
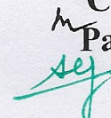


**DISTRICT HEALTH & FAMILY WELFARE SOCIETY, PANIPAT**  
**ADVERTISEMENT**

Applications are invited for recruitment of following vacant post under DH&FWS,  
Panipat on contract basis up to 31-03-2022.

S.No	Name/Number of Posts	Program / Place of Posting	Terms of Reference	Salary (in Rs.)	Remarks
1.	Finance & Logistic Consultant (NPCDCS) - 1	Civil Surgeon Office, Panipat	(i) Inter CA/Inter ICWA/M.Com or MBA (Finance/Material Management) with knowledge of computer. (ii) Hindi/Sanskrit upto Matric. <b>Desirable:</b> (i) At least 3 years experience in accounting including analysis, financial reporting, budgeting, financial software and reporting system. (ii) Experience of working in Health Care Financing/National Health Accounts.	Pay band 9300-34800, Grade Pay-4000, Entry Level Pay-16090	Duly filled application forms along with relevant documents of Qualifications, experience and proof of residence must be submitted in office of Civil Surgeon, Panipat till 21-01-2022
2.	District Programme Coordinators (NPCDCS)- 1	Civil Surgeon Office, Panipat	(i) MBBS/BDS from institution recognized by MCI/DCI respectively & (ii) Diploma/Master in Public Health/CHA. <b>Experience:</b> (i) At least one year experience of working in Health services/Public Health Programme. (ii) Working knowledge of operating computers and internet usage.	Pay band 9300-34800, Grade Pay-4600, Entry Level Pay-18460	

For details regarding application form, guidelines and selection criteria, interested candidates may the website of National Health Mission Haryana at <http://www.nhmharyana.gov.in/>.

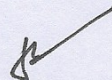
  
**Civil Surgeon**  
**Panipat**  




## **DISTRICT HEALTH & FAMILY WELFARE SOCIETY, PANIPAT**

### **General information for candidates:**

1. The applicant can download the application form from website of NHM Haryana. Duly completed application forms must be submitted by hand only. Forms received via post will not be entertained. Last date for submission of Application form is **21-01-2022**.
2. Selection criteria for recruitment for these posts will be as per MD, NHM Haryana Memo No. NHM/Admn/HR/2021-22/7591-7620 dated 20-09-2021.
3. The candidate must give a valid email ID/ mobile number, in clear legible handwriting, in the application form for communication.
4. Number of seats may increase or decrease as per approval from office of Mission Director, National Health Mission Haryana, Panchkula.
5. Incomplete application forms will not be entertained and will be rejected. Such applicants will not be called for written proficiency test. No correspondence will be done from this office regarding incomplete application forms. It will be the sole responsibility of applicant to submit duly filled application form along with self-attested photocopies of documents regarding qualifications, experience and proof of residence.
6. Guidelines issued in NHM Service Bye Laws shall be referred for instructions regarding age, salary and other service benefits. Any other clarification may be sought from O/o Civil Surgeon Office, Panipat.
7. Original valid ID Proof along with original documents of qualification, experience and address proof must be with the candidate on the day of examination.
8. For more Information please contact:- **9817567483**

  
**Civil Surgeon**  
**Panipat**





# NATIONAL HEALTH MISSION



Paryatan Bhawan, Bays No. 55-58, Sector-2, Panchkula, Haryana

Tel No: 0172-2560124, 2573922, 2570458, Fax: 0172-2580466

Website: nrhmharyana.gov.in, E-mail ID [admnrhmhry@gmail.com](mailto:admnrhmhry@gmail.com)

From,

Mission Director,  
National Health Mission,  
Bays No. 55-58, Sector-2  
Panchkula, Haryana

To

All Civil Surgeons  
Haryana State

**Memo No:** NHM/Admin/HRC-1/2021-22/ 7591-7620

**Dated:** 20/9/2021

**Subject:** Revision of Selection Criteria for the recruitment of posts at District level.

In reference to subject cited above.

