

Advertisement no: 2019/03

Date: 19-03-2019

Notice

JTSDS – DTSE invites applications for the position of Programme Manager/Senior Research Officer

The Jamsetji Tata School of Disaster Studies (JTSDS) is looking for highly motivated, versatile and competent professionals for its Disaster Technical Support Facility (DTSE). Applications are invited for the following positions:

Senior Research Officer /Programme Manager (One Position) – INR 50,000 to 60,000

Qualification: MPhil/Ph.D Or Masters with five years of research/documentation/field experience and evidence of leadership roles in projects

Job Requirement: Knowledge of the Disaster Management Discipline, Research Skills, Project Management and Coordination Capabilities, Provide Leadership and guidance to teams, Documentation Skills along with

- a) Experience and technical expertise in trans-boundary water governance and related inter-disciplinary water issues
- b) Knowledge, understanding and aptitude for working in Rural Context around the substantive area of Drought, Agriculture, Water and Social Security

Key Roles and Responsibility: Provide leadership (technical and administrative), Manage and Deliver on Existing Projects, Conceptualize and Bid for New Projects on behalf of DTSE.

Remuneration: 50,000- 60,000 (Consolidated – To be fixed as per experience and qualification on salary for 10 months or consultancy basis)

About JTSDS and DTSE

The Jamsetji Tata School of Disaster Studies was established in 2006 as an independent centre (The Jamsetji Tata Centre for Disaster Management- JTCDM), consolidating more than 60 year of TISS experience and expertise in disaster relief, response and policy advocacy. JTCDM was elevated to the status of a School in 2015 with the following three centers : Centre for Disaster Management, Centre of Disasters and Development, and Centre for Geo-informatics. The key domains of the school's work towards shaping the disaster discourse are: Capacity Building, Research, Field Action and Policy Advocacy. To be able to address the growing demand for capacity building and other extension services most needed in building a disaster resilient Nation, the school had set up the Disaster Technical Support Facility as an extension of the academic entity. The key areas of work would be : Technical support services on development and implementation of plans and programs; Capacity and System strengthening; Policy and program development support; Knowledge generation, archiving and dissemination; Facilitating state and national dialogues across sectors and projects. The DTSE targets

both pre and post disaster technical support needs of a range of stakeholders starting from community based organizations to corporates, I/NGOs, UN multilateral agencies and the Government (Ministries, Departments, Institutions and Authorities).

The Current Projects of DTSP are:

1. Disaster Resilience Leadership Gap Study
2. Disasters and Beyond – Field Action Project
3. Research Project on Transboundary Water Governance

Important Dates: Applications should reach suchita.awasthi@tiss.edu on or before 29th March 2019

How to Apply: Soft copy of detailed CV, sample of writing and the summary sheet given below to be sent by email with the subject line: "APPLICATION FOR DTSF"

Summary Sheet:

1. Name of the post applied for
2. Name of candidate Mr/Ms/Dr
(First Name) (Middle name) (Surname/Family Name)
- 3.1 Address for communications
.....
PIN Tel. No. Mob.No. E-mail
- 3.2 Permanent Address , if different from 3.1
.....
Tel. No. Mob. No. E-mail
- 4.1Date of Birth : 4.2 Age (yrs) :
5.Sex : Male/Female 6. Nationality:
7. Are you a member of the Scheduled Caste/Tribe/Other Backward Class? YES / NO
If YES, specify and attach copy of Caste/Tribe/OBC Certificate.
(Caste/Tribe/OBC)
8. Particulars of the examinations passed (attach attested copies of mark/grade sheets):

Exam/ Degree	Year of Passing	Division/ Class	% Marks or Grade	Subjects covered	University
SSC/HSC					
Bachelor's					
Master's					
M.Phil.					
Ph.D.					
Any other					

9. Languages known:

S.N.	Read	Write	Speak

10. Previous employment:

Sr. No.	Name and Place of Organisation	Designation	Period of Employment

11. Any other information:

12. Information to be furnished by TISS student (**presently on roll**):

a. Name of Student :			
b. Name of Course (Master /M.Phil/Ph.D):			
c. School / Centre:		d. Batch (Year):	
d. Amount of fellowship/scholarship granted by TISS/Govt. Rs.			
e. Appointment recommended by:			
Signature Guide	Signature Chairperson / Dean Name:	Signature Dy. Director (Research) Name:	Name:

DECLARATION

I declare that all the statements in this application and its annexure are true to the best of my knowledge and belief and I am aware that any misrepresentation of the details will lead to disciplinary action and dismissal, if employed.

Place:

Date:

Signature of applicant

Enclosures attached (Please tick)

1. Scheduled Caste/Tribe/OBC certificate (only SC/ST/OBC candidates).
2. Copies of marks/grade sheets and certificate of degree courses.
3. Work experience certificates.