



South Eastern Railway

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Office of the Principal Chief Personnel Officer, Garden Reach, Kolkata-70

CENTRALISED NOTIFICATION FOR RECRUITMENT AGAINST CULTURAL QUOTA ON SOUTH EASTERN RAILWAY FOR THE YEAR 2023-24

Employment Notice No. SER/Pers/Cultural Quota/2023-24

Opening Date : 24.11.2023 | Closing Date : 26.12.2023 | Closing Time : 18.00 Hrs

Closing Date : 05.01.2024 (for residents of North Eastern states, Sikkim, Jammu & Kashmir, Lahaul & Spiti District and Pangri Sub-Division of Chamba District of Pradesh, Andaman & Nicobar Islands and Lakshadweep)

Applications are invited from Indian nationals for recruitment against Cultural Quota vacancies in Gr.C grade in PB-1 Grade Pay-Rs.1900/- or Level-2 for the year 2023-24 in South Eastern Railway.

1. DETAILS OF VACANCIES :

Post	Scale	Discipline	No. of Post
Group 'C' (in suitable post)	PB-1; (Rs.5,200-20,200/-) and GP Rs.1,900/- or Level-2	1. Vocal Music (Carnatic/Hindustani) 2. Instrumental (Violin/Guitar/Flute/Veena/Harmonium (including key board)/Sitar/Sarod)	01 01

The posts against this quota are open to all candidates and candidates belonging to SC/ST/OBC categories are only extended relaxation in age limit as admissible in general open market recruitments. They may submit necessary self-attested certificates issued from the competent authority in the proper format to be eligible to be given age relaxation. This is strictly required vide chapter 13 of the brochure (published by Govt. of India/Ministry of Personnel, Public Grievance & Pensions, Department of Personnel Training, New Delhi). Xerox copy of caste certificate issued by the Competent Authority, not below the rank of Tehsildar in case of SC/ST/OBC candidates. OBC candidates shall also submit OBC Non-Creamy-Layer Certificate in Central Govt. Format issued recently (not more than 01 year old) by the competent authority.

2. ELIGIBILITY NORMS :

2.1. Professional / Cultural Qualifications:

Essential : Possession of degree/diploma/certificate in Vocal Music (Carnatic/Hindustani) & Instrumental (Violin/Guitar/Flute/Veena/Harmonium(including key board)/Sitar/Sarod) from Government recognized institute.

Desirable: (i) Experience in Vocal Music (Carnatic/Hindustani) & Instrumental [Violin/Guitar/Flute/Veena/Harmonium (including key board)/Sitar/Sarod] in the field and performance given on AIR / Doordarshan etc.
(ii) Prizes won at National level.

2.2. Educational Qualifications: 12th (+2 stage) or its equivalent examination with not less than 50% marks in the aggregate. (50% marks in the aggregate will be required for NTPC categories. 50% marks are not required for SC/ST/Ex -servicemen candidates.). Pass in Matriculation or its equivalent from a recognized Board and having ITI certificate may also apply to be appointed as Artisans in Technical categories. Candidates should possess requisite academic & professional qualification on the date of submission of application. Those who are appearing at and/or awaiting results of final examination are not eligible.

2.3. Age Limit : (Age as on 01.01.2024)

UR	OBC	SC/ST
18-30 years	18-33 years	18-35 years

Copy of Matriculation or its equivalent certificate from a recognized Board, OR the Birth Certificate should be submitted for proof of Date of Birth.

2.4. Extent of Age Relaxation :

- Serving Railway employees, including casual labours, who have put in three years of continuous service and substitutes who have put in three years of continuous service or three years in broken spells in the Railways. Maximum Age:- UR-40 years, OBC-43 years & SC/ST-45 years.
- Widows/Divorced women and women judicially separated but not remarried. Maximum age :- UR- 35 years, OBC-38 years, SC/ST-40 years.
- Persons with Disabilities(PwBD): Age relaxation of 10 years in respective communities subject to production of Disability Certificate in proper format.
- Ex Servicemen : The Upper Age limit is relaxable for Ex-Servicemen upto the extent of service rendered in Defence Forces plus 3 years provided they have put in a minimum of 6 months attested service. Ex-Servicemen who have already joined the Govt. Service in civilian capacity after availing the age relaxation are not eligible for such benefit.
- Persons who had ordinarily domiciled in the State of Jammu & Kashmir during the period from 01/01/1980 to 31/12/1989 : Relaxation upto 05 years.

