

F. No. 1-10/2026-27/COE/DEL/
National Council of Educational Research and Training
Sri Aurobindo Marg, New Delhi – 110 016

Dated: 16...September, 2026

NOTIFICATION

Subject: Skill test/Interview for engagement of Assistant Editors and DTP Operators purely on contract basis

NCERT will conduct a walk-in registration and screening of documents for the skill test/interview for engagement to following positions purely on contract basis under PAB Project **upto 31st March, 2027**, likely to be extended further:

1. Assistant Editor: 21 Posts (English – 10; Hindi – 07; Urdu – 04)

a	Educational Qualification	<u>Essential:</u> • A Bachelor degree from a recognized University • Post Graduate Diploma in Book Publishing/Mass Communication/ Journalism, where editing is one of the subjects • At least 5 years' experience in editing, producing-planning and supervising publications especially school textbooks, monographs and reports in a responsible capacity • Knowledge of books production techniques, modern process of printing, typography and should be proficient in English/Hindi/ Urdu <u>Desirable:</u> • Word processing and techniques of online editing
b	Age Limit	Maximum 45 Years as on the date of walk-in-registration. Age relaxation and reservation for SC/ST/OBC/EWS etc. will be applicable as per Govt. of India norms.
c	Remuneration	₹ 80,000/- per month (Consolidated)
d	Mode of Selection	Skill Test + Interview
e	Date of Walk-in Registration of Candidate and Verification of Documents	08/10/2026 from 9:00 a.m. to 10:30a.m.
f	Date & Time of Skill Test	08/10/2026 from 11:00 a.m. onwards
g	Venue	CIET NCERT, Sri Aurobindo Marg, New Delhi – 110 016

2. **DTP Operator: 02 Posts**

a	Educational Qualification	Essential: - Graduate in any subject and One Year Diploma/Certificate course in Desk Top Publishing from a recognized Institute OR - Senior Secondary Certificate in any subject and One Year Diploma/Certificate course in Desk Top Publishing from a recognized Institute and three years of experience in DTP Desirable: - Proficiency in Adobe Creative cloud suite (In Design, Photoshop, Illustrator, Coral Draw, etc.) Equation Editors, Office Package (Word, Excel, Power Point) - Proficiency in typing both in Hindi and English/or Urdu, Sanskrit/other Indian languages (as the case may be)
b	Age Limit	Maximum 45 Years as on the date of walk-in-registration. Age relaxation and reservation for SC/ST/OBC/EWS etc. will be applicable as per Govt. of India norms.
c	Remuneration	₹ 50,000/- per month (Consolidated)
d	Mode of Selection	Skill Test
e	Date of Walk-in Registration of Candidate and Verification of Documents	09/10/2026 from 9:00 a.m. to 10:30 a.m.
f	Date & Time of Skill Test	09/10/2026 from 11:00 a.m. onwards
g	Venue	CIET NCERT, Sri Aurobindo Marg, New Delhi-110 016

Interested candidates who fulfill all the above conditions may appear in walk-in registration and Skill Test in NCERT, New Delhi as per the schedule.

The applicants may attend walk-in registration with duly filled in Application Form as annexed in **Annexure "A"** along with hard copy of all original certificates and one set of duly attested photocopy of the same.

NOTE:

1. It is the responsibility of the candidates to ensure that they fulfill all the eligibility criteria in terms of educational qualifications, experience etc. Candidates not having documentary proof of education/experience will not be allowed to appear in skill test/interview.
2. Candidates **must carry hard copy of all original degree/diploma certificates, Govt. issued ID (Aadhaar/PAN/Voter ID Card etc.), category certificate, recent passport size photograph and one set of photocopies** of all original documents **duly self-attested** at the time of registration, failing which their candidature will not be accepted.
3. The appointment is purely on contractual basis till 31st March 2027 only (likely to be extended) and does not bestow any right for regular appointment.

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4. The total number of posts is tentative and NCERT reserves its right to increase or decrease the number of posts or not to fill up any of the posts advertised without assigning any reason whatsoever.
5. No TA/DA is admissible either for attending the walk-in registration/skill test/interview or at the time of joining the post.
6. The candidate who claims the required experience for the particular position (having consolidated remuneration of Rs. 40,000/- and above) shall essentially submit at the time of Skill Test /interview, **an attested copy of the salary slip/bank statement/ITR** where the experience forms as one of the essential eligibility conditions.
7. Cut-off date for determining Age/Experience shall be the date of registration and screening of documents.
8. Candidates may regularly visit the website <https://ncert.nic.in/> for further information/updates.



Controller of Examination

Copy to:

1. Website of NCERT : www.ncert.nic.in
2. Employment Officer, District Employment Exchange, Delhi Govt., Sector-4, R.K. Puram, New Delhi – 110 022
3. Director, National Book Trust, Nehru Bhawan, 5 Institutional Area, Phase-II, Vasant Kunj, New Delhi – 110 070
4. Director, A.J.K. Mass Communication Research Centre, Jamia Millia Islamia, Maulana Mohammad Ali Jauhar Marg, New Delhi – 110 025
5. Director, Indian Institute of Mass Communication (IIMS), JNU New Campus, Aruna Asaf Ali Marg, New Delhi – 110 067
6. Registrar, Jawahar Lal Nehru University, New Mehrauli Road, Munirka, New Delhi – 110 067
7. Registrar, Jamia Millia Islamia, Jamia Nagar, New Delhi – 110 025
8. Registrar, IGNOU, Maidan Garhi, New Delhi – 110 068
9. Registrar, University of Delhi, Benito Juarez Marg, South Campus, South Moti Bagh, New Delhi – 110 021
10. Registrar, Dr. B.R. Ambedkar University Delhi, Lothain Road, Kashmiri Gate, Delhi – 110 006
11. Joint Director, PSSCIVE, Shyamla Hills, Bhopal – 462 002, Madhya Pradesh
12. Principal, Regional Institute of Education (NCERT), Shyamla Hills, Bhopal – 462 002, Madhya Pradesh
13. Principal, Regional Institute of Education (NCERT), Capt. D.P. Choudhary Marg, Ajmer – 305 004, Rajasthan
14. Principal, Regional Institute of Education (NCERT), Manasagangothri, Mysuru – 570 006, Karnataka
15. Principal, Regional Institute of Education (NCERT), Sachivalaya Marg, Bhubaneswar – 751 022, Odisha
16. Principal, North East Regional Institute of Education (NCERT), Umiam Ri Bhoi District, Meghalaya – 793 103
17. All Notice Boards

Application for engagement of on contractual basis

[All details should be filled in block letters only]

Recent
Passport Size
Photograph

1. Full Name (in Block letters) :
2. Father's Name :
3. Date of Birth :
4. Category (UR/SC/ST/OBC etc.):
5. Age as on date of registration :Years.....Months.....Days
& screening of documents
6. Contact Details : E-mail:
Mobile No.:
7. Address for correspondence :
8. Educational/Technical Qualification (A separate sheet may be annexed, if required):

Course	School/College/ University	Year of passing	Main subjects	Grade or % of marks obtained

9. Brief particulars of experience (A separate sheet may be annexed, if required):

Name & address of Orgn.	Period		Post held & Pay Drawn	Duties allotted
	From	To		

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of my information being found false OR incorrect/incomplete or ineligibility being declared at any time before or after selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of the Publication Division, NCERT. I have read the circular and ready to accept all the terms and conditions for this contractual engagement.

Place:

Date:

Signature of the applicant