Applications received incomplete in any respect are liable to be summarily rejected and no correspondence on that score shall be entertained.
- (j) The University reserves the right to amend/ alter/ cancel any or all conditions mentioned above, if necessary, without assigning any reason thereof.
- (k) The shortlisted candidates will be informed by post/E-mail/Phone.
- (l) Please note that the selected candidate has to go for fieldwork in different parts of India. It is mandatory.
- (m) Corrigendum/addendum (if any) shall be posted on the University's website only.
- (n) The engagements are concurrent with the availability of funds from the funding agency.

KDE-19/04/2015
REGISTRAR



APPLICATION FORM FOR THR POST OF ASSISTANT PROFESSOR

(Entries in this form should be made in English by the candidate in his/her best handwriting. if the space under any of the heading below is inadequate. Information may be given a separate sheet and attached to the form. Incomplete application will not be entertained)

Advertisement No. & Date:

1. a) Name of the Applicant: (in Capital Letter)
- b) Post Applied For:
- c) Sex:
- d) Date of Birth:
- e) Birth Place:
- f) Father's Name:
- g) Mother's Name:
- h) Mother Tongue:
- i) Any Other Language Known:
- j) Category:
- k) Marital Status:
- l) Nationality:
- m) Email Id:
- n) Mobile No.
2. a) Address for Correspondence:

b) Permanent Address:

3. Educational Qualification:

Examination Passed	University / Any other Examination Body	Year of Passing	Division /Class	Percentage/C GPA/Equivalent
HSC				
Intermediate				
Bachelor Degree				
Master Degree				
M. Phil.				
Ph.D.				

4. Research Details:

Degree	Title of the Thesis	University/ Institute	Date of Registration	Date of Award
M. Phil.				
Ph.D.				

5. Field of Specialisation:

Masters Degree Stage	
M.Phil Degree Stage	
Doctoral Degree Stage	
Post-Doctoral	

6. Teaching and Research Experience

Institute/University/Organisation with address	Type	From	To	Total Period	Nature of Experience

7. Awards/Distinction/Any Other Information:

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8. Research and Academic Contributions:

a. Research Papers Published in Referred Journals

Sl. No.	Title of the Paper	Name of the Journal	Year of Publication	Volume	Issue No.	Page No From	Page No To	ISSN No.	Whether Reviewed /Impact Factors.if Any	Whether you are 1 st /Corresponding Author	No. of Authors
1											
2											
3											
4											
5											

b. Research Papers Published in Non Referred/Reputed Journals

Sl. No.	Title of the Paper	Name of the Journal	Year of Publication	Volume	Issue No.	Page No From	Page No To	ISSN No.	Whether Reviewed/Impact Factors, if Any	Whether you are 1 st /Corresponding Author	No. of Authors
1											
2											
3											
4											
5											

c. Conference Proceedings as full papers etc. (Abstract not to be included)

Sl. No.	Title with Page Number	Conferences			ISSN/ISBN No.	Whether you are 1 st /Corresponding Author	No. Of Co-Authors and Date of Publication
		Date	Place	Name			
1							
2							
3							
4							
5							

9. Achievements in Research including the Papers published (one copy of prints of such papers be sent). In case of publication of papers, mention the Journals wherein the Papers have been published and the year of publication (Bio-data should be attached)

a) Number of Research Papers

Published.

- i) National Journals
- ii) International Journals
- iii) Proceedings/Books

b) Number of Books authored/edited (Provide the list with Name of Publication)

c) Number of Candidates Supervised for Research Degree (Provide the list of Candidates with year of award of degree/Notification Copies

	Awarded	Under Submission	Research In Progress
Ph.D			
M.Phil			

d) Number of Major/Minor Research Projects Worked out Sponsored by funding agencies (provide a list with funding agencies

Major	Minor

e) Number and Nature of Seminars/Conferences Attached (Provide a details list)

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10. Mention foreign countries visited and the Purpose of such visit

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11. Give Details:

a) Distinction gained in School or College/ games /Societies

.....

b) Present recreation, hobbies, and other interests (i.e. in fine arts, in organizing Social and Public Welfare Activities)

.....

Declaration

I solemnly declare that the entries mode in this form is true to the best of my knowledge and belief.

Date:.....

Signature of the Candidate

Place:

API Score Sheet as per UGC Regulation 2018
Assessment Criteria and Methodology for University / College Teachers

Name of the Applicant: _____

Post Applied: _____

TABLE 1

1. Teaching (From 1 June 2023 to 31 May 2024 / taught in the last academic year)

Class	Total assigned classes	No. of classes taught	API Score	Encl. No.	Page No.

2. Involvement in the University / College students related activities/research activities

Year	Administrative responsibilities include Head, Chairperson/ Dean/ Director/ Coordinator, Warden, etc.	Examination and evaluation duties assigned by the college/university or attending the examination paper evaluation.	Student-related co-curricular, extension, and field-based activities include student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS, and community services.	Organizing seminars/ conferences/ workshops, and other college/university activities.	Evidence of being actively involved in guiding PhD students.	Conducting minor or major research projects sponsored by national or international agencies.	At least one single or joint publication in a peer-reviewed or UGC list of Journals.	API	Encl. No.	Page No.

