



PARADIP PORT AUTHORITY

PARADIP - 754 142, ODISHA (INDIA)

ADMINISTRATIVE DEPARTMENT



No.AD/RSC-22/01/2025/ 1346

Dated, the 23 June, 2025

Paradip Port Authority (PPA) intends to engage **02(Two)** nos. of **VTS Operator on Contractual basis**. The details regarding post showing qualifications, remunerations etc. for the post are as below:

Sl.No	Post	Qualification	Age	No. of Posts
1	Trainee VTS Operator/ VTS Operator (On Contract)	<u>Essential</u> i) Must be holding certificate of competency as 2nd Mate (FG) or higher, issued by the Ministry of Shipping, Govt. of India (Or) an equivalent qualification recognized by the Ministry of Shipping, Govt. of India. ii) GMDSS certificate (Note: Above certificates at (i) & (ii) expired during last three years are also accepted) iii) One year experience as certified Navigating Officer	Upto 50 Years	02 (Two)

B) Terms & Conditions :

1. The cutoff date for determining the age is 01/06/2025
2. The candidate should not have convicted by any Court of Law.
3. PPA reserves the right to either cancel the circular or increase/decrease the number of engagements without assigning any reason thereof.
4. Selected candidates shall be engaged as a Trainee VTS Operator till VTS operator certificate (C0103/1) is acquired and submitted to PPA, after which they will be re-designated as VTS Operators on contract.
5. PPA will arrange VTS Operator course for the candidates not having the desirable qualification. Such candidates need to execute agreement for continuing with PPA for at least one year after completing the VTS Operator course. The cost for training the candidates shall be recovered from the monthly remuneration of the concerned trainees in 10 equal installments.

6. The contractual engagement of the Trainee VTS Operators may be terminated at the discretion of the Competent Authority of PPA, if they could not qualify the IALA VTS Course.
7. The engagement will be initially for **03 (Three) years** and may be extendable further based on the performance and requirement of Paradip Port Authority.
8. The selected candidates will be paid a fixed consolidated monthly remuneration of **Rs.73,000/-** per month with **05% increment** per annum.
9. In addition to the remuneration, daily allowances @ **Rs.1,000/- per day** shall be paid to the VTS Operators for attending VTS duties at Port Signal Station of PPA.
10. The selected candidate will be provided PPA quarters (Type B or C), subject to availability, on recovery of usual charges as applicable to Port Employees in class-II category.
11. The selected candidate will be posted under Marine Department, Paradip Port Authority.
12. The selected candidate will directly report to the Dy. Conservator, PPA, or any other officer nominated by him for discharge of their duties.
13. Closed holidays, national holidays & 12 days Casual Leave as applicable to Port Employees, will be admissible. The working days/hours would be at par with Port employees and there is no provision for any extra remuneration if the work is done beyond office hours/holidays.
14. The selected candidate will be entitled to medical facilities, as available in Port Hospital, PPA for self & family only. However, no reimbursement for medicine/ medical articles purchased from outside, diagnostic test done outside or treatment received outside will be allowed. This restriction will not apply for treatment of any injury sustained due to accident, occurred in the course of and arising out of the contractual engagement.
15. The selected candidate shall be responsible for charge and care of the PPA money, goods and stores and all other property that may be entrusted on him and he will be accountable for the same.
16. If the selected candidate is required to go on official tour outside Head Quarters at PPA, he/she will be entitled to TA/DA, as applicable to the similarly placed regular incumbents in the class-II category.
17. The selected candidate should not leave headquarters without prior permission of D.C., PPA.
18. The selected candidate will maintain absolute integrity and devotion to duty and will be liable for penal action for misconduct or causing loss to Port property attributable to her/him during the period of contract engagement.
19. The contractual engagement may be terminable on Three month's prior notice or on payment of salary in lieu of it for the shortfall period from either side.

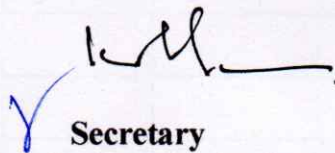
However, the engagement is also terminable on 24 hours notice by PPA for unsatisfactory performance and for any act considered to be derogatory / detrimental to the interest of PPA.

20. The engagement will be purely on contractual basis and it does not confer any right/ claim for absorption/regular appointment in PPA.
21. Canvassing in any form will lead to disqualification.
22. No request for change of any entries / part or submission of additional documents, originally indicated in or submitted with the application form, shall be entertained.
23. No TA/DA is admissible for appearing in written test or interview/personal discussions.

C) Selection Methodology: The selection will be based on interview only. The Shortlisted/qualified applicants shall be called for document verification, at a venue and time, which shall be intimated later.

D) General Instruction:

1. Candidates, fulfilling the above eligibility criteria and agreeable to the terms & conditions, may apply in the enclosed proforma with two recent passport size photograph and self-certified photocopies of relevant certificates/ testimonials. Application in sealed envelope super scribing "Application for contractual engagement of VTS Operator/Trainee VTS Operator", should reach the **Office of the Secretary**, Paradip Port Authority, Po-Paradip Port, Dist- Jagatsinghpur, Odisha- 754142, by 22-07-2025.
2. Mere fulfillment of the eligibility criteria will not confer any right upon the candidate for selection. Management reserves the right to cancel the selection process without any reference to the candidates. Incomplete application received after the last date may not be entertained.
3. Interested candidates are advised to visit PPA website regularly for further updates.


Secretary
Paradip Port Authority

APPLICATION FOR THE POST OF
VTS OPERATOR/ TRAINEE VTS OPERATOR ON CONTRACTUAL BASIS

- 1] Name :
- 2] Father's Name :
- 3] Date of Birth :
(Self-Certified copy Matriculation Certificate to be enclosed)
- 4] Age (as on 01.06.25) :
- 5] Permanent Address :
:
- 6] Address for Communication :
:
- 7] Telephone : **Landline** : **Mobile** :
- 8] E-mail ID :
- 9] Nationality :
- 10] Religion :
- 11] Category :
(UR/SC/ST/OBC)

Affix Passport size
Photograph

12] Educational and other Qualifications:

Sl. No.	Examination	Year of passing	Subjects studies, Honors/ Pass Course	Name of the Board/ College/ University	Regular/ Part time/ Distance	Percentage(%) with Division/ Class

(Self-certified copies of Marks sheets & Certificates to be enclosed)

13] Professional Qualification & Certificates of Competency :

Sl. No.	Name of Examination/ Certificates	Recognized by	Date of passing	Valid Upto

14] Experience Details :

Sl. No.	Organization Name & Type (Govt./Private etc)	Designation	Period of Engagement		Scale of Pay & Present Pay & Gross Pay	Engagement type (Regular/ Contractual/ Ad-hoc / part-time etc.
			From	To		

15] Language known

(Read, Write and Speak): _____

16] Whether convicted by any Court of Law : _____

(Yes/No), If yes, please specify.

17] Any other information :

DECLARATION

I hereby solemnly declare and undertake that all information furnished by me is true, correct and complete to the best of my knowledge and belief. I also undertake that, if at any stage of selection, the information furnished is found to be false or misleading, my candidature/ appointment/ services will stand cancelled/ terminated, without assigning any reasons.

Date: _____

Signature: _____

Place: _____

Name : _____