



UNIVERSITY OF KASHMIR

NAAC Accredited Grade "A"
HAZRATBAL, SRINAGAR-190006

ADVERTISEMENT NOTICE 02 of 2017

Dated: 21-08-2017

Online Applications are invited from the permanent residents of Jammu & Kashmir State for the following positions available in the University of Kashmir as per the details indicated against each:

S. No	Post Id	Post with Pay Band/ Grade Pay	Campus/ Department/ Institute	No. of Posts	Minimum Qualifications:
1.	ZCU-COE-3	Workshop Superintendent <i>Rs 9300-34800 with GP Rs 4600</i>	<i>Institute of Technology, Zakura</i>	01	B.Tech. / B.E. in Mechanical Engineering. Desirable: ✓ Two years relevant experience in the field.
2.	PGD-MF-1	Instructor Applied Art <i>Rs 9300-34800 with GP 4300</i>	<i>Institute of Music and Fine arts</i>	01	<i>Master's Degree in the respective subject from a recognized University / Institute.</i>
3.	PGD-MF-2	Instructor History Of Art <i>Rs 9300 - 34,800 with GP Rs 4300/-</i>	<i>Institute of Music and Fine arts</i>	01	<i>Master's Degree in the respective subject from a recognized University / Institute.</i>
4.	ZCU-COE-4	Workshop Instructor <i>Rs 9300-34800 with GP Rs 4200</i>	<i>Institute of Technology, Zakura</i>	01	B.Tech / B.E. in Mechanical Engineering. Desirable: ✓ One year relevant experience in the field.
5.	PGD-AL-4	Junior Professional Assistant <i>Rs 9300 - 34,800 with GP Rs 4200/-</i>	<ul style="list-style-type: none"> • Allama Iqbal Library = 04 • Leh/Kargil/ Kupwara = 01 each) • South Campus= 01 (Lien Bound) 	08	<i>Bachelors in Library & Information Science (BLIS) with 55% Marks</i> OR <i>Masters in Library & Information Science (MLIS) with 50% marks.</i>
6.	ZCU-COE-5	Laboratory Assistant <i>Rs 9300-34800 with GP Rs 4200</i>	<i>Institute of Technology, Zakura</i>	01	B.Tech / B.E. in Electrical Engineering Desirable: ✓ One year relevant experience in the field.
7.	ZCU-COE-6	Laboratory Assistant <i>Rs 9300-34800 with GP Rs 4200</i>	<i>Institute of Technology, Zakura</i>	01	B.Tech / B.E. in Electronics Engineering Desirable: ✓ One year relevant experience in the field.

S. No	Post Id	Post with Pay Band/ Grade Pay	Campus/ Department/ Institute	No. of Posts	Minimum Qualifications:
8.	PGD-ZO-2	Lecture Assistant <i>Rs 9300-34800 with GP Rs 4200.</i>	<i>Department of Zoology</i>	01	B.Sc. with 50% marks and Zoology as one of the subject. Desirable: ✓ One year Diploma in Computer from a recognized Institute.
9.	PGD-ZO-3	Laboratory Assistant <i>Rs 9300-34800 with GP Rs 4200.</i>	<i>Department of Zoology</i>	01	B.Sc. with 50% marks and Zoology as one of the subject.
10.	PGD-PH-2	Laboratory Assistant <i>Rs 9300-34800 with GP Rs 4200.</i>	<i>Department of Physics</i>	01	✓ B.Sc. with at least 50% marks and Physics or Electronics as one of the subject. OR ✓ B.E. in Electronics.
11.	PGD-UNV-1	Legal Assistant Rs 9300 - 34,800 with GP Rs 4200/-	<i>Registry (Legal Cell)</i>	02	✓ LL.B. (3 year) Professional Degree/ BA-LLB (5 year (integrated degree) through regular mode with 55% marks or equivalent grade. ✓ Three year active practice at the Bar certified by Principal District & Sessions Judge concerned where the candidate is practicing.
12.	PGD-PE-3	Athletic Coach Rs 9300 - 34,800 with GP Rs 4200/-	<i>Directorate of Physical Education</i>	01	1) B.P.Ed and 2) NIS Diploma OR Graduate with NIS Diploma having 03 years of experience in the relevant field.
13.	PGD-PE-4	Lawn Tennis Coach Rs 9300 - 34,800 with GP Rs 4200/-	<i>Directorate of Physical Education</i>	01	1) B.P.Ed 2) NIS Diploma OR Graduate with NIS Diploma having 03 years of experience in the relevant field.
14.	PGD-PE-5	Kayaking & Canoeing Coach Rs 9300 - 34,800 with GP Rs 4200/-	<i>Directorate of Physical Education</i>	01	1) B.P.Ed 2) NIS Diploma OR Graduate with NIS Diploma having 03 years of experience in the relevant field.
15.	PGD-CS-4	Junior Laboratory Assistant <i>Rs 5200-20200 with GP Rs 2800.</i>	<i>Department of Computer Sciences</i>	02	B.Sc. with 50% marks and One year Diploma in Computers from a Recognized Institution. Desirable: ✓ Experience in Server administration & networking.
16.	PGD-EL-5	Junior Laboratory Assistant <i>Rs 5200-20200 with GP Rs 2800.</i>	<i>Department of Electronics & Instrumentation Tech.</i>	01	B.Sc. with at least 50% marks and Electronics as one of the subject.
17.	PGD-UNV-2	Watch And Ward Officer	<i>Watch & Ward Wing</i>	01	✓ Graduation with 50% marks from any recognized

