



North Eastern Regional Institute of Science & Technology

DEEMED TO BE UNIVERSITY u/s 3 of UGC Act, 1956
Nirjuli(Itanagar) : Arunachal Pradesh : 791 109 : www.nerist.ac.in
(Under Ministry of Education, Govt. of India)

Advertisement No. 01/2021

The Director, NERIST hereby invites applications from the citizens of India for the post of **Registrar to be appointed on regular basis** at North Eastern Regional Institute of Science & Technology (NERIST), Itanagar, Arunachal Pradesh. The pay bands carry other allowances admissible as per Government of India rules.

(Detail of the post, number of post, Educational Qualification, Experience and Pay Band)

Sl. No	Name & No. of post	Minimum Educational Qualification, desirable qualification & Experience etc.	Pay Matrix and Pay Level
1	Registrar – 01 (UR)	<p>(i) Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.</p> <p>(i) At least 15 years of experience as Assistant Professor in the Academic level 11 and above or with 8 years' of service in the Academic level 12 and above including as Associate Professor along with experience in educational administration; OR comparable experience in research establishment and/or other Institutions of higher education; OR 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.</p> <p>Age limit: Below 50 years. The age of superannuation as at present shall continue to be 62 (sixty two) years.</p>	<p>Level – 14</p> <p>Rs. 144200/-</p>

[Signature]
21/09/21

Interested persons may submit their application on prescribed format as given in the Institute website www.nerist.ac.in. The application must accompany with certified copies of all certificates in support of his/her candidature and three copies of passport size photograph (one should be pasted on the form). The completed applications accompanied with all above documents and a non-refundable application fee of Rs.200/- for SC/ST and Rs.500/- for others in the form of Demand Draft drawn in favour of Director, NERIST and payable at SBI Nirjuli (Code No.18744) Itanagar, Arunachal Pradesh should reach the Deputy Registrar, (Estt.& Admin.) NERIST, Nirjuli, PIN -791109, Arunachal Pradesh by Registered/Speed Post only superscribing the envelope as "Application for the post of Registrar". **Last Date of receipt of completed application is 22.10.2021.**

General Conditions/Instructions:

1. Applications filled only in prescribed format will be entertained;
2. Incomplete applications and/or applications received after the due date shall be summarily rejected and no further correspondence in this matter shall be entertained;
3. The pay bands carry other allowances admissible as per Government of India rules;
4. Institute reserves the right to fill or not to fill the vacancy so advertised;
5. Applications received in response to the advertisement will be scrutinized and short-listed candidates will only be called for interview. Mere fulfillment of minimum eligibility criteria laid down in the advertisement does not entitle automatically a candidate to be called for interview and guarantee of selection. The decision of the Institute Authority for short-listing of candidates shall be final and binding;
6. The crucial date of age will be as on last date of receipt of application;
7. Relaxation of age for SC/ST/OBC/PH candidates is applicable as per GoI Rules and instruction thereof;


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8. % of marks for SC/ST is relaxable as per GoI or other norms;
9. No correspondence whatsoever will be entertained from candidates regarding postal delays, conduct and result of interview and reasons for not being called for interview;
10. Persons employed in Govt./Semi-Govt./PSUs/ Autonomous Institutions should submit their applications through proper channel;
11. Canvassing in any form would lead to disqualification of candidature;
12. Any change of address should be communicated at once;
13. No TA/DA shall be paid for attending the interview, if called for.
14. The Demand Draft should not be drawn before the date of issue of this advertisement and after the closing date of receipt of application and also should have validity at least for six months.
15. The Institute is not responsible under any circumstances for any sort of postal delivery/delay.
16. Candidates are requested to check their email regularly for updation of call letters and other information.


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8 Dy. Registrar (Estt. & Admin.)



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APPLICATION FORM FOR THE POST OF REGISTRAR

Advertisement No. & Date:.....

Post Applied for :.....

Please affix recent
passport size
photograph

1. (i) Full Name(in block letters) :

(ii) Father's/Husband's Name :

2. (a) Date of Birth :

(b) Age (as on _____) :

3. (a) Nationality : (b) Gender: Male/Female

(c) Marital Status: Married/Unmarried/Divorced

4. Postal Address for correspondence :

.....

..... Pin Code:

Phone No. (with STD Code) : Office:..... Res.:.....

Mob. No. (i) :..... (ii)..... e-mail ID: (i).....

5. Permanent Address :

..... Pin Code

6. Enclosed Bank Draft of Rs..... (Rupees.....), No.....
dated.....of.....(Name of Bank) to "The Director, NERIST" payable at "SBI, NERIST
Branch.

7. Educational Qualifications (from matriculation onwards):

Sl. No.	Examination Passed	Name of the University/ Board	Year of Passing			
1						
2						
3				Subject/ Specialization	% of Marks/ Grade (CGPA)	Division / Class
4						
5						

[Signature]
21/09/21

Contd. on P/2

8. Prizes, Awards, Distinction received etc. (if any):

9. (a) Professional Experience :

Sl. No.	Name of Employer	Post held	Period of Employment		Pay Band and AGP	Total emolument
			From	To	Pay Matrix Level	
1						
2						
3						
4						
5						

(b) Present Pay Matrix : Pay Level

Basic Pay:..... Dearness Allowance:..... Gross Emolument:.....

(c) Type of organization (Government/Semi Government/Govt. :

- Sponsored/Autonomous Body/ Private etc.)

11. Any other relevant information :

12. List of enclosures :

DECLARATION

I declare that the statements made in this application are true to the best of my knowledge and belief. I understand that misleading or wrong information furnished may lead to summary rejection of application/appointment (if found subsequently).

Date:

Place:

(Full Signature of Applicant)

Forwarded through Head of the Institute/ Organization

Forwarded with the remarks that the facts stated in the above application have been verified and found correct and this Institution /Organization has no objection to the candidature of the applicant being considered for the post applied for..... at NERIST, Nirjuli, Arunachal Pradesh, India.

Date:

Place:

(Signature of Head of the Institution/ Organization)

Official Seal

