

## **RAMAN RESEARCH INSTITUTE**

**Bengaluru – 560080**

**Advt. No. 02/2025**

**Library Trainee**

The Raman Research Institute, funded by the Government of India, is a premier institute engaged in research in basic sciences. More information about the Institute, the fields of research, and other details are available on its website: <https://www.rri.res.in>. Applications are invited for ONE post of LIBRARY TRAINEE. The appointment is on a temporary basis, initially for SIX months, with a possible extension of up to 2 years after review.

### **Job Description:**

The program offers a valuable opportunity to gain hands-on experience and practical knowledge in various library functions, encompassing a wide range of operations such as acquiring content (both print and digital), classification, cataloging, organizing information resources, document delivery services, digital information services, research support, processing research publications, managing research data, designing and developing information systems and services, and web-based information services, among others.

Trainees will rotate through different library sections, including Circulation, Book Acquisition and Technical Processing, Journal, and Digital Repository sections. The selected library trainee is required to work six days a week.

**Remuneration:** A consolidated remuneration of Rs. 31,000 per month will be paid to the selected candidate.

**Essential Qualifications:** The candidate must have a regular **Master of Library and Information Science (MLISc)** and a Bachelor's Degree in any discipline from a recognized university. The candidate should have secured a minimum of 60% or equivalent in both degrees.

Only those who have completed MLISc in **2023** and **2024** are eligible to apply.

**Desirable:** The candidate should have excellent technical and communication skills.

**Upper Age Limit:** The upper limit is 30 years as on the last date for closing of applications. The last date for receipt of applications is **03<sup>rd</sup> March 2025**. Applications received after the last date will not be considered.

**Selection Procedure:** A written test may be conducted only to shortlist candidates, and the final selection will be based on the candidate's performance in the interview.

### **General Information:**

- i. Age relaxation will be applicable as per Govt. of India rules for the candidates belonging to SC/ST/OBC/PWD categories.
- ii. Candidates who are desirous to be considered strictly on the aforesaid terms and conditions may apply online through the link given below duly attaching the required certificates in support of the application on or before **03<sup>rd</sup> March 2025**.
- iii. Candidates must apply online only.
- iv. Applications that are incomplete or submitted physically shall not be considered.
- v. Qualifications other than those specified in this advertisement will not be accepted.
- vi. Mere fulfilling the essential and desirable qualifications will not entitle an applicant to be called for a written test/interview.
- vii. Call letters for the written test/interview will be sent only to shortlisted candidates via email. Applicants must check their registered email regularly.
- viii. No correspondence will be entertained with applicants who are not shortlisted.
- ix. **No TA/DA** will be provided to attend the written test/interview.
- x. The institute reserves the right to restrict the number of candidates for test/ interview to a reasonable limit on the basis of relevant qualifications higher than the minimum prescribed in the advertisement.

- xi. The Institute reserves the right to relax any of the advertised requirements in exceptional cases.
- xii. The Institute reserves the right to cancel the advertisement/ recruitment process at any stage due to administrative reasons. No correspondence will be entertained in this regard
- xiii. The Institute reserves the right to reject any application without assigning any reason.
- xiv. The Institute reserves the right to verify the authenticity of documents submitted by the candidate at any stage of the selection process or during the course of their tenure. Submitting false documents will result in immediate disqualification and/or termination of the appointment.
- xv. The contract can be terminated at any time by giving one month's notice by either side.
- xvi. No accommodation will be provided on the Institute campus during the tenure of the position.
- xvii. Canvassing in any form shall disqualify the candidate.
- xviii. Courts' Jurisdiction: Any dispute in regard to this recruitment will be subject to the courts in Bengaluru

**Note:** Candidates are advised to carefully review the eligibility criteria and other conditions before applying. The Institute will not entertain any queries regarding ineligible applications.

### **How to Apply**

Interested candidates can apply by filling up an online form, and uploading all the relevant documents/images.

**Link to the application:** [http://rhino.rri.res.in/forms/lib\\_trainee\\_2025.php](http://rhino.rri.res.in/forms/lib_trainee_2025.php)

**In case of any queries/help, please contact: [library@rri.res.in](mailto:library@rri.res.in)**