S. No	Post Id	Post with Pay Band/ Grade Pay	Campus/ Department/ Institute	No. of Posts	Minimum Qualifications:
		<i>Rs 5200-20200 with GP 2800.</i>			university with a degree in Law/ Public Administration. OR ✓ Graduation from any recognized university having experience of serving in defence force: Police/ CRP/ BSF/ Army as Lance Naik/ or at equivalent positions for not less than 5 years.
18.	ZCU-COE-7	Store Keeper <i>Rs 5200-20200 with GP Rs 2400</i>	<i>Institute of Technology, Zakura</i>	01	B.Sc. with 50% marks and IT/Computers Applications as one of the subject. OR BCA with 50% marks. Desirable Qualifications: ✓ One year relevant experience in the field.
19.	PGD-KR-2	Editor Rs 5200-20200 with GP Rs 2400/-	<i>Department of Kashmiri</i>	01	✓ <i>M.A. Kashmiri with 55% marks or equivalent.</i> ✓ <i>Three years experience as Editor/ Sub-Editor in Government/ Private organisation in Kashmiri Language.</i> Desirable: ✓ <i>Candidates having higher qualifications shall be preferred.</i>
20.	PGD-PE-6	Sports Assistant Rs 5200-20200 with GP Rs 2400/-	<i>Directorate of Physical Education</i>	01	<i>B.P.Ed or B.P.E. (three years course) having three years experience in the field.</i>
21.	PGD-UNV-3	Counselling Assistant Rs 5200-20200 with GP Rs 1900/-	<i>Public Relations Centre</i>	01	<i>Bachelor's degree in any discipline with at least 50% marks from a recognized University/ institution.</i> Desirable: ✓ <i>B.Ed with guidance and counselling as one of the subjects.</i> ✓ <i>Minimum of two years experience in handling students counselling both individual and group.</i>
22.	PGD-UNV-4	Telephone Operator <i>Rs 5200-20200 with GP Rs 1900.</i>	<i>Registry (Telephone Section)</i>	01	<i>10+2 with 3 years experience in telephone industry with knowledge of maintenance of PABX system.</i>
23.	PGD-ZO-4	Museum-Cum-Animal Keeper <i>Rs 4440-7440 with GP Rs</i>	<i>Department of Zoology</i>	01	B.Sc. with 50% marks and Zoology as one of the subject.

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		1650.			
24.	PGD-BO-2	Field Collector Rs 4440-7440 with GP Rs 1650.	Department of Botany	01	B.Sc. with 50% marks and Botany as one of the subjects. Desirable: ✓ Experience in field surveys and collection of plant material.
25.	PGD-GR-3	Survey Assistant Rs 4440-7440 with GP Rs 1650/-	Department of Geography and Regional Development	01	Graduation with 50% marks and having Geography as one of the subject.

