

**Advertisement No. 26/2024**

**SYAMA PRASAD MOOKERJEE PORT, KOLKATA  
HALDIA DOCK COMPLEX**

**Requires  
GDMO (on contract)**

A **Walk-in-Interview** is scheduled to be held on **October 05, 2024** at Guest House of Syama Prasad Mookerjee Port, Kolkata (erstwhile Kolkata Port Trust), 93, Chowringhee Road, Kolkata–700020 (near Exide Crossing) **from 11.00 a.m. to 1.00 p.m.**

Haldia Dock Complex, Syama Prasad Mookerjee Port, Kolkata (erstwhile Kolkata Port Trust), intends to engage **2 (two)\*** General Duty Medical Officers, on contract basis as per the following, for its Hospital (ISO: 9001-2015 Certified) at Haldia. The detail of eligibility criteria for such contractual engagement is given below: -

[\* the number of engagements is indicative only. The same may increase /decrease in future, as per actual requirement.]

**Eligibility Criteria**

(i) **Age** : No Bar\*\*.

**(ii) Qualification & Experience :**

MBBS Degree from a recognized University / Institute with one-year experience in any recognized Hospital after passing MBBS.

**Remuneration** : Rs.94,500/- per month.

**General terms & conditions for General Duty Medical Officer (on contract):**

- i) The General Duty Medical Officer will be posted at Port Hospital at Haldia.
- ii) The engagement will be for a period of 3 (three) years and on expiry of the said period, the contractual engagement will be automatically terminated. However, on expiry of the contract, HDC / SMP- K reserves the right to enter into a fresh contract for such period and on such terms as may be mutually agreed upon by the parties.
- iii) The selected candidate will be responsible to carry out medical treatment in Indoor / Outdoor / ICU / Emergency / Dispensary, as required, under the Port Hospital of HDC, Haldia. He / She will generally be deployed in shifts.
- iv) The candidate will be paid a fixed consolidated remuneration of Rs. 94,500/- (Rupees ninety four thousand five hundred only) per month. The rate of Annual Increment would be decided by the Competent Authority, subject to Annual Performance Review after completion of each year of service, during the tenure of contract.
- v) The selected candidate shall be required to stay in the accommodation (unfurnished) provided by SMP- K free of rent. Electricity charges shall have to be borne by the selected candidate, at actuals.
- vi) The office of the selected candidate shall normally be at the Port Hospital, of Haldia Dock Complex, at Haldia Township, Dist.: Purba Medinipur – 721607. However, he may be required to work at any department / office within the jurisdiction of HDC, SMP-K.

- vii) The selected candidate will have to work for 6 days in a week and will be entitled to a weekly-off day. If situation so warrants, the weekly day of rest may be changed with prior intimation. He / She will be required to work in shifts on rotations i.e. Morning, Afternoon, Night & General shift as per requirement. In exigency of work, he /she may also be booked on weekly off days / Holidays beyond his / her scheduled duty, for which appropriate relief may be considered, as per the discretion of the Competent Authority.
- viii) The selected candidate will be entitled to 15 days leave in a year (12 months from the date of engagement and proportionate in case of shorter period of engagement), which shall be availed of with prior approval. For any absence, in excess of 15 days, pro-rata deduction will be made from the consolidated remuneration. Availing of half-day leave would be allowed within the limit of 15 days of leave.
- ix) Additionally, leave on medical ground, to the extent of 10 days in a year (12 months from the date of engagement and proportionate in case of shorter period of engagement) on illness, may be allowed without any deduction from the remuneration, on the basis of certification from HDC / SMP- K Medical Officer. Intimation of sickness should be reported to the Head of the Division / Reporting Officer forthwith, in writing, together with the certificate of illness from a Registered Medical Practitioner, in addition to verbal intimation over phone. However, 50% of unavailed leave on medical ground in a year can be carried forward, subject to the same being within the tenure of the contract period.
- x) The selected candidate would be entitled to indoor & outdoor medical facilities as are available in the Port Hospital at Haldia for self & spouse and a maximum of two 'dependent' children upto the age of 21 years. In case of having twins or more during the second child birth, all the children born together inclusive of 1<sup>st</sup> and 2<sup>nd</sup> child birth would be considered for the above medical facilities. Besides the following additional medical facilities would also be available:-
- a) Purchase of Medicines:- Purchase of medicines from designated medical store at Haldia, as would be prescribed by the Port Hospital on cashless basis, may be allowed. Payment of the same would be made by HDC.
  - b) Pathological tests: All pathological diagnostic tests, as would be prescribed by the Port Hospital, may be allowed to be done from designated laboratories at Haldia and the expenditure of the same would be reimbursed / paid directly by Port.
  - c) Referral: Referral to the Centenary Hospital, Kolkata of SMP-K (both for OPD and IPD, as are available) may be allowed.
  - d) Mediclaim: Reimbursement of 25% of the medical insurance premium paid by the employee to cover his / her family, subject to an upper limit of Rs. 5000/- per annum, would be done by HDC.
- However, in case of any injury sustained due to accident occurred in course of and arising out of engagement, the port will extend all necessary medical treatment in addition to the treatment mentioned above.
- xi) The selected candidate may be extended Ex-gratia, as will be approved by the Competent Authority from year to year.
- xii) Your wards shall get the benefit of sponsored candidate in DAV Public school, Haldia.

