

**OFFICE OF THE DIVISIONAL FOREST OFFICER
KHUNTI FOREST DIVISION, KHUNTI.
KAMANTA, CHAIBASA ROAD, KHUNTI, 835210.
E-mail: dfo-khunti@gov.in; dfokhunti2@gmail.com;**

Notice No. 02

Date: 01-09-2026

WALK-IN INTERVIEW

Important dates, venue and other details

Particulars	Details
Date and Time of Walk-in Interview:	15.09.2026 at 11:00 A.M.
Posts and Number of Vacancies:	Team Leader – 01; RS-GIS Expert – 01; Statistician – 01; and Field Data Collector – 02
Venue of Walk-in Interview:	Office of the Divisional Forest Officer, Khunti Forest Division, Khunti, Kamanta, Khunti-Chaibasa Road, District-Khunti, Jharkhand, Pin Code-835210.
GPS Coordinates of the Venue:	23.052181° N, 85.285582° E
Documents Required at the Time of Interview:	Duly filled application form in the prescribed pro forma, along with self-attested copies of educational qualification and experience certificates. Candidates shall produce the original documents for verification.
Last Date for Submission of Application:	On or before 10:30 A.M. on 15.09.2026
Mode of Submission of Application:	E-mail: dfokhunti2@gmail.com; By Post; or Direct Submission at the office of the Divisional Forest Officer, Khunti Forest Division, Kamanta, Khunti-Chaibasa Road, District-Khunti, Jharkhand, Pin Code; 835210
Contact for Queries	Mr. Rasika Tunur – Mobile: 8409506337 E-mail: dfokhunti2@gmail.com

Note: Candidates are advised to carefully read all instructions, terms and conditions before applying.

General Information

Applications are invited from interested eligible and suitably qualified candidates for temporary contractual engagement for preparation of the Working Plan of Khunti Forest Division, Khunti in accordance with the National Working Plan Code (NWPC), 2023. The Walk-in Interview shall be held on **15.09.2026 at 11:00 A.M. at the Office of the Divisional Forest Officer, Khunti Forest Division, Khunti, District-Khunti, Jharkhand.** The details of the posts, requisite qualifications and consolidated monthly remuneration are as follows:

COMPOSITION OF THE TECHNICAL TEAM

Sl.No	Post	No. of Posts	Minimum Educational Qualification	Consolidated Monthly Remuneration
1.	Team Leader	01	Postgraduate degree or equivalent qualification in Forestry, Ecology, Statistics, Wildlife Biology or an allied discipline.	₹30,000/-
2.	RS-GIS Expert	01	Diploma or equivalent qualification in Remote Sensing and GIS.	₹30,000/-
3.	Statistician	01	Graduate degree or equivalent qualification in Mathematics, Statistics or Computer Science, with proficiency in statistical analysis using relevant software.	₹30,000/-
4.	Field Data Collector	02	Graduate degree or equivalent qualification in Forestry, Ecology, Statistics, Wildlife Biology or an allied discipline.	₹30,000/-

Note: The engagement shall be purely temporary and project-specific and shall not confer any right to regular appointment or continuation beyond the project period.

SCOPE OF WORK

The Working Plan of Khunti Forest Division, Khunti is being prepared in accordance with the National Working Plan Code (NWPC), 2023. The broad scope of work shall include the following:

1. Socio-economic survey and assessment;
2. Soil survey and assessment;
3. Biodiversity assessment;
4. Assessment of the maintenance and enhancement of social, economic and cultural benefits;
5. Assessment of forest carbon stock and carbon sequestration;
6. Assessment of human-wildlife conflict and related mitigation measures;
7. Preparation of thematic GIS layers using GIS and Remote Sensing techniques;
8. Preparation, compilation and finalisation of technical reports and other Working Plan documents;
9. Undertaking any other work required under the NWPC, 2023, or as assigned by the working plan officer.

AREA OF OPERATION:

The administrative jurisdiction of Khunti Forest Division, Khunti extends over the district of Khunti and five administrative blocks of Ranchi District. Accordingly, the data collection, field surveys, research and study activities shall be undertaken throughout the administrative jurisdiction of Khunti Forest Division and, where required, within the prescribed peripheral area adjoining the forest boundary for assessment of Trees Outside Forests (TOF) in accordance with the National Working Plan Code (NWPC), 2023.

PROJECT PERIOD:

The overall duration of the project shall be four months. The nature and allocation of work to individual team members shall be determined by the Divisional Forest Officer/Working Plan Officer, having regard to the exigencies of the project and the domain expertise for which the respective candidates are engaged. The timeline for the major activities is set out below:



Sl. No.	Activity	Timeline
1	Field Training for field data collection and enumeration in accordance with the NWPC, 2023.	One week from commencement of activity.
2	Undertake and supervise field data collection and socio-economic surveys in accordance with the prescribed formats, sampling design and guidelines under the NWPC, 2023.	3 months from commencement of activity.
3	Compile, validate and maintain field data in the prescribed formats for analysis and reporting.	4 months from commencement of activity.
4	Prepare, process and update thematic maps and spatial layers using Remote Sensing and GIS techniques, as required for the Working Plan.	4 months from commencement of activity.
5	Compile data and prepare reports and other technical documents as directed by the Working Plan Officer.	4 months from commencement of activity.
6	Compile records, registers and data repositories relating to field activities and project outputs.	4 months from commencement of activity.
7	Any other work relating to the Working Plan as assigned by the Divisional Forest Officer, Khunti from time to time	4 months from commencement of activity.

MONITORING AND SUPERVISION:

1. The Study Team shall be regularly monitored and supervised by the Working Plan Officer-cum-DFO, Khunti Forest Division, Khunti.
2. The selected candidates shall submit fortnightly progress reports to the Divisional Forest Officer, Khunti Forest Division, Khunti.