TABLE 2**Methodology for university and college Teachers for calculating academic/ Research Score**

(Assessment must be based on evidence produced by the teacher such as copies of publications, project sanctions letters, utilization and completion certificates issued by the university, acknowledgments for patent filing and approval letters, students' Ph.D. award letters, etc.)

1. Research Papers in peer-reviewed or UGC listed Journals:

S. No	Title of the Research Paper	Journal	Year	Vol.	Page No.	ISSN No.	Impact Factor	Whether you are the First / Corresponding Author	Journal no. as per the latest UGC list	API Score	Encl No.	Application Page No.

2. Publications (other than Research Papers)**(a) Books / CD / DVD / E-Book / Art Catalogues authored which are published by International Publisher**

S. No	Title with page No	Date of publication	Book editor & publisher	ISSN / IBSN No.	Whether peer Reviewed	Nos. of Co-author	Whether you are the main author	API Score	Encl No.	Application Page No.

Books / CD / DVD / E-Book / Art Catalogues authored which are published by National Publications

S. No	Title with page No	Date of publication	Book editor & publisher	ISSN / IBSN No.	Whether peer Reviewed	Nos. of Co-author	Whether you are the main author	API Score	Encl No.	Application Page No.

Chapter in Edited Book

S. No	Title with page No	Date of publication	Book editor & publisher	ISSN / IBSN No.	Whether peer Reviewed	Nos. of Co-author	Whether you are the main author	API Score	Encl No.	Application Page No.

Editor of Book by International Publisher

S. No	Title with page No	Date of publication	Book editor & publisher	ISSN / IBSN No.	Whether peer Reviewed	Nos. of Co-author	Whether you are the main author	API Score	Encl No.	Application Page No.

Editor of Book by National Publisher

S. No	Title with page No	Date of publication	Book editor & publisher	ISSN / IBSN No.	Whether peer Reviewed	Nos. of Co-author	Whether you are the main author	API Score	Encl No.	Application Page No.

(a) Translation works in Indian and Foreign Language by qualified faculties

Chapter or Research paper

S. No	Title with page No	Date of publication	Book editor & publisher	ISSN/IBSN No.	Whether peer Reviewed	Nos. of Co-author	Whether you are the main author	API Score	Encl No	Application Page No.

Book

S. No	Title with page No	Date of publication	Book editor & publisher	ISSN/IBSN No.	Whether peer Reviewed	Nos. of Co-author	Whether you are the main author	API Score	Encl No	Application Page No.

3. Creation of ICT-mediated teaching Learning pedagogy and content and development of new and innovative courses and curricula

(a) Development of Innovative pedagogy: -----

(b) Design of New curricula and courses:

S.No.	Name of the Curricula and Course	Level	API	Encl No	Application Page No.

(c) MOOCs

S. No	Development of complete MOOCs in 4 quadrants (4 credits of MOOCs of lesser credits 5 marks/credit)	MOOCs (developed in 4 quadrants per module lecturer)	Content Writer/ subject matter expert for each module of MOOCs (at least 1 quadrant)	Course co-coordinator for MOOCs (4 credit course) (in case of MOOCs of lesser credits 2 marks/ credit)	API Score	Encl No.	Application Page No.

(d) E-content

S. No	Development of E-content in 4 quadrants for a complete course / E-book	E-content (developed in 4 quadrants) per module	Contribution to the development of E-content module in complete course/paper / E-book (at least 1 quadrant)	Editor of E-content for complete course/paper / e-book	API Score	Encl No.	Application Page No.

4. (a) Research Guidance

S. No	Degree awarded	API Score	Encl No.	Application Page No.
1.	M.Phil. / PG Dissertation			
2.	Ph. D.	Degree awarded	Thesis Submitted	

4. (b) Research Projects Completed

S. No	Title of the Project	Funding Agency	Period	Grant	API Score	Encl. No	Application Page No.

4. (c) Research Project Ongoing:

S. No	Title of the Project	Funding Agency	Period	Grant	API Score	Encl. No	Application Page No.

4. (d) Consultancy

S. No	Title	Agency	Period	Amount Mobilized (₹ Lakh)	API Score	Encl No	Application Page No.

4. (a) Patents

International: -----

National: -----

5. (b) Policy documents (submitted to an international body/organization like UNO/UNESCO/World Bank/ International Monetary Fund etc. or Central Government or State Government)

International: -----

National:

5. (c) Awards/ Fellowships

S. No	Name of Awarding Body	Name of Award/ Honor	Date	International / National	API Score	Encl. No	Application Page No.

6. Invited lectures / Resource Person / Paper presentation in Seminars / Conferences / full paper in conference Proceeding / Public Displays / Exhibitions / Performances with Outputs (Paper Presented in Seminar / Conference and also published as full in Conference Proceedings will be counted only once)

S. No	Title of the Invited Lecture delivered / Paper Presented	Details of Conference seminar / FDP and Organizing Institution	Category: International (Abroad) / International (within country) / National / State or University	Please select Invited Talk / Paper Presented	API Score	Encl No.	Application Page No.

Note: Enclose all relevant documents for API Verification