

Name of The Project	Mahila Samupdeshan Kaksh (Police Station Chya Awarat)
Funded by	Department of Women and Child Development (DWCD), Maharashtra
Name of the position: -	Social Worker (Full Time)
No. of the position: -	One (1) for Wardha district
Location: -	Special Cell for Women and Children, Wardha district of Maharashtra
Advertisement No:	TISS/Project/Special Cell for Women / December 2025
Remuneration:	INR 12,000/- per month (Wardha district) transferred directly by DWCD

Vacancy for 01 position of Social Worker at Special Cells for Women and Children, Wardha district supported by Departments of Home, Police and Women & Child Development, Maharashtra

The Government of Maharashtra, in particular the Departments of Home, Police and Women & Child Development, have collaborated since 2005 for joint administration of Special Cells for Women and Children programme. This programme is implemented through grants-in-aid to NGOs, and to the Tata Institute of Social Sciences. TISS itself implements 14 out of the 132 Cells across districts, as well as coordinates, supervises and provides training for the programme personnel through Regional Coordinators. The Special Cell for Women is an initiative providing social services to women survivors of violence, by placing trained social workers within the Police system (2 social workers in a Police office, viz. Police Station /SP Office/CP Office), with a clear understanding that violence against women is a crime and it is the responsibility of the State to prevent and counter the same. The Special Cells for Women & Children is a programme initiated by TISS (Mumbai) in 1984, and it creates space in the Police system for violated women to receive emotional & social support through quality psycho-social-legal services' provision by professional full-time social workers, within the criminal justice system (CJS), where the violence survivor's needs and concerns are addressed within a facilitative environment.

A total of **01 Social worker** (preferably having prior direct intervention work experience), are required at present for full-time work at the Special Cell for Women, Wardha. TISS hereby issues this advertisement for said 01 position of social worker, as authorized by State Government, for selection of suitable candidate for the same.

2. Selection Preferences:

The programme's service provision process requires that each Special Cell must have 2 social workers to respond to violated women's own preference & needs, and no less than one woman/female social worker per Cell. Maharashtra-based candidates possessing necessary educational qualification & prior experience of in the social-development sector as detailed in section 3 below will be given preference.

3. The details including job description, eligibility criteria etc. for the position are as follows:

Education and Experience criteria:

- Candidate should have (a) knowledge of issues of gender & violence against women and interventions in the district and State, and (b) prior experience in direct casework and/or intervention work on women's issues at the grassroot level.

- The candidate must have a post-graduate qualification in social work (M.A. in Social Work/MSW) from Central/Deemed/State-Recognised University.
- Candidate must demonstrate willingness to travel, as and when required within Maharashtra as per programme requirements detailed in section on job description below.
- Verbal and written fluency in Marathi and local languages/dialects is essential, and working knowledge of English & Hindi and comfort with the use of computers & Internet is also desirable.

Location and terms of service:

The position is full time and is based in Wardha district of Maharashtra. The selected social worker will be contractually employed and will be paid a consolidated honorarium of INR 12,000/- per month for Wardha district which will be transferred directly by DWCD. Once appointed, the social worker will be expected to reside in Wardha district for the duration of their appointment and deputation for full-time work in the Special Cell. Only candidates possessing the above-mentioned experience & qualifications, and in the age group 22-55 years, need apply.

The selected person will be employed on contractual basis as a Social Worker with Tata Institute of Social Sciences (TISS), Mumbai. The appointment will be made from date of joining to 31st of March in consonance with the financial year, as per Institute procedures, but are extended thereafter based on the availability of funds and performance.

Job description:

- Individual and group interventions to end violence against women – incl. social casework processes, empowerment & behavioural change facilitation, referrals and pre-& during litigation support to women & children's survivors of violence and their families, and engaging with men (respondents/perpetrators of violence) and with NGO & Governmental Departmental representatives (incl. Police) in violated women & children's best interests (i.e. facilitating multi-agency coordinated response).
- Planning, awareness-building w.r.t. the programme and capacity-building of stakeholders of Special Cells for Women programme across the allotted district in which the Special Cell is functional.
- Networking & advocacy on issues of violence against women & girls, and intervention in situations of violence as experienced and reported by women, with NGOs & Governmental Departments.
- Writing, editing reports & compiling data extensively for purposes of programme documentation, official record etc.
- Periodic travel across the allotted district, and occasionally across Maharashtra as per programme requirements of training, exposure fieldwork, campaigns, regional meetings etc.

4. How to apply for the position

- The detailed advertisement is available at: <https://tiss.ac.in/project-positions/>
- Interested and eligible candidates must email their updated Resume /CV to specialcellco@gmail.com
- Deadline for submission: 30th December 2025
- Resume must be submitted as an attachment and clearly labelled with the applicant's full name.

5. For further details and clarifications, please contact: 022-25525757/6.

Trupti Panchal

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