

**ADVERTISEMENT NO.**  
**NSCB/HO/ADMN/Recruitment/479/17 DT.15.12.2017**  
**(TECHNICAL SUPERVISOR/TECHNICAL ASSISTANT/BANKING ASSISTANT)**

Online Applications are invited for filling up the following vacancies under The Nagaland State Cooperative Bank Ltd. in the manner prescribed below:

- Item No. 1:** 1(One) post of Technical Supervisor (Group B Grade I).  
**Item No. 2:** 3(Three) posts of Technical Assistant (Group B Grade II)  
**Item No. 3:** 5(Five) posts of Banking Assistants (Group B Grade II)

**TERMS & CONDITIONS**

**QUALIFICATION:**

**Item No. 1 :**

1. Education Qualification of MCA/B.E/BCA/B.Tech in Computer Science/Electronics & Communication from UGC/AICTE recognized University **WITH certification in CCT/CCNA/CCNP/CCDP or equivalent (Mandatory).**
2. Preference will be given to candidates having experience in corporate network and sufficient knowledge of routing, switching protocol and network devices.

**Item No. 2 :**

1. Graduate in any discipline with **Post Graduate Diploma in IT / Telecommunication / Electronics & Communication / Computer Science (Mandatory).**

OR

PU/HSSLC with **Post Graduate Diploma in IT / Telecommunication / Electronics & Communication / Computer Science (Mandatory).**

2. Preference will be given to candidates having certification in Oracle 12c/ JAVA/Diploma in Software Engineering/ HTML5/CSS3/Javascript and Bootstrap and experience in IT Sector with knowledge of SQL/JAVA/JSP/Java beans/IBM MQ based messaging/Oracle certified Associates/MS certified personnels.

**Item No. 3 :**

1. Minimum Graduation in any discipline –Commerce / Science / Arts from recognized University.
2. Diploma in Computer Application.

**NOTE:**

*Only those Candidates who possess the required educational/technical qualifications may apply and candidates should be in possession of all required documents in original which must be produced as and when called for, failing which his/her candidature will be automatically rejected.*

**SCALE OF PAY :**

- Item No 1 :** PB 1, Rs. 5200-20200/- , G.P. Rs. 2800/-  
**Item No 2 & 3:** PB 1, Rs. 5200-20200/- , G.P. Rs. 2600/-

**AGE AS ON 01.12.2017**

**Minimum  
20 yrs**

**Maximum  
30 yrs**

**NOTE:**

1. The upper age is relaxable by :
  - (a) 5 (Five) years for ST/SC Candidates.
  - (b) Age relaxation for serving Government Employees shall be allowed equal to the number of years they are in service, subject to a maximum of 5 (five) years.
  - (c) Candidates who are Government Employees/Undertaking/Autonomous Body :NO OBJECTION CERTIFICATE” should be upload scanned copy / produced duly signed by the Head of Department, with Name and Office Seal, along with date of appointment.
2. Candidates who are selected for Viva Voce must bring the originals of Marksheets and Pass Certificates of all educational qualifications from matriculation onwards/requisite qualification along with Indigenous Certificate & HSLC Admit Card for proof of age and all other relevant documents like S.T/I.I.C./Employment Exchange Registration Card etc. Failure to bring original documents will disqualify the candidate from appearing the Viva Voce.
3. ***Persons incapable to serve in cold and hilly areas need not apply.***
4. **Only Online applications shall be accepted.**
5. Candidates are advised in their own interest to apply online much before the closing date and not to wait till the last date to avoid the possibility of disconnection/inability/failure to log on to [www.nscb.co.in](http://www.nscb.co.in) on account of heavy load on internet or website jam.
6. Candidates are advised to download the Information Bulletin and go through it before applying On-line.
7. **FEE DETIALS & LAST DATE OF SUBMISSION OF APPLICATION FORM:**

Schedule for Online registration (including Edit/Modification of application by candidates ) and submission of application	19.12.2017 ( 10.00 AM) to 19.01.2018(12.00 Midnight)
Last date for Payment of Application Fees/deposit of Fee Challan at Branches	18.01.2018(2.00 PM)
Date of uploading Admit Cards on website for download by candidates.	01.02.2018 (10.00 AM) to 09.02.2018 (12.00 midnight)
<b>FEE DETIALS :</b>	
<b>Rs. 350/-</b>	Candidates are advised to download the APPLICATION FEE Challan deposit the same in any branch of The Nagaland State Cooperative Bank <b>OR</b> through NEFT of any other Bank Branch by downloading the Fee Challan . On deposit of the Application Fee, candidates should enter the details of the Unique Transaction ID (UTR) No. in the specified field in the Application Form for Final Submission of the Application Form.
Candidates are advised to regularly keep in touch with the Bank’s website <a href="http://www.nscb.co.in">www.nscb.co.in</a> for details and updates. Before registering online, candidates are advised to go through the Information Bulletin and follow the instructions mentioned therein.	

