



## Institute of Rural Management Anand

Requires

### Academic Associate in Organizational Behaviour and Human Resource Management Area

IRMA is a premier Institute which is engaged in teaching, training, research and consultancy in rural management thereby addressing the priorities of the nation. From those aspiring for academic career and seeking to enhance their teaching and research experience, IRMA invites applications for the position of Academic Associate in the in the area of Organizational Behaviour and Human Resource Management.

**Job responsibilities:** Academic Associate will work closely with faculty members in the area and assist them in undertaking following activities:

- Assist the faculty in evaluation of Class Participation
- Assist the faculty in searching material for course pack
- Assist the faculty in designing quizzes and examinations
- Assist the faculty in evaluating answer papers and assigning of grading
- Assist the faculty in taking tutorial classes
- Attend the invigilation duties as and when assigned by PRM/FPRM/PRMX office
- Facilitating group assignments to students

**Required qualifications:** A MBA (HR Specialisation) / MSW (HR specialization) / MA (Psychology - OB Specialization)/Masters in Human Resource Management (MHRM) with a minimum of 55% or equivalent and with two years' experience either in academics or industry is qualified to apply. Candidates should be fluent in MS office and data analytic applications like SPSS / STATA / R.

**Remuneration:** The selected candidate will be given a consolidated remuneration of Rs.30,000/- per month.

**Duration:** Appointments will be made purely on contract basis for a period of two years with a probation period of one year. The contract will be extendable by one year depending upon suitability to both parties.

**Age:** Not more than 35 years of age.

**Selection Process:** Shortlisted candidates will be invited for an online interview. The selected candidate should join at the earliest.

IRMA reserves the right to accept/reject any application. Relaxation in qualification/experience may be considered by IRMA in case of an exceptional candidate.

Interested candidates may apply online by July 18, 2021, at <https://www.irma.ac.in/careers/careers.php>. Please ensure that the application contains a Statement of Interest and detailed Curriculum Vitae.