This is to inform you that while exercising the power conferred under clause no. 24 of Service Bye Laws – 2018 for contractual employees under NHM, Haryana, a decision has been taken in the 8<sup>th</sup> Executive Committee Meeting and Governing Body Meeting of State Health Society, Haryana, held on dated 20.07.2021 & 01.09.2021 respectively, the partial modification of office letter no: NHM/Admin/HR/2020-21/10633-54, dated 27.01.2021, with regard to marks allotted for *local area weightage*. And the same shall be applicable with immediate effect along with the instructions/additional guidelines mentioned therein. The modification in the said Selection Criteria is as follows:

## Modified Selection Criteria for the recruitment at District

Sr. No.	Components	Modified weightage			
		GP: 4200-5400	GP:1900-4000	GP:1650	MOs & Specialists
1	Basic Qualification	25	30	60	50
2	Additional qualification such as higher degree in the same Discipline.	10	10	10	25
3	Relevant Post Qualification Experience(any State Govt./SemiGovt./UT/any Govt. Board/ Corporation)	10	10	10	20
4	NHM Experience	-	-	-	-
5	Written Test/Proficiency Test /any other test prescribed.	20	20	-	-
6	Computer Skill Test	10	10	-	-
7	<b><u>Local area weightage =20 marks.</u></b> <ul style="list-style-type: none"><li>Weightage of marks "for district applicants" :<b>20 marks</b> (the candidate be a bonafide resident of the district.)</li><li>Weightage of marks for "out of the district applicants" : <b>Zero(O) marks</b></li></ul> <b>*For the recruitment of all posts except MO's &amp; Specialists.</b>	20	20	20	-
8	Interview	5	-	-	5
<b>Total</b>		<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>



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Website: nrhmharyana.gov.in, E-mail ID [admn.nrhmhry@gmail.com](mailto:admn.nrhmhry@gmail.com)

Checklist for acceptable documents as proof of address from General Public is as under:

Sr.No	List of Documents for proof of Address(Residential Proof)
1	Passport
2	Election Card ID Card
3	Ration Card with Address
4	Bank Passbook/Post Office Passbook.
5	Cast and Domicile Certificate with address and the photo issued by State Govt.
6	Parivar Pehchan Patra
7	Electricity Bill (not older than last three months)

- **Note: Any of the above three documents (Sr.No 1 to 7) be produced at the time of recruitment.**

## Instructions:

1. It is clarified that, no contractual staff under NHM , **approved in RoP**, should be recruited without proper advertisement and screening test.
2. The Screening test/Proficiency test is to check IQ, General Knowledge and information of the candidate about the concerned subject.
3. For every post, advertised, atleast 4-5 times the number of eligible Candidates should be shortlisted through screening/proficiency test. If the total number of applicants are less than 2-3 times, the number of eligible candidates should be shortlisted through Screening/proficiency test only. Those candidates who are unable to get 40% in screening/proficiency test should **not be** shortlisted for further process of recruitment.
4. Please ensure that, a copy of the reference to Public Relation Department for advertisement should be endorsed to Private Secretary to Hon'ble Health Minister, Haryana.





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Website: nrhmharyana.gov.in, E-mail ID [admin.nrhmhry@gmail.com](mailto:admin.nrhmhry@gmail.com)



## **Additional guidelines for selection criteria are as under:-**

- The formula for calculating the marks for qualification and additional qualification (Sr. no 1 & 2 of above table) will be done by multiplying the percentage of marks obtained by the candidates with weightage and divided by 100.
- 02 marks will be given for each completed year of experience, with maximum of 10 marks for all Posts except MO's & Specialist.
- 05 marks will be given for each completed year of experience, with maximum of 20 marks for MO's & Specialist
- Minimum 40% marks are mandatory to qualify the written examination & Computer Test each. The candidate who will qualify the written test will only be eligible for Computer Test.

