



TATA INSTITUTE OF SOCIAL SCIENCES
V.N. Purav Marg, Deonar, Mumbai 400 088
(A Deemed to be University under Section 3 of the UGC Act, 1956)

ADVT/TISS/PROJECT/PRAYAS/October/2025

October 28, 2025

Vacancy for the post of Project Lead- Fund Raising at Prayas, a field action project of the Centre for Criminology and Justice, School of Social Work, TISS, Mumbai

Prayas is a field action project of the Centre for Criminology and Justice, School of Social Work, initiated in 1990. It is a response to the needs of disadvantaged groups being processed by the Criminal Justice System. It aims at socio-legal and economic rehabilitation of persons who are at risk of being criminalized, exploited for commercial sex, and those in destitute states.

Post: Lead- Fund Raising

Nature of Appointment: Contract-basis

Period of Contract: 12 months

Location: Mumbai

Essential and desirable qualifications and experience:

- Minimum 5 years of experience in non-profit fundraising and communications with experience of engaging and networking with donors and CSR community
- Knowledge and experience of donor communication, event planning and management
- Ability for developing funder-driven MIS
- Excellent communication and storytelling skills with enthusiasm for building an organization's digital voice and presence

The job requirements include:

- Implementing a 3 year fund-raising and communication strategy with the Prayas team
- Diversifying Prayas's donor base
- Lead research and review of RFPs to generate prospective funders for Prayas
- Ensuring excellent and timely submission of proposals
- Managing high quality donor relationship and communication
- Overseeing MIS creation, management and use
- Increasing Prayas's visibility in the donor and media world
- Driving effective on-line and off-line fundraising and visibility-generating events
- Monitor progress of all fundraising and communication efforts

Salary – 70000/- pm (consolidated)

The last date for receipt of online applications: November 15, 2025.

Other conditions:

- The Institute reserves the right to relax qualification of the candidate based on the work experience and to relax age in the case of persons already holding comparable positions in a University/Research Institution of repute.
- The Institute reserves the right to invite persons for interview who may not have applied for as per the above procedure and not fill up the vacancy advertised
- Since applications received may be short listed, merely possessing the prescribed qualifications and the requisite experience would not entitle a person to be called for interview
- The post is unreserved, but candidates belonging to reserved category can apply No queries or correspondence regarding issue of call letter for interview/selection of candidates for the post will be entertained at any stage and canvassing in any form is strictly prohibited and will lead to the candidate being debarred from consideration for the post
- No TA/DA is payable for appearing for the interview.
- During the contract period, no other employment shall be taken without the prior permission of the employer.

In case of any inadvertent error in the advertisement and in the process of recruitment, which may be detected at any stage, even after issue of appointment order, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidate(s)

Application process and interview:

Candidates are requested to fill in the Google Form below

<https://forms.gle/7zog4YBqaZRdVBZw5>

If candidates face technical issue related to fill in the Google Form, please do reach out to us - career.prayas@gmail.com

Candidates will be informed over e-mail and/or phone to appear for the Written Test/ Interview (offline / online) during third week of November, 2025.

Note: The selected candidate has to join within 15 days of intimation of selection.

Project Leader, Prayas