



NABARD Consultancy Services
(A wholly owned subsidiary of NABARD)
(An ISO 9001: 2015 Company)

Require Project Based Contract Staff for execution of Skill Development Schemes of Haryana Skill Development Mission (HSDM) in Haryana

NABARD Consultancy Services (NABCONS) is a wholly owned Company of NABARD and a leading consultancy organization in the field of agriculture and rural development (www.nabcons.com). NABCONS as a Support Agency to Haryana Skill Development Mission (HSDM) for implementing various placement linked skill development schemes invites **ONLINE** applications from Indian Citizens on contract basis, for the following posts as Project Based Contract Staff.

1. The details of posts are given below:

S. No.	Name of the Post	No. of Posts	Place of posting
1	State Technical Support Consultant	1	Panchkula, Haryana
2	State Level Expert	1	Panchkula, Haryana
3	Consultant (IT)	2	Panchkula, Haryana
4	Technical Consultant	1	Panchkula, Haryana
5	Project Manager	1	Panchkula, Haryana
6	District Skill Coordinator	5	Gurugram, Mahendragarh, Faridabad, Jhajjar, Riwari, Palwal, Bhiwani, Charki-Dadri, Rohtak

2. State Technical Support Consultant (01 Post)

Job Description	<ul style="list-style-type: none">• Provide all support in planning implementation and concurrent monitoring of skill development programmes implemented by HSDM.• Review and verify the applications from skill Training Providers for installment releases.• Prepare periodic reports, analyses progress data for systematic review and facilitate process Documentation of the skill development schemes.
Educational Qualification	Master of Business Administration (MBA) from a reputed institution
Experience	Essential 05 years of relevant experience in supervisory level and experience in skill development field. Desirable: Work experience with NSDC/NSDA/Skill mission will be preferred. Knowledge of Accounts, Taxes, Tally etc. Excellent documentation and report writing skills

Other Requirements	Good command in written and spoken English. Proficiency in local language Proficiency in MS word Excel and PowerPoint
Age as on 01 January 2024	Preferably below 45 years
Monthly Remuneration	INR 70,000 (All inclusive)

3. State Level Expert (01 Post)

Job Description	<ul style="list-style-type: none"> • Provide all support in planning, implementation and supervision of evaluation and need assessment studied • Facilitate concurrent monitoring and systematic review of skill development schemes. • Facilitate stakeholder interactions and coordination with the Skill Training Providers and implementation partners of HSDM • Support and guidance to Training Providers and other stakeholders in mobilization. • Assist the mission in employer engagement activities and developing industry linkages for increased placement and retention. • Assist in finance and procurement
Educational Qualification	1st class Bachelor's Degree in Engineering & Technology/ Architecture/Pharmacy/CA/ with MBA from reputed institution.
Experience	<p>Essential 05 years of relevant work experience and expertise in skill gap analysis, industry interfacing/mobilization, finance and procurement, convergence etc.</p> <p>Desirable: Work experience with NSDC/NSDA/Skill mission will be preferred. Excellent documentation and report writing skills</p>
Other Requirements	Good command in written and spoken English. Proficiency in local language Proficiency in MS word Excel and PowerPoint
Age	Preferably below 45 years
Monthly Remuneration	INR 70,000 (All inclusive)

4. Consultant –IT (02 Posts)

Job Description	<ul style="list-style-type: none"> • Assist HSDM in Design, Develop and maintenance of application software and web sites • Facilities data management on the portal • Capacity building of all stakeholders for proper use to the portal for effective Management System. • Generate reports from the portal as and when required and support in development of analysis tools. • Develop tools and templates for monitoring of the skill development project and effective data collection from the field.
Educational Qualification	B.E./B.Tech./Post Graduate in Computer Science with 60% Marks
Experience	<p>Essential 5 Years work experience in the field of Design, Development, Implementation and Maintenance of Application Software, Website etc.</p>
Other requirements	Proficiency in MS word Excel and PowerPoint

Age	Preferably below 50 years
Monthly Remuneration	INR 1,000,00 (All inclusive)

5. Technical Consultant (01 Post)

Job Description	<ul style="list-style-type: none"> Placement tracking and post placement support. Develop linkages with Industries for increasing the placement outcome of the skill development schemes implemented by HSDM Assist in all planning, implementation and monitoring activities of the skill development projects of HSDM. Capacity building of the project partners and field level functionaries
Educational Qualification	1st class Bachelor's Degree in Engineering & Technology with MBA from reputed institution Or 1st class Bachelor's Degree in architecture/Pharmacy/Chartered Accountant with MBA from reputed institution
Experience	<p>Essential 10 Years of work experience in industry/ similar employment generation related projects with orientation in student placements/ large-scale employability/skill training, state level project management.</p> <p>Desirable: Work experience with NSDC/NSDA/Skill mission will be preferred. Excellent documentation and report writing skills</p>
Other Requirements	Good command in written and spoken English. Proficiency in local language Proficiency in MS word Excel and PowerPoint
Age	Preferably below 45 years
Monthly Remuneration	INR 67,700 (All inclusive)

6. Project Manager (01 Post)

Job Description	<ul style="list-style-type: none"> Assist HSDM in coordination with Training Providers and other implementing Partners. Assisting in monitoring of the project implemented by HSDM Assist in proper documentation and record maintenance. Facilitate and capacitate the Training Providers in mobilization other activities
Educational Qualification	Master's Degree in any discipline (Both bachelors and Master's Degree should be passed with minimum 55% marks).
Experience	<p>Essential 5 years of relevant supervisory and skilling experience</p>
Other Requirements	Good command in written and spoken English. Proficiency in local language Proficiency in MS word Excel and PowerPoint
Age	Preferably below 45 years
Monthly Remuneration	INR 53,100. (All inclusive)