3. HOW TO APPLY :

3.1 Examination Fees:-

- The Examination fee as detailed below to be paid by way of IPO or Bank Draft. Date of issue of IPO / Bank Draft should not before the date of this notification.

(a)	For all candidates[except those mentioned in sub para (b) below]	Rs. 500/- (Rupees Five hundred only)
(b)	For candidates belonging to SC/ST/ Ex-Servicemen/ Persons with Disabilities (PwBDs), Women, Minorities and Economic Backward Classes.	Rs. 250/- (Rupees Two hundred Fifty only).

Bank Draft/IPO should be issued in favour of **FA&CAO, South Eastern Railway, Garden Reach – 700043, payable at GPO/Kolkata.**

(Candidates must write their name, full address at the space provided in the IPO. Applications received with cash / Money Order/ Central Recruitment Fees stamps /Cheque will not be accepted and hence will be rejected.)

- Economically Backward Classes will mean the candidates whose family income is less than Rs. 50,000/- per annum and income certificate for this purpose should be issued from the specified Authority and on the specified Format as per Annexure-II.

- For claiming waiver of examination fees, minority candidates should 'declaration' as mentioned in Annexure-III along with the application for candidates shall also be required to furnish an affidavit sworn before a Magistrate of their belonging to the minority community. Minorities will mean Christians, Sikhs, Buddhists/Jains, Zoroastrians (Parsis).

- An amount of Rs.400/- will be refundable to UR and OBC, Rs.250/- to Servicemen, Persons with Disabilities (PwBDs), women, minorities and economically backward classes. The refund is restricted to only those eligible candidates who will appear in the Written Examination.

3.2. Instructions for filling up the application Form:

- The notification with the application form along with the Annexure are RRC/South Eastern Railway website www.rrcsr.co.in. Candidates should download the application form from the website.
- The candidate has to fill up required information in his/her own hand in blue/black ball point pen. The application should be filled either in English but not in any other language. Application filled in any language Hindi/English and having any change in the format of application will lead to application summarily.
- One recent passport size photograph (4cm x 5cm) should be affixed to application form without fail. The Photo may preferably be not older than 01 year as on date of applying. The photo should clearly reveal the full face of the candidate taken without wearing cap and goggles/coloured glasses. Photo should be sharp and clear, with light background, suitable for scanning and print out any mark or signature on the front side of the affixed photograph. The photo should be neatly and firmly pasted in the prescribed space, and not pinned. **Photograph should not be attested.**
- One loose extra photograph with name, date of birth and signature of the candidate written on the backside should be attached along with the application.
- Candidate should copy the paragraph at Item-20 of the application in English/Hindi in his/her own running handwriting (not in capital/spaces) in the space given below the paragraph.
- Signature of the applicant must be full and in running hand not in capital disjointed letters. Candidates are required to sign in English or in Hindi in prescribed places provided in the application form.
- While filling up of the application, candidates have to ensure that there are two marks of physical identification (like a mole on the nose, cut-off finger in the left side or a scar mark below the left arm etc.) are clearly visible without fail. Candidates should also give two left thumb impressions in the form. If the LTIs are not clear and are smudged, the application will be rejected.
- Applicant should write on the top of the envelope containing the application the following: **"Application against Cultural Quota Recruitment for the year 2023-24"**
- Candidates should send their applications so as to reach at the address at para 3.3 below on or before the closing date and time. Railway Admin should not be responsible for any postal delays. Application received after the closing date & time would be summarily rejected.
- Candidates should note that only Date of Birth as recorded in the Matriculation School Examination Certificate or Birth Certificate is to be enclosed.
- Candidate should write his/her name, father's name / husband's name in letters as given in educational Certificate.
- Before applying for a post, the candidate should ensure that he/she is eligible and other criteria stipulated for the post. The Railway Admin should be free to reject any application not fulfilling the requisite criteria at the time of recruitment and if erroneously appointed, such candidate is liable to be removed from service even after appointment.
- In case of serving employees, a 'No-Objection Certificate' from the employer should be enclosed.
- The candidates seeking fees exemption, for being from economical backward classes, must get the Annexure-II filled up and certified by the proper authority mentioned therein. Minority candidates have to make a self declaration as in Annexure-III of the Notification for claiming waiver of examination fees. Such candidates are to furnish a minority community declaration affidavit on judicial stamp paper of Rs.10/- sworn before an Executive Magistrate of their belonging to minority communities.
- Those candidates who are debarred from appearing in any of the RRB/RRB need not apply unless their debarment period is over by the closing date of Employment Notification. Otherwise, their applications shall not be considered.
- Applicant should enclose with the application a set of **Self-Attested** photocopies of all certificates, in proof of Cultural Qualification, Educational Qualification, age, ST/SC/OBC status etc.
- Applicant should fill all 23 columns in the application without fail.