FOR FURTHER DETAILS VISIT : [www.nscb.co.in](http://www.nscb.co.in)

Sd/-  
Managing Director

# **INFORMATION BULLETIN**

## **INSTRUCTIONS FOR COMPLETING THE ON-LINE APPLICATION FORM ( Through online website [www.nscb.co.in](http://www.nscb.co.in) )**

1. The candidates, before submitting the application form, shall satisfy his/her eligibility to apply for the posts. The candidate is required to go through the Information bulletin carefully and acquaint himself/herself with all requirements with regard to the submission of the Application Form.
2. The Candidates should fill his/her complete postal address with the pin code, police station, house number, mobile number and e-mail address for future correspondences.
3. Candidates must ensure that mobile numbers, e-mail ID filled in the online application form are his/her own as the Bank will make communications by SMS or e-mail on the given number and e-mail ID only.
4. It will be the responsibility of the candidates to ensure that filled in postal and contact details in the Application Forms are correct. Candidates must also ensure that address and contact details given by them be such at which candidate may be able to get the communication in time.
5. The Application Form other than online mode shall not be accepted, in any case.
6. **Candidates are not required to submit the hard copies of the application form or any other documents to the Bank. However, he/she is advised to preserve copy of the application form along with the Counter foil of the FEE Challan for proof of fee paid for any future reference.**
7. Request for change in any particulars in the On-line Application form shall not be entertained under any circumstances.
8. Incomplete Applications will be rejected.
9. Candidates are advised to submit only one application form by indicating the preference of the posts applied for if they desire to apply for all the posts. If a candidate submits more than one Application Form, his/her candidature will be cancelled.
10. Candidates should note that after submission of the application form it cannot be withdrawn. Claims for refund of application fee will not be entertained.
11. Particulars to be filled in the On-line Application Form:
  - (a) Name : As in Educational documents.
  - (b) Date of Birth : As in HSLC Admit Card.
  - (c) Photographs and Signatures:
    - Clear Recent Passport size photographs with white background is required to be scanned and uploaded.
    - Photograph should be in JPG, JPEG, png files of maximum 1 MB.
    - Signature should be in JPG, JPEG, png files of maximum 1 MB.
  - (d) Instructions for making Fee Payment:
    - After filling up the eForm, candidates should click on the PREVIEW Button and review all the details for correctness in the Forms.
    - If any information is incorrect or photograph/signature has not been correctly uploaded, candidates may make the necessary corrections by clicking on the EDIT button and make the correct entry before clicking on the SAVE Button.
    - After candidate is satisfied that all information is correct and photograph / signature have been uploaded, Click GENERATE Button and proceed to download APPLICATION FEE CHALLAN.

- Print the APPLICATION FEE CHALLAN and go to any branch of the Nagaland State Cooperative Bank / to **any Bank branches to deposit through NEFT** and deposit the fee and on receipt of the Unique Transaction ID (UTR) No., enter the Transaction Code/ID and retain the counterfoil of the APPLICATION FEE Challan/NEFT counterfoil.
  - Enter the details of the transactions of Application Fee details in the specified columns.
  - Candidates are advised to complete all process of fee payment within the prescribed last date for fee payment and submit the Application before the close of the last date of application.
12. The facility of downloading Admit Card on the Bank's website will commence from 01.02.2018 to 09.02.2018. Candidates are required to download the Admit Cards from the website and follow the instructions given therein. **Kindly note that admit cards will not be sent by post.**
13. After downloading the Admit Card, print the Admit Card and paste the identical Passport photo uploaded while filling in the application form and affix the signature.
14. Scheme of Written Test:

Written Test with Multiple Choice Questions will be conducted on :

ITEM No. 1 & 2 (Technical Supervisor & Technical Assistant)	ITEM No. 3 (Banking Assistant)
English & General Knowledge – 100 marks (50 questions) Maths & IT Aptitude Test – 50 marks (25 questions) Technical Theory – 50 marks (25 questions)	English & General knowledge – 100 marks(50 questions) Maths, Reasoning Ability & Clerical Aptitude Test – 100 marks (50 questions)

15. Successful candidates will have to undergo practical training and theory in Banking in branches & Head Office for a minimum period of 1(one ) year.
16. During the training period, stipend @ Rs9000/- per month will be allowed by the Bank. Actual travelling cost will be re-imbursed on official duties by the Bank during the training period.
17. On completion of the training period, Departmental Evaluation Test will be conducted and no travelling allowances and daily allowances will be paid for the test.
18. Unsuccessful trainees in the Departmental Evaluation Test will be given another scope of training for 6 (six) months to qualify themselves. If they fail to qualify the test on completion of the extended period, their appointment will be treated as cancelled.
19. Candidates requiring assistance can call up the Helpdesk numbers (10.00 AM to 4.00 PM) on all working days:  
 NStCB Recruitment Help Desk : + 91-9436261880  
 Technical queries : + 91-8414824453
20. Any issue/complaints must be settled on or before the last date of submission of Application form. No complaints will be entertained thereafter.

Sd/-  
Managing Director