IMPORTANT DATES:

01	Submission of Online Forms / Hard Copies.	August 24, 2017
02	Last date for submission of Online Forms/ Deposition of Fee.	September 20, 2017
03	Last date for submission of Hard Copies.	September 25, 2017

SUBMISSION OF ON-LINE APPLICATION FORMS

- Step 1:** Visit <http://www.kashmiruniversity.net> and Click on **Jobs/Recruitment link**. Read detailed Important Instructions and preview of whole process for Registration and submission of Application Form before proceeding ahead.
- Step 2:** Candidate needs to register him/herself before submitting the Online Application. For Registration, Click on the **Register as an Applicant link**. Remember the Username and Password for future reference. Use valid **Email ID and mobile number** during registration process
- Step 3:** After successful Registration, **Login** into the system by using your Username and Password.
- Step 4:** Key in the personal details, educational qualifications, experience etc then **Preview** the Form, if details are correct, Click on **Submit**. If there is variation or you want to update, Click on **Edit**, make corrections, updations and then Submit. **Remember, no editing or updating is allowed after the Form is submitted**. Get a print out of the Application Form and note the Form No. for future reference.
- Step 5:** Select payment mode for depositing Application Fee (Online mode or against the pay-in-slip). Deposit the Application Fee of Rs. **550/-**, through Online mode or against the bank pay-in-slip generated with the Application Form, in any of the branches of the J&K Bank, across the country.

SUBMISSION OF DOWNLOADED APPLICATION FORM (HARD COPY)

Submit a Print-out of the Application Form submitted online along with the enclosures, duly numbered at right hand top margin, as per the auto-generated serial numbers against each entry, bank pay-in-slip/online payment acknowledgement, either personally or through Speed/Registered post to the Office of the Deputy Registrar (Recruitment), Ground Floor, Administrative Block, University Campus, Hazratbal, Srinagar-190006, J&K.

Candidates sending print-out of their Application Forms by post should ensure that the envelope containing Application Form is super-scribed as "***Application for the post of, Post ID, Advertisement notice No. Dated***" reaches by or before the last date. Application Form received by post after the last date shall be rejected summarily without any notice in this regard.

TERMS AND CONDITIONS AND OTHER REQUIREMENTS FOR THE POSTS ARE AS UNDER:

- i) The age of candidates as on 01-01-2017 should be between 18 and 40 years;
- ii) In-Service candidates shall have to route their Application Forms through proper channel with the recommendations/no objection of the employer. However, they shall deposit the Advance Copy of the Application Form before the late date and marked as Advance Copy at the top of Form;
- iii) Candidates should append with their Application Form, attested copies of the qualification/technical/experience certificates along-with the marks certificates, without which his/her Application Form shall be rejected without any notice;
- iv) Eligible candidates shall have to undergo the process of selection, whatsoever, determined by the University;
- v) Candidates not fulfilling the aforementioned eligibility criteria on the last date of submission of Application Form need not to apply;
- vi) Mere submission of application form for the advertised posts here in above does not itself entitle any applicant to be called for Written Test/ Computer Test/ Physical Fitness Test and/ or interview;
- vii) Candidates to be called for interview shall have to produce the original documents relating to their age, qualifications, experience and fitness etc at the time of interview;
- viii) The University reserves the right not to fill up any of the vacancies advertised, if circumstances so warrant, without assigning any reason thereof.
- ix) The number of vacancies indicated in Advertisement notice is tentative. The University reserves the right to increase/decrease the number of posts at the time of Selection.
- x) Services of the appointees shall be transferable between different Satellite Campuses of the University of Kashmir.
- xi) A candidate found guilty of impersonation or submitting fabricated, tampered, fake or forged documents or making statements which are incorrect or false or suppressing material information may be debarred permanently or for a specific period from being considered for any or all future appointments, in addition to rendering him/her liable for criminal prosecution.
- xii) Canvassing in any form by or on behalf of a candidate will render the candidate concerned for disqualification;
- xiii) The candidates who have obtained degrees from the Foreign Universities should enclose equivalence certificate issued by the AIU-UGC, New Delhi without which their candidature will not be considered and application form will be rejected.
- xiv) Candidates invited for screening test/interview shall not be paid any T.A and D.A.
- xv) Candidates who have already applied for the below mentioned re-advertised positions need to apply afresh but are exempted from depositing fee:

S.No	Name of post	Advertisement No. & Date
01	Counselling Assistant	III of 2014 dated 20-03-2014
02	Junior Professional Assistant (<i>Leh/ Kargil/Kupwara Campus</i>)	II of 2015 dated 24-01-2015

Deputy Registrar
(Recruitment)

No: F(Advt- Non-Teaching)/Rectt./KU/2017
Dated: 21-08-2017