NOTE : Kindly bring original documents of Date of Birth, Educational Qualification and Identification proof on the day of practical demonstration interview without fail in the event of being called for the same. No TA/DA/Allowance will be provided for appearing in the practical demonstration/interview. You should bring your own kit and come prepared to stay for 1-2 days on your own. All documents enclosed with the application form may be self attested.

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- 3.3 **Address for submitting application** : Candidates should send their applications, filled in all respects along with the enclosures and Annexures duly certified, by Post, to the address mentioned below. Alternatively, candidates can also drop their applications directly in the **Drop Box** placed at the office premises:

Filled in applications should be sent to

The Chairman, Railway Recruitment Cell, Bungalow No.12A, Garden Reach, Kolkata-700043 (Near BNR Central Hospital)

Drop Box has also been provided in the RRC office building for dropping the application forms.

The applications should be sent in a closed envelope with superscription "**Application against Cultural Quota Recruitment for the year 2023-24**".

4. SELECTION PROCEDURE :

Eligibility of the candidates will be assessed on the following basis:

- 4.1 **Written Test:** Consists of 50 objective type questions (50 marks) relating to General Knowledge, Arithmetic and Reasoning. **There will be negative marking in the written test and 1/3rd of marks allotted for the Objective Type Question will be deducted for every wrong answer.** Written test shall be of duration of 60 minutes and in bi-lingual format.
- 4.2 Assessment of talent in the relevant cultural discipline Vocal Music (Carnatic/Hindustani) & Instrumental (Violin/Guitar/Flute/Veena/Harmonium (including key board)/Sitar/Sarod) on the basis of **Practical Demonstration** to be adjudged by a duly constituted committee. (35 marks).
- 4.3 Assessment of talent in the relevant cultural discipline on the basis of **Testimonials/ Prizes** etc to be adjudged by a duly constituted committee, same as in 4.2 above. (15 marks).
- 4.4 Questions for written test will be of objective type multiple choice.
- 4.5 From amongst those who secure a minimum of 40% marks in the Written Test, candidates equal to 5 times the number of notified vacancies will be called, purely in the order of merit based on written test marks, for attending performance / practical demonstration stage of recruitment and assessment of Testimonials / Prizes etc.
- 4.6 The date, time and venue of written examination, Practical Demonstration / Document verification will be fixed by the RRC and will be intimated to the eligible candidates in due course. Request for postponement of the examination/ Practical Demonstration/ document verification will not be entertained under any circumstances.