7. District Skill Coordinator (05 Posts)

Job Description	<ul style="list-style-type: none">Coordination and monitoring of field level activities under the skill development Projects.
Educational Qualification	Master's Degree in any discipline (Both bachelors and Master's Degree should be passed with minimum 55% marks).
Experience	Essential 3 years of relevant supervisory and skilling experience
Other Requirements	Good command in written and spoken English. Proficiency in local language Proficiency in MS word Excel and PowerPoint.
Age	Preferably below 35 years
Monthly Remuneration	INR 35,400. (All inclusive)
Locations	Posting shall be in any of the 9 locations. However the candidates can mention 3 preferred location in their applications

8. Other Condition:

- The candidates will be liable for tax liabilities under section 194J of the Income Tax Act & Rules in force and the tax will be deducted at source.
- The candidate will be eligible for Travelling Allowance facilities as per the Project Norms.
- The candidate will be eligible for Leave facilities as per Haryana Skill Development Mission norms.

9. Contract Period:

The Project Based Contract Staff will be appointed on contract basis initially till 31 March 2024 which may be extended based on requirement of the project, performance of the candidates and will be co-terminus with the project period.

10. Termination of Contract:

First 1 month will be probation period during which NABCONS shall have the right to terminate the services of the individual without any notice period or assigning any reason. Thereafter the contract is terminable by giving one months' notice period on either side.

11. How to Apply:

Interested candidates may apply online in the prescribed format within 05 days from 09 January 2024 till 14 January 2024 by clicking on the following links and filling the details therein:

S.No.	Name of the Post	Link
1	State Technical Support Consultant	https://forms.office.com/r/LJprmxYxcg
2	State Level Expert	https://forms.office.com/r/tUTsSsYunt
3	Consultant (IT)	https://forms.office.com/r/L14aD0Tbyu
4	Technical Consultant	https://forms.office.com/r/JCJYt4c7w
5	Project Manager	https://forms.office.com/r/ikgy5xGMdU
6	District Skill Coordinator	https://forms.office.com/r/2BpDTn446W

In case the above link does not work, you may also copy and paste the link in your web browser and fill the details therein.

12. Instructions:

- i. Before applying, candidates should read all the instructions carefully and ensure that they fulfill all the eligibility criteria for the post. NABCONS would admit candidates on the basis of the information furnished in the ON-LINE application and shall verify their eligibility at the stage of interview/ joining. If, at any stage it is found that any information furnished in the ON-LINE application is false/incorrect or if according to the NABCONS, the candidate does not satisfy the eligibility criteria for the post, his/her candidature will be cancelled and he/she will not be allowed to appear for the interview/joining/ not allowed to continue, if joined.
- ii. Candidates are requested to apply only ON-ONLINE through NABCONS website (www.nabcons.com). No other mode of submission of application will be accepted._

iii. Important Dates/ Timelines

Last date for submission of online applications	14 January Midnight
NABCONS reserves the right to make change in the dates indicated above.	

Please note that corrigendum, if any, issued related to the above advertisement will be published only on NABCONS website (www.nabcons.com).

13. General Information:

- Only Shortlisted candidates will be called for the interview. Location for the interview will be indicated in the call letter. The candidates may kindly note that any cost incurred by them for attending the interview will not be reimbursed by NABCONS.
- The applicant may submit the declaration in the Google form with respect to the educational qualification and experience. Self-attested copies of educational qualifications and experience certificates to be compulsorily submitted at the time of the interview. Original documents would be required for verification.
- Place of posting of the candidates will be as per Table 1 above. Further, as a part of their functioning the above consultants may be required to travel across the State of Karnataka and other parts of the country from time to time.
- List of selected and waitlisted candidates for the post will be uploaded in NABCONS website (www.nabcons.com) after the selection process is completed. The validity of the selection list and waitlisted candidates will be co-terminus with the project.
- No correspondence will be entertained from any ineligible and non-selected candidate in all matter regarding eligibility, the selection process, documents to be produced for the selection process, assessment, prescribing minimum qualifying standards, number of vacancies, communication of result , etc. the company's decision shall be final and binding on the candidates and no correspondence shall be entertained in this regard.
- The final appointment will be based on the decision of selection committee constituted for the purpose. Company reserves the right to increase/ decrease the number of posts or not to fill up any of the posts.
- The appointment shall be subject to being found medically fit, for which purpose the candidate shall be required to undergo the protocol of medical tests upon reporting at place of posting. The continuance in NABCONS's service shall be subject to remaining medically fit to discharge duties and responsibilities. The decision of NABCONS regarding medical fitness shall be final and binding on the candidate.
- Merely satisfying the eligibly criteria does not entitle a candidate to be called for the interview. NABCONS reserves the right to call only the requisite number of candidates for the interview depending on number of responses, after preliminary screening / shortlisting with reference to candidate's qualification,

suitability, experience, etc.

- Applications received after the due date shall not be entertained and will be rejected.
- Under no circumstances applications by hand or any other mode will be entertained. The application submitted through online mode provided in this advertisement will only be accepted.
- The contractually engaged staff shall have no legal claim to regular absorption either during the period of contract or after the period of contract expires. Similarly, the Contract Appointee will have no claims as to seniority
- NABCONS reserves the right to cancel the recruitment for the captioned posts without assigning any reason at any stage.

Advt. Ref. No. NABCONS/CO-HR/027/PBCS/2023-24

Dated: 09 January 2024