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TERMS AND CONDITIONS

1. The engagement shall be purely temporary and contractual, coterminous with the project. Such engagement shall not confer any right or claim to regularization, permanent employment or continuation in service.
2. The remuneration shall be consolidated and all-inclusive. No TA/DA, HRA, accommodation, food, medical expenses or any other allowance shall be admissible. However, field travel specifically authorized in writing by the Divisional Forest Officer shall be reimbursed in accordance with applicable departmental norms.
3. No TA/DA shall be admissible for attending the Walk-in Interview.
4. Candidates shall produce original certificates, mark-sheets and experienced certificates at the time of interview, along with one set of self-attested photocopies, a recent passport-size photograph and a valid photo identity document.
5. Mere possession of the prescribed qualification shall not confer any right to selection or engagement. The decision of the Divisional Forest Officer, Khunti Forest Division, Khunti in matters relating to selection and engagement shall be final.
6. The Divisional Forest Officer, Khunti Forest Division, Khunti reserves the right to increase or decrease the number of posts or to modify, suspend or cancel the engagement process at any stage, without assigning any reason.
7. All data, maps, reports, records and other outputs generated in the course of the assignment shall remain the exclusive property of the Jharkhand Forest Department and shall be handed over in hard copy and editable soft-copy formats.
8. No data, photograph, map, report or finding relating to the assignment shall be published, shared, presented or otherwise used for academic, commercial or any other purpose without the prior written permission of the Divisional Forest Officer, Khunti Forest Division, Khunti.
9. All assets, software, images, instruments and other materials procured or supplied by the Department specifically for the Working Plan exercise shall

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remain the property of the Department and shall be duly handed over upon completion of the assignment.

10. The roles and responsibilities of each selected candidate may be assigned or modified by the Divisional Forest Officer, Khunti Forest Division, Khunti from time to time, having regard to the requirements and progress of the project.
11. In the event that any selected candidate fails to adhere to the prescribed timelines or satisfactorily discharge the assigned responsibilities, the Divisional Forest Officer, Khunti may terminate the engagement by giving one week's prior notice to the concerned candidate.
12. A selected candidate intending to discontinue the engagement shall give at least 15 days' prior written notice to the Divisional Forest Officer, Khunti Forest Division, Khunti.
13. Any clarification or dispute concerning the interpretation or implementation of these terms and conditions shall be decided by the Divisional Forest Officer, Khunti Forest Division, Khunti whose decision shall be final.
14. The Divisional Forest Officer, Khunti Forest Division, Khunti reserves the right to amend, modify or supplement these terms and conditions, as may be necessary in the interest of the project, and such amendments or modification shall be binding.
15. The selected candidate shall execute the prescribed undertaking at the time of engagement. Upon submission and acceptance of the undertaking, the engagement order shall be issued by the Divisional Forest Officer, Khunti Forest Division, Khunti.
16. Any corrigendum, amendment or clarification issued subsequent to the publication of this notice shall form an integral part of the notice and shall be read and construed accordingly.
17. The place of adjudication of any dispute arising out of or in connection with the engagement shall be Khunti, Jharkhand, and the competent courts at Khunti shall have jurisdiction,

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HOW TO APPLY:

Candidates may submit their curriculum vitae (CV), scanned copies of educational and experience certificates, e-mail ID and mobile number to the e-mail address specified below, clearly indicating the post applied for, on or before 15.09.2026 by 10:30 A.M. No application shall be entertained after the stipulated date and time. Eligible candidates may also appear in person for the Walk-in Interview on the scheduled date, along with all requisite original documents or self-attested copies thereof. The Divisional Forest Officer, Khunti Forest Division, Khunti reserves the right to cancel, postpone or modify the Walk-in Interview at any stage without assigning any reason. **The application shall be submitted in the pro forma annexed hereto as Annexure-A.**

Walk-in Interview Date and Time: 15-09-2026 at 11:00 AM

Venue: Office of the Divisional Forest Officer, Khunti Forest Division, Khunti, District-Khunti, Kamanta, Khunti- Chaibasa Road, Jharkhand - 835210.

E-mail ID for sending the application with the aforesaid documents:
dfokhunti2@gmail.com

Any query regarding the aforesaid application, project and interview may be sent to **dfokhunti2@gmail.com** or made on telephone no. **8409506337** during office hours.



Divisional Forest Officer -
cum-
Working Plan Officer
Khunti Forest Division,
Khunti.

APPLICATION FORM

For the Post of Technical Members

Reference: Divisional Forest Officer, Khunti Forest Division, Khunti Notice No- 02

Dated 01-09-2026

Sl.No	Particulars	Details/ Annexures with numbers
1.	Name of the Applicant:	
2.	Date of Birth:	
3.	Gender:	
4.	Father's/Mother's Name:	
5.	Permanent Address with Pin Code:	
6.	Correspondence Address with Pin Code:	
7.	Aadhaar Card/PAN Card No.	
8.	Educational Qualification: -	
9.	Post Applied For (Team Leader/RS-GIS Expert/ Statistics Expert/ Field Data Collector): A candidate may apply for any post; however, a candidate selected for engagement shall be selected for only one post	
10.	Experience, if any, in Working Plan Preparation/Research/Field Studies: -	
11.	Telephone No.:	
12.	Email Address: -	

DECLARATION

I, _____, hereby declare that the information furnished by me in this application is true, complete and correct to the best of my knowledge and belief. I understand that any false statement, concealment or discrepancy found at any stage shall render my candidature liable to cancellation/termination of engagement, as applicable.

Place: _____ Full Name: _____

Date: _____ Signature: _____