5. OTHER TERMS AND CONDITIONS :

- (i) Applications of candidates which have been accepted and rejected on scrutiny shall be notified on RRC/South Eastern Railway website www.rrcser.co.in. Candidates can verify their eligibility from the website. Candidates should provide their mobile number and e-mails in the application form at the space provided. RRC will not entertain any request for change of mobile number and e-mail address at any stage.
- (ii) Applications not fulfilling any of the terms and conditions given in this notification shall be summarily rejected. Canvassing in any form will disqualify the candidature.
- (iii) Applicant should possess requisite educational and cultural qualifications on the date of submission of application.
- (iv) Discrepancies in the application submitted would render the candidate ineligible at any time during the selection.
- (v) Eligible applicants will be issued with call letters to their correspondence address, for the Written Test. South Eastern Railway will upload the list of eligible and ineligible candidates applying for the notified vacancies in the website of RRC/South Eastern Railway website address www.rrcser.co.in for general information and viewing. No other intimation of rejection, other than uploading the list in the above mentioned website, would be communicated to ineligible candidates.
- (vi) SC/ST candidates will be eligible for free rail travel in second class for attending Written Test/ Practical Demonstration.
- (vii) Selected candidates have to pass the requisite medical fitness standards prior to appointment.
- (viii) In the event of appointment as Clerk-cum- typist posts in Group-C railway service, candidates will be required to acquire typing proficiency of 30 w.p.m. in English or 25 w.p.m. in Hindi within a period of two years from the date of appointment, and till such time, appointment will be provisional.
- (ix) The candidature at all stages of the recruitment will be purely provisional subject to satisfying the prescribed eligibility criteria. Decision of South Eastern Railway in all matters relating to this recruitment shall be final.
- (x) The candidates applying against this notification should keep track of the Date of Written Test / Practical Demonstration which will be notified through the official website of Railway Recruitment Cell, South Eastern Railway. In case the applicant does not receive the call letter by 5 days before the notified date of written examination due to postal delay, the applicant should report to the Assistant Personnel Officer (Rectt.) in person for duplicate call letter at least **one day before the day of the written examination**. Duplicate call letter will be issued on production of original photo Identity Card i.e. Aadhaar Card/Voter Identity Card/ PAN Card/ Passport or Driving License.
- (xi) Candidates may download recruitment notification and application form, along with Annexures, available on Railway Recruitment Cell, South Eastern Railway website address www.rrcser.co.in
- (xii) Selected candidates are likely to be posted anywhere in South Eastern Railway after successful completion of all pre-appointment formalities, including training wherever prescribed.
- (xiii) For any legal dispute, the jurisdiction will be the Central Administrative Tribunal, Calcutta.

6. CAUTION:

Recruitment is purely merit based. South Eastern Railway have not appointed any agent or coaching centre for acting on its behalf for this recruitment. Candidates are cautioned against any false claims made by any unscrupulous persons/agencies of getting them selected in this recruitment on illegal consideration. If they come across any such persons/agencies, please do inform to Chairman, Railway Recruitment Cell, South Eastern Railway, 11, Garden Reach, Kolkata-700043. They can also inform to the Sr. DGM, South Eastern Railway, 11, Garden Reach, Kolkata-700043.

SOUTH EASTERN RAILWAY

APPLICATION FORM (in A4 size paper)

E. N. No. SER /Pers/Cultural Quota/2023-24 date 24.11.2023

To
The Principal Chief Personnel Officer,
South Eastern Railway, Garden Reach, Kolkata.

Sub:- Application for Recruitment against
Cultural quota 2023-24

After reading the Employment Notice and agreeing to all the terms and conditions notified therein, I do hereby apply for recruitment against Cultural quota in Vocal Music (Carnatic/Hindustani) & Instrumental {Violin/Guitar/Flute/Veena/Harmonium (including key board)/Sitar/Sarod} in Gr. C over South Eastern Railway against E. N. No. SER/Pers/ Cultural Quota/2023-24 date 24.11.2023 and furnish the following particulars:

1. Candidate's full name (in capital letters):									
2. Father's/ Husband's name (in capital letters):									
3. Date of Birth:				4. Community (SC/ST/OBC/UR)			5. Sex: (Male/Female)		
6. Educational qualification:				7. Religion			8. Nationality		
9. Tick (✓) the applicable box, if you are:									
Serving Railway Employee		Divorcee/ Widow		Minority Community		Economically Weaker Section		Person with Disability	
10. Full address for correspondence:									
11. Mobile No.:									
12. E-Mail ID:									
13. Nearest Railway Station									
State: PIN:									
14. Exam Fee Details:									
DD/IPO No.		Date		Name of the Post Office/Bank				Am	
15. Write 2 (two) clear visible marks of identification on your body. (Moles, Cut-marks or scar marks etc.)									
1. _____									
2. _____									

