



JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH (JIPMER)

Dhanwantri Nagar, Puducherry-6

RESEARCH MANPOWER RECRUITMENT FORMS

REC-02: Advertisement Format

Advt. No.JIP/Med Onco/Trial Unit/JTC-2025-03

Date: 05-08-2026

Advertisement for Recruitment to Project Posts (on Contract)

Applications are invited from eligible candidates to work on the following post(s) on a contract basis in a research project funded by an external agency at the Jawaharlal Institute of Postgraduate Medical Education and Research (JIPMER), Puducherry, as per the details below.

Name of post (number)	Clinical Trial Coordinator – 1no.
Likely duration	1 Year
Consolidated remuneration	Rs 22,000 per month (no other allowances are payable)
Project title	Clinical Trial Unit, Medical Oncology
Funding Agency	PDF fund (Dr.Biswajit Dubashi)
Project investigator (PI)	Dr.Biswajit Dubashi
PI's department	Medical Oncology

Nature of work/responsibilities and expectations

Recruitment of patients, obtaining informed consent from participants, data entry and management, interventional drug and chemotherapy administration, maintenance of trial files and proper documentation, coordination of randomization processes, monitoring of adverse events, preparation and submission of reports to the Ethics Committee, conducting patient follow-up and ensuring compliance with study protocols.

Eligibility criteria (Qualifications and experience)

A. Essential:

- Minimum Second Class or equivalent CGPA in B.Sc. Nursing Degree
- Proficiency in speaking, reading and writing Tamil, as the project requires effective communication with patients and facilitating the consenting process.

B. Desirable:

- Prior experience in clinical trials and working with cancer patients
- Strong communication skills and proficiency in computer operations.
- GCP training

C. Maximum Age Limit: 35 years (as on last date of receipt of applications)

Eligible and interested candidates may attend the walk in – interview with duly filled application form along with CV and supporting documents

Notes:

1. Applications not in the prescribed format will not be processed or accepted.

Applicants will be shortlisted based on the details furnished in the application, CV, and the documentary proof provided. The list of eligible candidates will also be displayed on the JIPMER website. The final selection will be based on CV, application, and written test/interview.



EVALUATION CRITERIA:

After the evaluation of the application form, the recruitment process will be as follows:

a. **Written test** (*areas which will be covered*)

- Clinical trials and clinical research
- Fundamentals of Good Clinical Practices (GCP)
- Basic knowledge of cancers.
- Handling chemotherapy agents and managing their side effects.
- Drug Storage
- Proficiency in basic Excel and MS Word

b. **Interview** (*areas which will be covered*)

- Knowledge in nursing and patient counseling
- Understanding of clinical research and GCP principles.
- Communication skills.
- Aptitude for the role.
- Ability to interact and respond to situation in clinical research and patient management.

TERMS AND CONDITIONS:

1. This position is *purely on contract basis for an externally sponsored project, and the person engaged will have no claim to any regular post in JIPMER at any time.* Further, the position is only for the duration of the project and based purely on external funding support for the project.
2. The engagement may be extended or curtailed at discretion of the Project Investigator.
3. Qualification and experience should be in a relevant discipline/field and in a reputed institution/organization. The experience should have been gained *after acquiring the essential qualification.*
4. Qualification, experience, other terms, and conditions may be relaxed/ altered at the discretion of the Principal Investigator.
5. Valid email ID and mobile number are compulsory.
6. Consolidated salary of the post may vary from time to time. No other allowance/facilities other than consolidated salary shall be extended.
7. Submission of wrong or false information at any stage during the process of selection or canvassing of any kind will lead to disqualification or even termination if detected after the person has been engaged.
8. Only shortlisted candidates will be called for a written test and/or interview. Decision of the Project Investigator will be final. If the number of applications is very large, more stringent criteria than those specified above may be used to determine eligibility.
9. No TA/DA will be paid for attending the interview.
10. Incomplete applications and applications that are not in the prescribed format and those not fulfilling the essential criteria above are likely to be summarily rejected. Candidates may attach their CVs with the application form. *However, applications with CV alone and without the prescribed form and certificates will be rejected.*



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Interviews for the post may be conducted in person or via videoconferencing, at the discretion of the Principal Investigator. In the latter case, it will be the individual candidate's responsibility to ensure access to a suitable device (computer/ laptop/ mobile) with audio and camera facilities, and an adequate internet connection.

Date and time of **walk-in interview will be 17th August 2026 at 9 AM**

Location: **Dept of Medical Oncology, 3rd Floor, Super Specialty Block (SSB), JIPMER, Puducherry - 605006.**