

# OFFICE OF THE DISTRICT JUDGE, JAJPUR

## ADVERTISEMENT FOR ENGAGEMENT OF PERSONS ON DAILY WAGE BASIS TO MEET THE REQUIRED SERVICES OF GROUP-D EMPLOYEES IN THE JUDGESHIP OF JAJPUR

**Dated, Jajpur, the 22<sup>nd</sup> day of April, 2025**

1. Applications in the prescribed format (vide Annexure-A) are invited from eligible candidates for engagement of persons on daily wages/purely temporary basis to meet the required services of Group-D employees in different courts of the Judgeship of Jajpur.
2. Number of persons to be engaged on daily wage basis: 11 (Eleven)
3. The last date and time for receipt of Application: **05.05.2025 at 01.00 PM.**  
Applications received after the stipulated date and time shall be rejected summarily.
4. **Date, Time and Place of Interview:-**  
The schedule of selection will be notified and intimated after scrutiny of the applications.
5. **Terms and Conditions of appointment:-**  
The engagement of persons on daily wages/purely temporary basis on payment of minimum wages of unskilled work as would be revised from time to time by the Govt. of Odisha. He/she shall be liable to be disengaged at any time without notice. He/she will be posted in the headquarters station as well as outlying station of this judgeship depending on the requirement of different courts of this judgeship.
6. **Remuneration/Wages:-**  
On payment of minimum wages of **Rs. 452/- per day** in accordance with the minimum wage for unskilled work, subject to revision from time to time as per government notifications.
7. **Eligibility of the Candidates:-**  
In order to be eligible for being engaged on daily wage basis, a candidate must:
  - (i) be a citizen of India
  - (ii) have passed M.E standard(Class-VII) examination conducted by any school or educational institution.

- (iii) be over 18 years and below 32 years of age on the date of the advertisement.
- (iv) be of good character.
- (v) Be of sound health, good physique and free from organic defect.
- (vi) Not have more than one spouse living, if married.
- (vii) Not have any past criminal antecedent or record.

The candidates possessing special knowledge like gardening, cooking etc supported by valid certificate if any, would be preferred as against other candidates.

**8.** The candidates are required to submit the applications along with following documents:-

- (i) Photocopy of self attested educational certificate.
- (ii) Self attested voter ID card/ Aadhaar Card or any other identity card issued by the Government.
- (iii) 4 Nos. of recent passport size colour photographs.
- (iv) One self addressed envelope affixing postage stamp worth Rs.30/- **(Thirty rupees).**
- (v) **An undertaking renouncing any future claims for regular appointment.**
- (vi) An undertaking to the effect that there is no criminal antecedent against him/her.
- (vii) Self-attested photocopies of relevant certificates possessing special knowledge like gardening, cooking etc, if applicable.

**9.** Incomplete or defective applications and applications received after due date and time shall be summarily rejected. No communication in this regard shall be entertained.

**10.** Envelope containing application must be inscribed **“Application for engagement on daily wage basis.”**

**11.** No T.A/D.A will be paid to the candidates for attending the selection process. The decision of the District Judge, Jajpur as to result of selection shall be final and in no case shall liable to be challenged. Mere selection shall not confer any right upon the candidates for engagement. The authority reserves the right to alter, modify or cancel the advertisement at any point of time without assigning any reason.

**12.** The desirous/willing candidates having requisite qualification and fulfilling other eligibility criteria may submit their application forms along with required documents by Registered Post/Speed Post or by person (in the drop box available in the office of the Registrar, Civil Courts, Jajpur) addressed to the Registrar, Civil Courts, Jajpur, AT/PO/District- Jajpur (Odisha), Pin-755001 on or before the last date of receipt of applications i.e. **05.05.2025 at 01.00 PM.**

**Sd/-  
District Judge, Jajpur**

ANNEXURE-  
APPLICATION FORM  
FOR ENGAGEMENT OF PERSONS ON DAILY WAGE BASIS TO MEET THE  
RE QUI R E D SERVICES OF GROUP-D EMPLOYEES IN THE JUDGESHIP OF  
JAJPUR

1. Name of the Applicant(in Block Letter):
2. Father's Name/Husband's Name:
3. Gender:
4. Marital Status(Married/Unmarried):
5. Date of Birth:
6. Age as on 05.05.2025 (DD/MM/YYYY):
7. Permanent Address:
  
8. Present Address:
  
9. Mobile No./Whats-app No.& Email ID:
10. Religion:
11. Nationality:
12. Experience/special knowledge if any:
13. List of documents attached:

Affix  
passport size  
Photograph

DECLARATION

I do hereby declare that the facts stated above are true to the best of my knowledge and belief. I understand that the engagement is purely temporary in nature on daily wage basis. I undertake not to claim regularization in future in lieu of my service rendered on daily wage basis and not to get involved in any protest and unethical act or activities against the authority engaging. I declare that there is no criminal antecedent against me, and it may be verified. If any information is found false, criminal antecedent detected or I am found unsuitable at/ on or after being engaged then authority has right to disengage me at once without any notice.

Place

Date:

**Full Signature of the Applicant**