National Institute of Design Assam
Tocklai, Rajabari,
Jorhat-785014

Notification NO: NIDJ/2025-26/ADMIN/EMPL_VF/97/1002   **Date: 19.12.2025**

NOTICE INVITING APPLICATION FOR EMPANELMENT OF VISITING FACULTY

National Institute of Design (NID), Assam is an autonomous Institution of National Importance under Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce and Industry, Govt. of India established at Jorhat through the NID Act, 2014 and NID (Amendment) Act, 2019 passed by the Parliament of India. It is an Institution established to provide Design Education and has the mandate to award the Bachelor's degree in Design (B. Des).

National Institute of Design, Assam invites applications from eligible candidates having requisite qualifications and experience in the relevant field/ industry/ academic institutes for the empanelment of Visiting Faculty (VF). The Courses for which Visiting Faculty are required will be listed from time to time based on the requirement.

GUIDELINES FOR EMPANELMENT

Interested candidates from amongst Academicians/ Educators/ Trainers/ Industry Professionals may fill up the google form and upload relevant documents in support of eligibility in the relevant discipline (ANNEXURE-I) and submit latest by 5:00 PM on 20th January, 2026. NID Assam may at its discretion can withdraw this notice of empanelment, amend / revise or cancel the same at any stage of empanelment.

ELIGIBILITY OF EMPANELMENT

(i) Candidates with UG degree with minimum 7 years of full-time experience OR those with PG degree with minimum 5 years of full-time experience in industry and/or academics.
(ii) Either of the two (PG or UG degree) should be in design.
(iii) Entrepreneurs / freelancer candidates must submit their IT returns for last three consecutive years. Company registration for such candidates is a must, and a copy must be submitted.
(iv) For any break in service, justifiable reasons may be mentioned.

AGE LIMIT: No age limit

GENERAL INFORMATION FOR VISITING FACULTY:
(i) Timing of courses will be during official institutional hours.
(ii) The Institute will arrange for the travel and accommodation at Jorhat.
(iii) The intracity travel expenses from the home address to the airport/railway station will be borne by the institute only when it is made by public transport (local train/city bus etc.) on production of valid documents. In exceptional circumstances where the home address of the VF is not connected to such public transport, reimbursement of taxi fare/own car expenses will be made if prior approval of institute authorities is obtained prior to proceeding on journey.

(iv) Travel for local Visiting Faculty (within Jorhat) may either be arranged by the institute or will be re-imbursed if arranged by the Visiting Faculty under intimation to the institute at the rates as per the institutional norms.

(v) The Discipline Lead will verify the presence of the Visiting Faculty for the course and completion of the course at the end.

(vi) For the outstation Visiting Faculty, they should submit the one-way boarding pass (Web checking boarding pass) and taxi/cab bills/receipts (in original certified by the Anchor Faculty/ Discipline Lead.

(vii) The honorarium and other expenses will be credited to VF account after receipt of certification from the concerned anchor faculty and Discipline Lead regarding completion of evaluation process.

PROCEDURE FOR EMPANELMENT:

a. The Institute will conduct an interview through a committee.

b. A panel will be drawn in each discipline for which VF is to be engaged as per Institutional requirement. Any empanelled candidate recommended by the Selection Committee may be required to deliver lectures as per requirements of Institutions.

c. Decision of the committee will be final for selection of candidates.

d. In case of any dispute or discrepancy, the decision of the Director, NID Assam, shall be final.

DUTIES OF THE VISITING FACULTY:

i. A Visiting Faculty is required to complete the Course and associated credit in the allotted semester.

ii. For completing the Course in a particular semester, the Visiting Faculty will have to be available at the campus of the Institute at a stretch for one or two weeks or the schedule can be adjusted and accommodated in consultation with the Discipline Lead/Anchor Faculty.

iii. Their role will include designing of course based on the course module of a course in a given semester, which will comprise of taking theory lectures, taking tutorials, designing and conducting practical classes, designing group or individual assignments, setting and evaluating examination papers including practical work and assignments, taking viva and furnishing the results. The Visiting Faculty will be responsible for above as a full package.

iv. The Visiting Faculty will be responsible to submit the attendance of the class (whenever taken) to the Discipline Lead/ Anchor faculty.

v. Visiting Faculty has to take the course pertaining to one unit in continuation and complete it or adjust the schedule in consultation with the Discipline Lead/Anchor Faculty to facilitate them to have a flexible schedule.

vi. The Visiting Faculty will be responsible to submit the boarding pass of his/her journey to the to the Discipline Lead/ Anchor faculty.

DOCUMENTS REQUIRED TO BE SUBMITTED: The self-attested copies of the following documents are required to be submitted with application:

I. Degree/diploma/mark sheet/certificate, as applicable.

II. Experience Certificate(s).

III. Last Pay Certificate / Pension Payment Order, if applicable.

IV. Identity Proof (Aadhar Card, PAN Card, Driving License, Passport etc.).

V. IT returns for the last three consecutive years.

VI. Other relevant information, if any in support of eligibility of empanelment.

TENURE OF EMPANELMENT: - The empanelment will be as per the academic course requirement. NID Assam reserves the right to terminate the empanelment at any time without assigning any reason thereof.

