



Advertisement for Temporary position of Technical Assistant

Applications are invited for the following **temporary position** in Teaching Learning Centre, tenable during the project period only.

Name of the Post: Technical Assistant

Essential Qualifications:

1. First Class in B.Tech (CSE/IT/ECE/EEE) or M.C.A
2. Basic Computer Skills (MS Office)

Desirable Skills:

1. Adobe Photoshop
2. Knowledge of web design, development and maintenance
3. Ability to record and edit videos

Key roles and responsibilities:

1. To design, develop and maintain a web-site.
2. To assist in developing e-learning materials and on-line courses.
3. To video-record and edit lectures, training programmes and workshops and facilitate video-conferencing activities
4. To assist the Teaching Learning Centre in organizing the training programmes and other activities.

Upper age **limit is 35 years as on 1-1-2017.**

Salary for the post: Rs 20,000/- P.M consolidated including H.R.A

Applications with complete bio-data giving particulars of qualifications and experience in the prescribed format given below, along with attested copies of certificates showing the evidence of qualifications and experience should reach the Coordinator of Teaching Learning Centre to the address given below on or before 20th January 2017.

Applications can also be sent in the form of soft copies along with scanned attested copies of certificates as e-mail attachment to mtlc.nitw@gmail.com .

Applications without the proof of the required qualifications will be summarily rejected.

The names of short listed candidates for interview and date of interview will be displayed in the institute web site.

Candidates will not be paid any TA/DA for attending the interview.

Prof. I. A. K. Reddy
Coordinator,
Teaching Learning Centre, CAM Building
National Institute of Technology Warangal
Warangal 506004, Telangana State

APPLICATION FORMAT

1. Post applied for :
2. Name :
3. Date of Birth :
4. Age as on 1-1-2017 :
5. Address (including Mobile & e-mail) :

6. Category (OC/OBC/SC/ST as applicable) :

Degree	Univ. / Board	Subject / Branch	Year of Passing	Division	% of Marks / CGPA
7. Bachelor Programme (B.Tech / B.Sc / B.Com / any other as applicable)					
8. M.C.A. (if applicable)					

9. Computer skills :
10. Video recording / editing skills :
11. Website Design & Development skills :
12. Work experience :

Date:

Place:

Signature of Applicant