

Suri Municipality: Birbhum

Memo No – 2045 /SM

Dated- 28/12/2016

Employment Notice

Application for the following post are invited from the eligible candidate who resides at Suri Municipality, Birbhum for filling up 1 post in each category in the establishment of CLC under this Municipality. The post are purely contractual basis for 5 years subject to renewal every year at the end of financial year.

NAME OF THE POST :- 1) MANAGER CUM PLACEMENT AND MARKETING CO-ORDINATOR.

REMUNERATION: - Rs.7000/-

AGE LIMIT: - The Age limit is between 21 years to 35 years as on 01/01/2017

2) OFFICE ASSISTANT CUM CO-ORDINATOR.

REMUNERATION: - Rs.5000/-

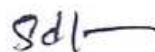
AGE LIMIT: - The Age limit is between 21 years to 35 years as on 01/01/2017

For the post Sl.No.-I, the candidate must be graduate with experience in marketing & Proficiency in MS Office (Word, Excel, Power Point etc.) is preferable.

For the post Sl.No.-II, the candidate must be B.Com graduate with experience in maintenance of account & Proficiency in MS Office (Word, Excel, Power Point etc.) is preferable.

The last date of submission of application is 13/01/2017.

Yours faithfully,



Chairman

Suri Municipality, Birbhum

Memo No. – 2045/1(6)/SM

Date-28/12/2016

Copy forwarded to:-

- ✓ 1) The Director, SUDA, HC-Block, Sector-III, Kol-700106.
- 2) The District Magistrate, Birbhum.
- 3) The Superintendent of Police, Birbhum.
- 4) The District Youth Officer, Birbhum.

For kind information with a request to hang the notice in the notice board.

- 5) The Employment Exchange Office, Suri Birbhum.
- 6) Office notice board, Suri Municipality, Birbhum.



Chairman

Suri Municipality, Birbhum

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Suri :: Birbhum