- xiii) The selected candidate will be entitled to monthly reimbursement of upto Rs. 400/- for tele communication facility, as per actual requirement. The type of connection and the service provided may be, as will be in the vogue under HDC.
- xiv) HDC, SMP-K would contribute 8.33% of yearly remuneration / applicable premium towards a Gratuity Fund through institution like LIC.
- xv) The selected candidate will be entitled to avail the Transport facility of HDC.
- xvi) The selected candidate will be entitled to avail the Canteen facility of HDC.
- xvii) If you are required to go on official tour you will be entitled to TA / DA, as per approved rates.
- xviii) The selected candidate will normally report to the Medical Superintendent, Medical Division. However, you may be required to report to any other officer of HDC, in exigency of work.
- xix) The selected candidate will be responsible for charge and care of the HDC, SMP-K's money, goods and stores and all other properties that may be entrusted to you and you will be accountable for the same.
- xx) The contractual engagement may be terminated by giving 3 months' notice from either side or equivalent to 3 months' remuneration. However, the engagement is terminable on 24 hours' notice for unsatisfactory performance and for any act considered to be derogatory / detrimental to the interest of HDC, SMP- K.
- xxi) The selected candidate would have to submit character / antecedent certificate in the enclosed prescribed proforma upon their selection.

[\*\* For the Doctors superannuating from the Major Ports, the upper age limit is 65 years]

### **Instruction to Candidates**

- (a) Candidates are requested to register over telephone with Medical Superintendent (9434031176) / Sr. Dy. Manager (P&IR) (9434031386) prior to 10:30 am on **October 05, 2024**.
- (b) Candidates must appear for the **Walk-In-Interview** with an **i)** application (Proforma enclosed) furnishing detailed bio-data, including name, date of birth, permanent address, address for communication, contact phone number, e-mail address, details of educational and professional qualification, details of experience and post held or any other relevant information alongwith all original documents and one set of self certified photo copy of the same with **ii)** one recent passport size photograph and **iii)** self-certified photo copies of relevant certificates / testimonials and photo id card.
- (c) Please note that the said Walk-in-Interview for the said selection of GDMO will be held at the Guest House of Syama Prasad Mookerjee Port, Kolkata (erstwhile Kolkata Port Trust), 93, Chowringhee Road, Kolkata-700020 (near Exide Crossing), from 11.00 am to 1.00 pm on **October 05, 2024** and for which the candidates must report to the officer in-charge at the aforesaid venue at 10.30 am on the said date.

A.K. Nag  
Sr. Dy. Manager (P&IR)  
Haldia Dock Complex

**PRESCRIBED PROFORMA FOR APPLICATION**

ENGAGEMENT FOR: GDMO (on contract)

1. Name: .....
2. Father's / Husband's Name: .....
3. Date of Birth: .....
5. Gender: .....
6. Permanent Address: .....  
.....
7. Address for Communication: .....  
.....
8. Telephone: Landline: .....  
Mobile: .....
9. E-mail Address: .....
10. Nationality: .....
11. Religion: .....

Affix Attested Passport Photo here	Self Recent size Photo here
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12. Qualification:  
(Self certified  
copies of Marks  
sheets/  
Certificates to be  
enclosed)

Qualification	Percentage % with Division / Class	Name of University / Board / College
Class - X		
Class - XII		
Graduation		
P.G.Degree / Diploma		
Additional (if any)		

13. Experience:  
(Self certified  
copies of  
Certificates to be  
enclosed)

Organisation	Scale of pay & Present Basic Pay.	Post	Period (_____to_____)	Duration

14. Additional Information (if any) :

I certify that the above information is true to the best of my knowledge and belief. The necessary documents, including the certificate from my employer, are enclosed.

\_\_\_\_\_  
(Full Signature of Applicant with Date)