PAYMENT TERMS & CONDITIONS:

Honorarium to the selected candidates will be paid according to the institute policy depending on their experience. The present rates are as below:

Levels of Visiting Faculty	Eligibility/Post Qualification Experience - Teaching / Research /Professional) (in Years)	Honorarium for full day (06 hrs.) session (In Rs)	Food allowances incl. GST (In Rs)
Level VIII	25 and above	8,000/-	1200/-
Level VII	20 to 25	7,000/-	1000/-
Level VI	15 to 20	6,000/-	900/-
Level V	10 to 15	4,500/-	800/-
Level IV	5 to 10	3,500/-	700/-
Level III (Master Craftsman/Artisan)	10 years & above	3,000/-	700/-
Level II (to be appointed as Co-faculty only)	Up to 05 years	3,000/-	700/-
Level I (Artisan/Craftsman)	Up to 10 years	1500/-	700/-

No bills w.r.t. food needs to be submitted. Allowances will be paid to the VF at the end of the course in case of a one/two-week course and after the end of the week in case the course is for longer duration.

The intracity travel expenses from the home address to the airport/railway station will be borne by the institute only when it is made by public transport (local train/city bus etc.) on production of valid documents. In exceptional circumstances where the home address of the VF is not connected to such public transport, reimbursement of taxi fare/own car expenses will be made if prior approval of institute authorities is obtained prior to proceeding on journey.

HOW TO APPLY:

1. Online Application Process: Candidates must apply through google forms provided in the Institute's website (www.nidj.ac.in). While applying, candidates must upload self-attested scanned copies of the required supporting documents as per the online
application form.
2. Important Guidelines
• Incomplete or incorrect applications will be rejected.
• Apply well before the deadline to avoid last-minute issues due to internet traffic.
• Ensure all uploaded documents are clear and legible.
3.Contact Assistance For any queries, contact:
•Phone: 0376-2310108 (08:30 AM – 05:00 PM, working days)
•Email: recruitment@nidj.ac.in

IMPORTANT DATES

1. PUBLICATION OF ADVERTISEMENT ON INSTITUTE WEBSITE - **19.12.2025**
2. START DATE FOR ONLINE APPLICATION - **20.12.2025**
3. LAST DATE FOR ONLINE APPLICATION- **20.01.2026**

ANNEXURE-I

BROAD FUNCTIONAL AREAS:

Textile & Apparel Design	Fiber and Yarn Science
	History of Indian Clothing & Textiles
	Weaving – I
	Textile Dyeing & Printing
	Pattern Making – I
	Intro To Draping
	Natural Dye
	Surface Design
	Trend Forecast
	Science and Liberal Arts
	History Of World Art & Costumes
	Weaving
	Pattern Making
	Intro To Knitwear Construction
	Design Research & Methods
	Lifestyle & Accessory Design
	The Intimate Apparel / Sustainable Textiles
	Meta Garments
	Fabric Construction / Bespoke (Men's Wear)
	Interdisciplinary Elective
	Transformational Reconstruction / Generative AI in Textile Design
	Advance Print Design
	Branding & Identity
	Structured Clothing / Textiles for Interiors
	Colour Material Finishing
	The Saree Scape (*Cultural/Narrative Textile Project*) / Ethnic Edit (Indian Wear Apparel Project)
	Jacquard Design
	Smart Wearables & Textiles Interface
	Design Management
Industrial Design	SLA- III: Introduction to Aesthetics
	Product Sketching & Representation Techniques
	Form Studies I (Basic Form)
	Ergonomics I (Physical)
	Materials, Processes & Applications
	Product Photography & Product Graphics
	Packaging Design
	SLA IV- Semiotic
	Digital Modeling
	Form Studies - II (Nature Inspired Form)
	Techno Aesthetic Detailing
	Model Making (PHYSICAL) & Product Detailing
	Design Research
	Simple Design Project (All Faculty)
	SLA- V: History of Technology
	Digital Prototyping/ Digital Manufacturing
	Fundamentals of Space Design
	Thematic Design - 1
	Bamboo Applications in Design
	Universal Design Project (All Faculty)
	SLA- VI: Introduction to Theatre

	Interface Design & Control Physical Computing Interdisciplinary Elective Lifestyle & Accessory Design Technically Complex Project (All Faculty) Design Management Toy & Game Design Thematic Design- II SLA VII- Contemporary Design Issue System Design (All Faculty)
Communication Design	UI/UX Designer Branding and Identity Design Motion Graphics - VFX Sound Design 3D Modelling Artist (Digital) Infographics Game Design Animatics Research Methodology / Design Ethnography
Other areas	SLA- III: Introduction to Aesthetics Product Sketching & Representation Techniques Form Studies I (Basic Form Ergonomics I (Physical) Materials, Processes & Applications Product Photography & Product Graphics Packaging Design SLA IV- Semiotic Digital Modeling Form Studies - II (Nature Inspired Form) Techno Aesthetic Detailing Model Making (PHYSICAL) & Product Detailing Design Research Simple Design Project (All Faculty) SLA- V: History of Technology Digital Prototyping/ Digital Manufacturing Fundamentals of Space Design Thematic Design - 1 Bamboo Applications in Design Universal Design Project (All Faculty) SLA- VI: Introduction to Theatre Interface Design & Control Physical Computing Interdisciplinary Elective Lifestyle & Accessory Design Technically Complex Project (All Faculty) Design Management Toy & Game Design Thematic Design- II SLA VII- Contemporary Design Issue System Design (All Faculty)