16. Applicant's full signature in running script in English

APPLICATION FORM E.N.No. SER /Pers/Cultural Quota/2023-24 date 24.11.2023
17. Details of Cultural Qualifications: (Note: Photocopy of all certificates attached. Candidates may attach separate sheet if the space is not)

Sl. No.	Qualification in :- Vocal Music :- (Carnatic/Hindustani) Instrumental :- {Violin/Guitar/Flute/Veena/Harmonium (including key board)/Sitar/Sarod}	Tick	Name of Institute/ College/University from which the qualification earned.
a			
b			
c			
d			
e			
f			
g			
h			

18. Details of Testimonials / Prizes: (Note: Self attested photocopy of all should be attached. Candidates may attach separate sheet if the space is not)

Sl. No.	Event	Date	Performance / Scholarship/Awards/ Position
a			
b			
c			
d			
e			

19. Put two left thumb impressions (Must be clear and not smudged)

20. Applicant's DECLARATION. Copy the following paragraph in English/Hindi space below in your own handwriting in running script (not in capital/disjunctive Applications without this written declaration will be rejected:

I have read the Employment Notice and submit this application after agreeing to all the terms and conditions notified therein. If any information submitted above is

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or incorrect or I am not eligible in terms of eligibility criteria, my candidature / appointment is liable to be cancelled / terminated without any notice at any stage of recruitment or even after empanelment.

21. Place:

22. Date: 23. Applicant's full signature in running script in English or Hindi

Annexure-II

**FORMAT OF INCOME CERTIFICATE FOR WAIVER OF EXAMINATION
FEES FOR ECONOMICALLY BACKWARD CLASSES/SECTIONS**

(To be issued on the letter Head of the Issuing Authority mentioned below)

1.	Name of the Candidate	
2.	Father's / Husband's name	
3.	Age	
4.	Residential Address	
5.	Annual Family Income (In words and figure)	
6.	Date of Issue	
7.	Signature of issuing authority	
8.	Stamp of issuing authority	

(Name of the issuing authority with Office Seal)

NB: Economically Backward Classes will mean the candidates whose family income is less than Rs.50,000 /- per annum.

The following authorities are authorized to issue income certificate to be issued on the letter head of the issuing authority for the purpose of identifying economically backward classes/sections: -

- 1) District Magistrate or any other Revenue Officer upto the level of
- 2) Sitting Member of Parliament of Lok Sabha for persons of their own Caste
- 3) BPL Card or any other certificate issued by Central Government under a poverty alleviation programme or Izzat MST issued by Railways.
- 4) Union Minister may also recommend, for any person from anywhere in India
- 5) Sitting Member of Parliament of Rajya Sabha for persons of the districts where these MPs normally reside.

**SELF DECLARATION OF MINORITY CANDIDATES
FOR WAIVER OF EXAMINATION FEES**

Proforma for declaration to be submitted by Minority candidates along with the application for the post(s) against Employment Notice No.SER /Pers/Cultural Quota/2024.11.2023.

DECLARATION

I _____ son/daughter/wife

Resident of village/town/city _____ district _____

State _____ hereby declare that I belong to the _____

(Indicate minority community notified by Central Govt. i.e. Muslim/Sikh/Buddhist/Jain/Parsis).

Date: _____ Signature of the candidate _____

Place: _____ Name of the candidate _____

NOTE: At the time of document verification, during Practical demonstration and interview of such candidates claiming waiver of Examination Fees will be required to furnish 'Community declaration' affidavit on non-judicial stamp paper of Rs.10/- (Ten Rupees) if she belongs to any of the Minority Community notified by the Central Government (Muslim/Sikh/Christian/ Buddhist/Jain/ Parsis.)

The exact date and venue of the Practical demonstration and interview of the discipline will be intimated by the concerned authorities to the eligible candidates by call letter.

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Railway Recruitment