

**TATA INSTITUTE OF SOCIAL SCIENCES****V.N. Purav Marg, Deonar, Mumbai 400 088**Declared as a Deemed to be University under Section 3 of the UGC Act 1956,  
a grant-in-aid Institute under Ministry of Education, Government of India)**ADVT/TISS/RA/SHSS/PROJECT/2025****17<sup>th</sup> September, 2025****School of Health Systems Studies, Tata Institute of Social Sciences, Mumbai**

School of Health Systems Studies, Tata Institute of Social Sciences, Mumbai, invites applications for its project titled From Barriers to Breakthroughs: An in-depth study of gender in healthcare leadership in Uttar Pradesh, India. for 12 months, further extendable for 4 months

Sl. No	Name of the post	Salary (per month)	No. of position	Mode of recruitment
1	Research Associate	INR 90,000/-	1	12 months (contractual)
2	Research Assistant	INR 60,000/-	1	12 months (contractual)

**1. Name of the Post: Research Associate**

Number of Positions: 1

Name of the projects: From Barriers to Breakthroughs: An in-depth study of gender in healthcare leadership in Uttar Pradesh, India

Location: Mumbai (with travel as needed)

Duration: 12 months (with possibility of extension)

Remuneration: INR 90,000 per month (consolidated)

Last Date of Application: 24<sup>rd</sup> September 2025, 5:00 pm IST

Job Description: The individual shall report to Prof Sivakami M (PI) of the study and shall be responsible to manage and execute research tasks, and administrative and logistic operations of the study.

- Assist PI and co-PI in developing the proposal, developing the study instruments, and preparing documents for ethics committees
- Coordinate with all stakeholders, including the funding agencies, the government of Uttar Pradesh, the liaising agency, field staff, and consultants
- Lead the research team, providing technical support to research and field staff and consultants
- Train the research staff and/or consultants for data collection, data processing, and analysis
- Ensure the smooth conduct of the data collection process, ensuring scientific and ethical rigour, and conduct interviews with state and district level leadership, and supervise data collection by others
- Oversee the operations of the entire study, developing appropriate standard operating procedures and ensure timely deliverables as per the Gantt chart

- Write the first draft of the research process and output documents, including literature review, presentations, preliminary report, manuscripts, final report, and any other documents that the research study may need, and assist PI and co-PI in finalising the research documents
- Assist PI and co-PI in executing the responsibilities of the project
- Any other tasks assigned by PI

**Essential Qualifications:**

1. PhD in Public Health, or Social Work, or Social Sciences, or a topic related to health research

**Essential Experience:**

1. Experience in health research projects for a minimum of five years duration
2. Leading a health research project with a team of research staff
3. Experience in executing qualitative research
4. Good communication skills in English and Hindi

**Desirable experience:**

1. Knowledge of and proficiency in the use of a qualitative analytical software such as Atlas-ti
2. Publications in peer-reviewed journals
3. Experience of leading qualitative research at the National/state level

**Application Procedure**

Please apply online on TISS website by 24<sup>th</sup> September 2025 . Application fees INR 1000/-

Only shortlisted candidates will be informed and invited for the interview

**2. Name of the Post: Research Assistant**

Number of Positions: 1

Name of the projects: From Barriers to Breakthroughs: An in-depth study of gender in healthcare leadership in Uttar Pradesh, India

Location: Mumbai (with travel as needed)

Duration: 12 months (with possibility of extension)

Remuneration: INR 60,000 per month (consolidated)

Last Date of Application: 24th September 2025, 5:00 pm IST

**Job Description:** The individual shall report to Prof Sivakami M (PI) of the study and shall be responsible to manage and execute research tasks, and administrative and logistic operations of the study.

- Assist the research associate in developing the study instruments and preparing documents for ethics committees, including translations in Hindi
- Support coordination with all stakeholders, including the funding agencies, the government of Uttar Pradesh, the liaising agency, field staff, and consultants
- Train the research staff and/or consultants for data collection, data processing, and analysis
- Supervise the field staff and consultants during the data collection and processing stages
- Ensure the smooth conduct of the data collection process, ensuring scientific and ethical rigour, collect data, and supervise the process by others

- Oversee the operations of the entire study and ensure that the standard operating procedures are followed, and ensure timely deliverables as per the Gantt chart
- Assist the research associate with writing drafts of the research process and output documents, including literature review, presentations, preliminary report, manuscripts, final report, and any other documents that the research study may need, and assist PI and co-PI in finalising the research documents
- Assist PI and co-PI in executing the responsibilities of the project
- Any other tasks assigned by PI

**Essential Qualifications:**

1. Master of Public Health, or Master of Social Work, or MA in health-related fields

**Desirable Qualification**

1. PhD in Public Health, or Social Work, or Social Sciences, or a topic related to health research

**Essential Experience:**

1. Experience in health research projects for a minimum of three years duration
2. Experience in executing qualitative research
3. Good communication skills in English and Hindi

**Desirable experience:**

1. Knowledge of and proficiency in the use of a qualitative analytical software such as Atlas-ti
2. Publications in peer-reviewed journals
3. Experience of leading qualitative research with a team of research staff/ field investigators

**Application Fee.** Application Fee of Rs 1000/- to be paid online. Application fee for SC/ST/PWD candidates will be Rs 250/-, if they upload the required Certificate in the Online Application Form. Woman applicants are exempted from the payment of application fee. The application will be valid only on receipt of application fee for those who are required to pay. Fee once paid, shall not be refunded under any circumstances.

**Application Process**

- (a) **Candidates are requested to apply online through the link (Apply now) provided along with this advertisement on the Institute website [www.tiss.edu](http://www.tiss.edu).**
- (b) **Candidates must provide their Gmail ID in Online Application Form.**
- (c) Candidates are required to take a print of acknowledgement of online application and keep it for future reference.
- (d) Short-listed candidates will be informed and invited for Interview .

**Selected candidates are expected to join duty within 15 days.**

Sd/xxxx

**PROJECT LEADER**