### **Note:**

1. If the vacancy of one category is more than 10, one observer from Head Quarter, NHM will be deputed for conducting the Screening Test.
2. If the vacancy of one category is less than 10, representative of Deputy Commissioner cum Chairman, District Health & Family Welfare Society will remain present throughout the screening test and declaration of results etc. Question paper in that case will be prepared and set up by the office of concerned Civil Surgeon.
3. Question Paper will be placed in sealed cover after declaration of the result of screening test.
4. All markings/numbering shall be done with blue/black ball pen only.
5. Since, Deputy Commissioner is the Chairman of District Health & Family Welfare Society, there must be an observer/nominee by concerned Deputy Commissioner for the entire process, irrespective of the number of vacancies.



# NATIONAL HEALTH MISSION



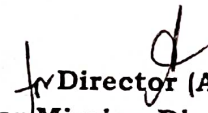
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6. In all cases, the final list will be approved from respective Deputy Commissioner –cum Chairman, District Health & Family Welfare Society.

***\*All Selection Criteria for recruitment of Staff on Contractual basis under NHM issued earlier, be treated as cancelled/obsolete with immediate effect.***


  
For Director (Admin)  
For Mission Director (NHM)  
Panchkula (Haryana)

Memo No: NHM/Admin/HRC-1 /2021-22/ 7621 - 52

Dated: 20/9/2021

A copy is forwarded to the following for the information and necessary action please:

1. All Directors/Joint Directors/Dy. Directors, NHM, Haryana, Panchkula.
2. All Programme Officers, NHM, Panchkula, Haryana
3. All Deputy Commissioners-cum Chairman, District Health & Family Welfare Society, Haryana.
4. PS/HM for information of Hon'ble Health Minister Haryana.
5. PS/Additional PSCM-II for information of Additional PSCM-II
6. PS/ACS Health for information of worthy Additional Chief Secretary to Government, Haryana, Health Department
7. PS/MD, NHM for information of worthy Mission Director, NHM Haryana, Panchkula.
8. PS/DGHS, Haryana for information of worthy Director General Health Services, Haryana, Panchkula.
9. HMIS Cell, NHM, Haryana.

  
For Director (Admin)  
For Mission Director (NHM)  
Panchkula (Haryana)

## **NATIONAL RURAL HEALTH MISSION, HARYANA**

**Application for the post of \_\_\_\_\_**

1. Name of the candidate : \_\_\_\_\_

2. Father's/Husband Name : \_\_\_\_\_

3. Sex : Male / Female

4. Date of Birth : \_\_\_\_\_  
(DD/MM/YYYY)

5. Category to which belong : \_\_\_\_\_

6. Telephone / Mobile No. : \_\_\_\_\_

7. E-mail : \_\_\_\_\_

8. Permanent Address : \_\_\_\_\_

\_\_\_\_\_ PIN CODE \_\_\_\_\_

9. Correspondence Address : \_\_\_\_\_

\_\_\_\_\_ PIN CODE \_\_\_\_\_

Paste Passport Size  
Photo Here

**10. Educational / Professional Qualifications :**

Examination Passed	Board/ University	Year of Passing	Maximum Marks	Marks Obtained	%age of marks	Division	Subject
10th							
10+2 / Vocational / Intermediate							
Graduation							
Post Graduation							
Any other Course / Diploma etc							

**11. Internship / Training (if any):** Year(s) \_\_\_\_\_ Month(s) \_\_\_\_\_ Day(s) \_\_\_\_\_

Name of Institution / Organization	Designation	From	To	Total period

**12. Total Experience:** Year(s) \_\_\_\_\_ Month(s) \_\_\_\_\_ Day(s) \_\_\_\_\_

Name of Institution / Organization	Designation	From	To	Pay/Salary / Honarium p.m.	Total period

**13** Detail of document : \_\_\_\_\_  
attached

**14. Declaration :** I hereby declare that

1. All statements made in this application form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, or ineligibility being detected before or after the interview/selection/appointment, my candidature may be cancelled and action can be taken against me by the commission.
2. I have read the provisions in advertisement of the omission carefully and I hereby undertake to abide by them. I fulfill all the conditions of eligibility regarding age limits, educational qualifications etc. prescribed in the advertisement and other relevant rules and instructions.
3. I have never been convicted by criminal court.

**Date :** \_\_\_\_\_

**Place :** \_\_\_\_\_

**Signatures of the Candidate**