



REC-02: Advertisement Format

Advt. No: JIP/MEDONCO/ISCALL/ICMR/2025/02

Date: 09.09.2025

Advertisement for Recruitment to Project Posts (on Contract)

Applications are invited from eligible candidates to work on the following posts on a contract basis in a research project funded by an external agency at the Jawaharlal Institute of Postgraduate Medical Education and Research (JIPMER), Puducherry, as per the details below.

Project Title: “Improving Survival in Childhood Acute Lymphoblastic Leukemia in India (ISCALL): ICiCLe Implementation study”

1) Post Details:

a) Name of the Post: Project Nurse

b) Number of Vacancies: 01

Essential Qualification	<ul style="list-style-type: none">B.Sc. Nursing from a recognized university
Desirable Qualification and Experience	<ul style="list-style-type: none">Research/Clinical Experience in OncologyExperience in cancer patient counseling, examination & Follow up.Proficiency in local language (Speaking, reading, and writing)Basic computer skills in MS Office, Excel, MS Word, Email.Trained in GCP (Good Clinical Practice)
Salary	Rs.28,000 +20% HRA(Rs.5,600) =33,600/-
Age limit/years	Up to 35 years
Roles and responsibilities	<ol style="list-style-type: none">Enrolment of participants/volunteers in the Implementation of Qualitative studies, including:<ul style="list-style-type: none">Determining eligibility for participation,Patient education, Informed consentEnrolment of new patients into study, coordinating baseline workup for new cases & follow-up all test reportsMonitoring of treatment phases for all patients enrolled for toxicities, treatment adherence, and timely follow-upClinical data collection & entry into databaseCoordinate care of study participants/volunteers, including:<ul style="list-style-type: none">Collection of survey questionnaires,Ensuring GCP adherence,conduct caregiver assessment surveysFollow-up of study participants,Interact with study teams to provide feedback on qualitative surveys,conduct qualitative interviews.Coordination with the Implementation Centre regarding qualitative datacapture activitiesOversight of qualitative surveys and reportingPrepare documentation and report related to qualitative research.Partake in training activities under the implementation centerCoordination within Hub, Implementation Centre and CRUConduct and management of trainings and workshopsParticipate in all study-related activities & discharge other duties assigned by PI.



Eligible and interested candidates may email the filled application form (attached), along with CV and supporting documents (scanned in one pdf) to the Email ID: icmrextremural.leukemia@gmail.com

Notes:

1. Applications not in the prescribed format will not be processed or accepted.
2. Please mention the name of the post applied for in the email subject line.
3. The PDF file should be named as: "Candidate name_Post-name_year_application".
e.g. "Sara_ProjectNurse_2025_application".
4. The last date for sending complete applications by email up to **09:00 PM on 28 September 2025.**

Applicants will be shortlisted based on the details furnished in the application, CV, and the documentary proof provided. The list of eligible candidates will also be displayed on the JIPMER website. The final selection will be based on CV, application, and written test/interview.

EVALUATION CRITERIA:

After the evaluation of the application form, the recruitment process will be as follows:

- a. **Written test – Nature of work/responsibilities and expectations, as mentioned in the advertisement**
- b. **Interview - Nature of work/responsibilities and expectations, as mentioned in the advertisement**

TERMS AND CONDITIONS:

1. This position is purely on contract basis for an externally sponsored project, and the person engaged will have no claim to any regular post in JIPMER at any time. Further, the position is only for the duration of the project and based purely on external funding support for the project.
2. The engagement may be extended or curtailed at discretion of the Project Investigator.
3. Qualification and experience should be in a relevant discipline/field and in a reputed institution/organization. The experience should have been gained *after acquiring the essential qualification.*
4. Qualification, experience, other terms, and conditions may be relaxed/ altered at the discretion of the Principal Investigator.
5. Valid email ID and mobile number are compulsory.
6. The consolidated salary of the post is fixed salary. No other allowance/facilities other than consolidated salary shall be extended.
7. Submission of wrong or false information at any stage during the process of selection or canvassing of any kind will lead to disqualification or even termination if detected after the person has been engaged.
8. Only shortlisted candidates will be called for a written test and/or interview. Decision of the Project Investigator will be final. If the number of applications is very large, more stringent criteria than those specified above may be used to determine eligibility.
9. No TA/DA will be paid for attending the interview.
10. **Incomplete applications and applications that are not in the prescribed format and those not fulfilling the essential criteria above are likely to be summarily rejected. Candidates may attach their CVs with the application form. However, applications with CV alone and without the prescribed form and certificates will be rejected.**

Interviews for the post will be conducted in person, at the discretion of the Principal Investigator

The interview is tentatively scheduled for the **Second week of October.** The exact date and time will be communicated via email at least one week in advance.

**JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH (JIPMER)**

Dhanwantri Nagar, Puducherry-6

RESEARCH MANPOWER RECRUITMENT FORMS**REC-03: Application Format****Advt. No: JIP/MEDONCO/ISCALL/ICMR/2025/02****Date: 09.09.2025****APPLICATION FOR THE POST OF (_____)****For the Project: “Improving Survival in Childhood Acute Lymphoblastic Leukemia in India (ISCALL): ICiCLe Implementation study”***Print in A4 size paper and fill in with Block Letters with BLUE PEN*

Applicant's name		Affix your recent passport size photo (Do not staple)
Father's name		
Date of birth (dd/mm/yyyy)		
Age on last dates for application	___ y, ___ m, ___ d	
Sex (male/female/other)		
Married/unmarried		
Nationality		
Religion		
Whether SC/ST/OBC		(please attach proof)
Communication address (including PIN)		
Mobile number		
Email ID		

Have you ever been convicted by a court of law or is any criminal case / disciplinary action/vigilance enquiry pending against you? If yes, provide/attach details.		
Language proficiency	Converse	
	Read	
	Write	



JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH (JIPMER)

Dhanwantri Nagar, Puducherry-6

RESEARCH MANPOWER RECRUITMENT FORMS

Educational Qualifications: *(Enclose self-attested photocopies)*

Qualifications (from SSLC/Matriculation onwards)	Board/University	Year of Passing	% Marks	Subjects
1 Tenth or equivalent				
2 Higher Secondary				
3				
4				
5				

Details of Previous Employment (if any): *(Pls attach PDFs of proof of work)*

	Employer	Designation	From (date)	To (date)	Duration (yrs, mos, days)	Nature of duties
1						
2						



JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH (JIPMER)

Dhanwantri Nagar, Puducherry-6

RESEARCH MANPOWER RECRUITMENT FORMS

3						
4						
5						

A. Please describe your experience in up to 500 words

B. Fields of Research Experience / Paper submission in national level conference or publications (if any):



JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH (JIPMER)

Dhanwantri Nagar, Puducherry-6

RESEARCH MANPOWER RECRUITMENT FORMS

C. Any other relevant information: _____

Please provide contact information /email and telephone number of your previous employer whom we can contact regarding your previous/ current work. (Please inform and the persons you list below that they may be receiving calls from us regarding this position, and obtain their permission to mention their names)

I accept enquires about my previous work with my earlier employer(s): Yes / No

Contact information of previous employer(s):

Name	Designation	Company / Organization Name	Phone	Email ID

Check List: (Please tick against those enclosed)

All Certificates must be self-attested and attached in the following order:

Proof of Identity (Copy of Aadhaar card/ Voter ID / Passport /Driving License)	
Certificate in support of age (Tenth equivalent / High School Certificate)	
Degrees/Diplomas	
Experience certificates	
Any others (if relevant; specify)	



JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH (JIPMER)

Dhanwantri Nagar, Puducherry-6

RESEARCH MANPOWER RECRUITMENT FORMS

DECLARATION BY THE APPLICANT

Application for the post of (_____)

I, _____, wish to apply for the above contract post in an extramural research project, and hereby declare that all the statements made in this application are true, complete, and correct to the best of my knowledge and belief. I understand that if any information is found false, incorrect or ineligible and detected before or after the selection process, my candidature or employment will be terminated. Further, I declare that I have gone through the terms and conditions of the appointment. I will abide by the same and I understand that through applying, qualifying or engaging in this position, I will have no claim against any regular position at JIPMER.

Place:

Date:

(Signature of the Applicant)

NAME (in block letters):