

# **Invitation of applications for Project specific Short Term engagement of Domain Professional**

## **1. Organization**

The National Horticulture Board (NHB) is an autonomous organization established by Government of India in 1984. Since its inception, NHB has implemented various schemes for integrated development of commercial horticulture and post-harvest infrastructure in the country.

## **2. Scope of Work**

National Horticulture Board (NHB) intends to engage the professional for drafting of Operational Guidelines of its schemes. The consultant is required to review and update the existing operational guidelines of NHB in accordance with the approval of the new Schemes of NHB by the Government.

The consultant will perform the following activities.

- i. Review the existing schemes guidelines/ norms with respect to recent changes in cost norms, new interventions etc.
- ii. Coordinate with NHB and other related stakeholders for collecting necessary information for the assignment through meetings, consultation, etc.
- iii. Prepare the revised guidelines, make presentation to NHB, and seek feedback/ comments to be incorporated in the final guidelines.
- iv. Draft the final schemes guidelines taking into consideration the feedback/ comments and submit final guidelines.
- v. Any other requirement relating to this assignment but not mentioned above.

## **3. Eligibility Criteria**

- i. **Education Qualifications** :- Graduate in Agriculture/Horticulture Sciences. Preference will be given to candidates with PG, Diploma or MBA in Agri-Business Management from reputed Institutes/Universities.
- ii. **Experience**: Minimum of 10 years of experience in consulting/advisory services in agri/horticulture/food processing sector with a minimum of 5 years experience in implementation of Central Sector and Centrally Sponsored Schemes of Government of India. Preference will be given to candidates having experience of working as Programme Management Agency/Programme Management Consultants in implementation of Central Sector and Centrally Sponsored Schemes of Government of India.

- iii. **Other Attributes:** Candidates should have high proficiency in written communication and drafting skills with sound knowledge of ICT Technology.
- iv. **Age Limit:** Interested candidates should be below the age of 50 years.

The Domain professional can also engage one professional as per eligibility criteria given below in the area of Research, Documentation and Analysis Report for assisting him in preparing the final Document:-

- i. **Education Qualifications :-** Graduate in any discipline with MBA or PG Diploma in Management from reputed Institutes/Universities
- ii. **Experience:** Minimum of 5 years of experience in the relevant field.
- iii. **Other Attributes:** Candidates should have high proficiency in written communication and drafting skills with sound knowledge of ICT Technology.
- iv. **Age Limit:** Interested candidates should be below the age of 50 years.

#### 4. Remuneration

The remuneration for the above work will be commensurate as per the qualification and experience of the professionals so appointed within the overall prescribed empanelled rates of Invest India, Ministry of Commerce for such categories as per following details :-

Sr. No.	Name of the Position/Category	Empanelled Rates (exclusive of taxes)
1.	Domain Professionals	Rs 3.15 lakh
2.	Research, Documentation and Analysis Report	Rs 2.10 lakh

#### 5. Duration

The selected professional will have to complete the task within 30 days from the date of issue of work order. In force majeure cases, extension may be considered depending upon circumstances.

#### 6. Submission of Applications

The interested candidates may submit their applications alongwith detailed bio-data giving educational qualifications and experience along self attested copies of testimonials latest by 3<sup>rd</sup> September 2021. The applicants are also required to submit copy of bio-data and self attested testimonials in respect of person proposed to be associated for research, documentation and analysis work as mentioned above.