

Government of India
Ministry of Textiles
Office of the Development Commissioner for Handlooms
Weavers Service Centre
Weavers Colony, Bharat Nagar, Delhi-110 052
Phone: 011-35160872, 35160873, Email: wscdelhi@gmail.com

NOTICE INVITING APPLICATION

Advertisement No. WSC/DLH/Admn.1 (28)/2025/01

Applications are invited from the eligible candidates for filling up the following General Central Service Group 'C' Non-Gazetted (Non-Ministerial) posts on Direct Recruitment basis by **Weavers' Service Centre, Weavers' Colony, Bharat Nagar, Delhi-110052**, a subordinate office under the Office of the Development Commissioner for Handlooms, Ministry of Textiles. Selected candidates may be posted at any of the Weavers' Service Centre viz. Delhi, Panipat, Kullu, Meerut, Chamoli, Srinagar, Jaipur, Jammu, and Indian Institute of Handloom Technology Jodhpur and Varanasi or any other office within North Zone.

Sl. No.	Nomenclature of the posts with Pay Matrix	No. of posts and Roster Position	Age for Direct Recruitment	Educational qualification and experience for Direct Recruitment	Mode of submission of application
1.	Junior Weaver Level-5 (Rs. 29,200-92,300)	03 (UR-1, SC-1 & ST-1)	Not exceeding 30 years (Relaxable for Govt. Servants up to the age of 40 years)	Essential : (i) Matriculation from a recognized Board and should have eight years' experience of loom setting and weaving of different types of fabrics and designs in an organization of repute. (ii) Should be well-versed in all the methods of preparatory processes for weaving. Desirable: - Three years Diploma in Handloom Technology or Diploma in Handloom and Textile Technology from a recognised institution of repute or two years certificate course in Handloom weaving (Upper & Lower Course, which should be recognized by State Government).	Speed Post/ Registered Post
2.	Jr. Assistant (Weaving) Level-2 (Rs. 19,900- 63,200)	02 (OBC-1 & SC-1)	Not exceeding 30 years (Relaxable for Govt. Servants up to the age of 40 years)	Essential : (i) Matriculation from a recognised Board; or Industrial Training Institutes (ITI), Diploma in Textile Weaving Trade from a recognised institution of repute. (ii) Should be well-verse in different methods of winding, warping & sizing of silk, cotton and woollen yarns or Three years' experience in a reputed Handloom or Textile Weaving unit or short-term training course of not less than four months from Weavers' Service Centre or Indian Institute of Handloom Technology in Weaving discipline with two years' experience in a reputed Handloom or Textile Weaving Unit.	Speed Post/ Registered Post
3.	Jr. Assistant (Processing) Level-2 (Rs. 19,900- 63,200)	01 (UR)	Not exceeding 30 years (Relaxable for Govt. Servants up to the age of 40 years)	Essential : (i) Matriculation from a recognized Board; or Industrial Training Institutes (ITI) , Diploma in Textile Dyeing or printing trade. (ii) Should have Three years' practical experience in a dyeing or Processing house or unit of repute or short-term training course of not less than four months from Weavers' Service Centre or Indian Institute of Handloom Technology with two years' experience in a dyeing or processing house or unit of repute.	Speed Post/ Registered Post
4.	Attendant (Weaving) Level-1 (Rs. 18,000- 56,900)	06 (UR)	Not exceeding 30 years (Relaxable for Govt. Servants up to the age of 40 years)	Essential : (i) Matriculation from a recognized Board; or Industrial Training Institutes (I.T.I.) Diploma in Textile Weaving or Winding or Warping Trade from a recognized institution of repute and (ii) Should have two years' experience in a reputed Handloom or Textile Weaving Unit and should be well-versed in different methods of winding, warping and sizing of silk, cotton and woollen yarns or Short Term Training course of not less than four months from Weavers Service Centre or Indian Institutes of Handloom Technology in Weaving discipline with one year experience in a reputed Handloom or Textile Weaving unit. Desirable: - Preference will be given to those experienced in book binding, sample cutting and making booklets.	Speed Post/ Registered Post
5.	Attendant (Processing) Level-1 (Rs. 18,000- 56,900)	04 (UR-2 OBC-1 & ST-1)	Not exceeding 30 years (Relaxable for Govt. Servants up to the age of 40 years)	Essential : (i) Matriculation from a recognized Board; or Industrial Training Institutes (I.T.I.) Diploma in Textile Dyeing or Printing or Fabric Printing or Screen Printing trade. (ii) Should have two years' experience in a reputed Dyeing or Processing house or Short Term Training course of not less than four months from Weavers Service Centre or Indian Institutes of Handloom Technology in Dyeing and Printing with one year experience in a Dyeing or Processing house or Handloom Printing unit of repute.	Speed Post/ Registered Post
6.	Staff Car Driver Level-2 (Rs. 19,900- 63,200)	01 (UR)	Not exceeding 27 years (Relaxable for Govt. Servants up to the age of 40 years)	Essential : Matriculation from a recognized Board. Possession of valid driving license for motor car. (i) Knowledge of motor mechanism (The candidate should be able to remove minor defects in vehicle) (ii) Experience of driving motor car for at least three years. Desirable: (i) Three years service as Home Guard/Civil Volunteers.	Speed Post/ Registered Post

The number of vacancies of the posts mentioned above may increase or decrease.

For details about qualification, age limit, selection process, application format etc., please log on to **Development Commissioner (Handlooms) website: www.handlooms.nic.in**. Last date of receipt of application will be **45 days from the date of publication of the advertisement in Employment News**. Completely filled application form alongwith all relevant documents should reach "**Director, Weavers' Service Centre, Weavers Colony, Bharat Nagar, Delhi -110 052**" on or before closing date. The application not received in the prescribed format/without relevant documents will be summarily rejected.

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Director (North Zone)

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ii. The closing date of receipt of application will be the **45th day from the date of publication of advertisement in the Employment News.**

iii. Late & incomplete applications will not be considered.

iv. Canvassing of any kind will lead to disqualification of the candidature.

v. The application format can be downloaded from the website: <https://mohfw.gov.in> & <https://pmssy.mohfw.gov.in>

vi. The filled in proforma completed in all respect should be sent to the following address by Registered Post/ Speed Post :

**Shri Arvind Thakur, Deputy Secretary (PMSSY-IV)
Ministry of Health and Family Welfare, Room No. 409-D, Nirman Bhawan, New Delhi-110011**

9. GENERAL CONDITION/ INFORMATION:

i. The Executive Director will act as Chief Executive Officer (CEO) of the respective Institute. The post will be operated at the respective institute.

ii. The qualification prescribed is the minimum requirement and the meeting the same does not automatically makes candidates eligible for Interview.

iii. Based on information provided as part of the proforma, screening of applications will be carried out. Only the shortlisted candidates will be called for interview.

iv. Applications not received in prescribed proforma shall be rejected.

v. The interviews will be conducted by the Search-cum Selection Committee (ScSC).

vi. The ScSC is also empowered to consider and invite any candidate for interview suo-motu.

vii. Candidates called for Interview will be required to produce all relevant original documents in proof of details furnished in their applications at the time of Interview.

viii. Candidates may apply on the basis of an advance copy. However, they ensure that the NOC, Vigilance Clearance and their APARs are sent by respective cadre controlling authorities well in time for consideration of their candidature.

**Deputy Secretary
Tel. 011-23062980**

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