

# **Rashtriya Ayurveda Vidyapeeth**

## **Eligibility for the post of Lower Division Clerk**

**Post:** Lower Division Clerk (UR)

**Mode of Recruitment:** Direct.

**Number of Post:** 01 (One) UR.

**Pay Scale:** Level 2.

**Age:** Between **18 to 25 years**. The crucial date for determining the age limit shall be the closing date for receipt of applications (from candidates) in RAV.

### **Educational and other qualification:**

- 1) 12<sup>th</sup> class pass or equivalent qualification from a recognized Board or University.
- 2) Typing speed of 35 words per minute in English or 30 words per minute in Hindi on computer.

**Last date: -** Duly filled application should reach the Vidyapeeth **by post or by hand on or before 30<sup>th</sup> September, 2024 at 05:00 PM.**

**Mode of Selection:** TIER 1- Typing Test (on Computer only)  
TIER-2 Offline paper consisting of objective/MCQ

**Syllabus:** General intelligence and Reasoning, General Awareness, Quantitative Aptitude, English etc.

### **Note:**

**Persons working in Govt./PSUs/Autonomous bodies and other allied Govt. sector employees should submit application through proper channel (i.e. through their employer).**


General Instruction:

- 1) Interested candidates must be sent their application through only Post (Speed Post, Courier etc.) or By Hand To **The Director, Rashtriya Ayurveda Vidyapeeth, Dhanwantri Bhawan, Road No.-66, Punjabi Bagh (West), New Delhi-110026** on or before 30<sup>th</sup> September, 2024 at 05:00 PM.
- 2) Persons working in Govt./PSUs/Autonomous bodies and other allied Govt. sector employees should submit application through proper channel (i.e. through their employer).
- 3) RAV reserves right to modify/cancel/withdraw this vacancy without any communication made to candidates.
- 4) **Candidates are to be informed that they must have to submit their Google Form which is available on official website before sending the application form through post on above address otherwise their application form will be rejected without any intimation.**
- 5) **Examination Fee Rs. 500/- +18% GST = Rs.590/- Fee once paid shall not be refunded under any circumstances.**
- 6) **Application fee should be submitted through online only as per the details given below:**

***Fees once paid shall not be refunded under any circumstances.***

1. Candidate can pay their above said fee through any of the following online transfer mode  
NEFT  
IMPS  
UPI

to the following account:

<b>Name of the Account Holder</b>	<b>Rashtriya Ayurveda Vidyapeeth</b>
<b>BRANCH</b>	<b>ICICI Bank, Punjabi Bagh</b>
<b>BRANCH IFSC CODE</b>	<b>ICIC0000155</b>
<b>BANK ACCOUNT NUMBER</b>	<b>015505008592</b>
<b>QR Code</b>	

- 7) Candidates must have to pay their above said fee only through the link given on our website. Candidates are also suggested to note the successful Transaction No and take a Screenshot before download/print the receipt.

- 8) Candidates must attach payment receipt with the Application Form. Payment receipt can be of the following nature:
- Screen shot of successful transfer receipt of the fee indicating 'transaction reference number' clearly.
  - Screen shot / photocopy of bank passbook indicating clearly the transaction details of the fee.
- 9) Candidates called for written test/skill test etc. shall do so at their own expense.
- 10) No TA/DA shall be paid.
- 11) Exam Centre will be in Delhi Only.
- 12) Admit cards will be sent to candidates via email.
- 13) Regular visit your email and RAV websites <http://ravdelhi.nic.in/> for latest update
- 14) For any query write us on [recruitmentrav@gmail.com](mailto:recruitmentrav@gmail.com) or you may contact via telephone no. 011-41681265
- 15) The last date of receipt of application is **30<sup>th</sup> September, 2024 at 5:00 PM**

**Director, RAV**

**Rashtriya Ayurveda Vidyapeeth**  
**Application for the post of Lower Divisional Clerk**

1. Name (in capital letters) :
2. Name of Father/Husband :
3. Date of Birth
4. Age as on 30-09-2024 :
5. Gender
6. Marital Status
7. Postal Address for communication:  
**(in capital letters)**

Attached self-  
attested passport  
size photograph

State \_\_\_\_\_  
Pin Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
(with STD code)  
Mobile: \_\_\_\_\_  
Email: \_\_\_\_\_

8. Educational Qualifications:

S.No.	Qualification	Passing Year	Percentage/CGPA	Subjects

9. Aadhar No.

10. Present post held, if any:

11. Details of employment in chronological order (Enclose a separate sheet duly authenticated by your signature).

Office/Instt./ Organization	Post held	From	To	Scale of pay and basic pay	Nature of duties

12. Two physical identification Marks (like scar/mole etc):

## **DECLARATION**

I do hereby declare that the particulars furnished by me above are correct to the best of my knowledge and belief.

**Date :**

**Place :**

**Signature**