



GOVERNMENT OF INDIA

MINISTRY OF MICRO, SMALL AND MEDIUM ENTERPRISES
OFFICE OF DEVELOPMENT COMMISSIONER (MSME)

ADVERTISEMENT FOR THE POST OF DEPUTY GENERAL MANAGER AT MSME TECHNOLOGY CENTRE
ROHTAK, DURG & GREATER NOIDA

Office of Development Commissioner (MSME), Ministry of MSME, Govt. of India invites application from suitably qualified, result oriented and dedicated Indian Citizens for filling up the post of **Deputy General Manager(s)** in the **Pay Level – 13 (Rs. 123100-Rs. 215900) as per 7th CPC** at MSME-TC, Rohtak & Durg(For General Engineering Sector) and MSME-TC, Greater Noida (For ESDM Sector) on contract basis initially for a period of 5 years with further extension based on review of performance, till superannuation.

For other details regarding essential qualification, desired qualification, required experience, job description, application proforma etc, please visit <http://www.dcsmse.gov.in>, www.msmtcrohtak.org, www.msmetcdurg.org and www.msmetcnoida.org . The complete application (in the prescribed format) should reach by speed post/registered post only to the **Joint Development Commissioner (TCSP), O/o DC(MSME), Room No. 738-B, 7th Floor, A-Wing, Nirman Bhawan, Maulana Azad Road, New Delhi – 110011 on or before 24.09.2024 by 5:30 PM**. Separate application should be sent for separate post/location (The envelope containing the application must be superscribed with the vacancy of respective post(s)/location(s) applied for.....).



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MINISTRY OF MICRO, SMALL AND MEDIUM ENTERPRISES
OFFICE OF DEVELOPMENT COMMISSIONER (MSME), NEW DELHI

Applications are invited for the following posts:-

1. Deputy General Manager (For General Engineering Sector) at MSME-TC, Rohtak.
2. Deputy General Manager (For General Engineering Sector) at MSME-TC, Durg.
3. Deputy General Manager for Electronic System Design & Manufacturing (ESDM) Sector at MSME-TC, Greater Noida.

A new challenging opportunity awaits you to work as Deputy General Manager at MSME Technology Centres (A Government of India Society) under Office of Development Commissioner (MSME), Ministry of MSME

For more details, please visit www.dcmsme.gov.in , www.msmtcrohtak.org , www.msmtcdurg.org and www.msmtcgnoida.org

The duties of the post of Deputy General Manager are as under:

Deputy General Manager will be the divisional head of various activities and will work in close co-operation with the General Manager, his team, MSMEs and other stake holders. He will report to the General Manager or General Manager/Principal Director of Mentor TC for day to day activities. The key roles and responsibilities of the Deputy General Manager include; lead activities at the Technology Centre, provide leadership in business growth, building client relationships and people development, oversee and guide Marketing, Production, Training, Design, Consultancy departments at the Technology Centre as required, responsible for achieving the target KPIs set by the General Manager/Governing Council, close interaction and collaboration with premier R&D and educational institutions, local industry clusters and other MSME Technology Centres, contribute towards nurturing and growth of MSMEs, entrepreneurs and start-ups in the region, identify proactively the Industry Trends, build TC's competencies in the new/up-coming areas of Digital Manufacturing, Industry 4.0 and use of IoT for engineering manufacturing, assist in all activities related to establishment and operationalization of new TCs and assist the General Manager in growth of Technology Centre network across the country and other such duties assigned from time to time.

Office of Development Commissioner (MSME), New Delhi invites applications from the citizens of India for the above post(s), proposed to be filled up on contractual basis for a period of 5 years initially with further extension, based on the review of performance till the age of superannuation. The details are as under:

	Deputy General Manager (For General Engineering Sector) at MSME-TC, Rohtak and MSME-TC, Durg	Deputy General Manager (For ESDM Sector) at MSME- TC, Greater Noida
Educational Qualification	Essential: Degree in Engineering (Mechanical/Electrical/ Production/Industrial Engineering/Manufacturing Technology /Mechatronics or equivalent) from a recognized University/ Institution. Desirable: Post Graduate in Engineering/Technology /Management from a recognized University/ Institution or equivalent.	Essential: Degree in Electronics/Communication/ Electrical (with specialization in Electronics)/Computer Science/ Computer Application or equivalent from a recognized University/ Institution. Desirable: Post Graduate Qualification in Engineering/Finance/ Technology/Management from a recognized Institution/University.
Experience	Essential: 10 years in Production/ Training Department of Tool Room/reputed Engineering Industry of which minimum 07 years in responsible Technical/Management Position. Preferable: Implementation & Management of Engineering Projects, experience in use of reverse Engineering, Rapid Prototyping, CAD/CAM and CNC Technology, experience in administration, finance, familiarity with labour laws in India, International exposure to upcoming and future technologies in the field of advanced manufacturing/ precision engineering sector.	Essential: 10 years relevant experience in application /production in the relevant field at executive level in a recognized Institution/Engineering Organization of repute. Preferable: Implementation and management of Engineering Projects/Quality Management Systems, NABL Accreditation, procedures and laboratory management, ISO 9001/14001 system, experience in administration, finance, exposure to upcoming and future technologies in the field of advanced electronics product manufacturing and electronics product designed sector.
Scale of Pay	Rs. 123100- 215900, Level-13 (as per 7th CPC)	Rs. 123100- 215900, Level-13 (as per 7th CPC)
Other Benefits	This post besides basic pay carries allowances as per Government Rules.[An Entry Pay(Basic) of Rs. 123100/- and other associated emoluments such as DA, TA, HRA(in case accommodation is not provided)) as per norms]	This post besides basic pay carries allowances as per Government Rules.[An Entry Pay(Basic) of Rs. 123100/- and other associated emoluments such as DA, TA, HRA(in case accommodation is not provided)) as per norms]
Age Limit	45 years, as on the last date of receipt of application. [Relaxable up to 5 years for SC/ST/Internal candidates and 3 years for OBC (Non-Creamy Layer) candidates]	45 years, as on the last date of receipt of application. [Relaxable up to 5 years for SC/ST/Internal candidates and 3 years for OBC (Non-Creamy Layer) candidates]
Method of Recruitment	Direct recruitment on contract basis for 5 years initially with further extension based on review of performance till superannuation.	Direct recruitment on contract basis for 5 years to be extended subject to review of performance, till superannuation.

If interested to work at challenging work environment, the duly filled Application as per the Proforma given in the detailed advertisement on the website www.dcmsme.gov.in and website of concerned MSME-TCs viz www.msmetcrohtak.org, www.msmetcdurg.org and www.msmetcnoida.org should reach by speed/registered post only at the following address **on or before 24.09.2024 by 5.30 PM.**

Joint Development Commissioner (TCSP), Office of Development Commissioner (MSME), Room No. 738-B, 7th Floor, A-Wing, Nirman Bhawan, Maulana Azad Road, New Delhi – 110011.

Separate application should be sent for separate post/location [The envelope containing the application **must be superscribed** with the vacancy of respective post(s)/location(s) applied for.....].

Note : The candidates serving in Central/State Government or any Government Undertaking/Autonomous Organizations are required to send their application through proper channel. However, they may send an advanced copy to Office of Development Commissioner (MSME), New Delhi-110011 and produce No Objection Certificate at the time of interview.

APPLICATION PROFORMA

Name of the Post Applied for: _____, MSME-TC _____

Name of the Applicant :

E-mail address :

Contact No. :

Father's Name :

Mother's Name :

Marital Status :

Nationality :

Religion :

Permanent Address :

Correspondence Address :

Date of Birth (DD/MM/YYYY) : - - / - - / - - - -

(In Christian era) (Copy of Matriculation certificate to be attached)

Age (In Years, Months & Days) :

(As on the last date of receipt of application)

Category : **Gen/SC/ST/OBC/PH/Others**

(Copy of relevant certificate to be enclosed in case of SC/ST/OBC/PH)

Educational Qualification (Copies of Relevant certificates/Degrees to be attached):

a. Essential (Starting from Degree Examination onwards)

S. No.	Name of Exam Passed/ Degree	Board/ University	Month & Year of Passing	Duration of Programme	Subjects	% / Division
1.						
2.						
3.						

b. Desirable

S. No.	Name of Exam Passed/ Degree	Board/ University	Month & Year of Passing	Duration of Programme	Subjects	% / Division
1.						
2.						

Passport size
photograph
to be pasted

