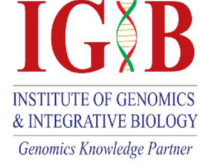




सीएसआईआर- जीनोमिकी और समवेत जीवविज्ञान संस्थान
CSIR- INSTITUTE OF GENOMICS & INTEGRATIVE BIOLOGY,
MALL ROAD, NEAR JUBILEE HALL, DELHI- 07
Phone: 011 – 27662326, 27667806
Fax: 011 – 27662099, 27667471



Advt. No. R&A/01/2024

Start Date for Submission of Online Application	05-10-2024 (From 11:00 AM)
Last Date for Submission of Online Application	03-11-2024 (UPTO 05:00 PM)
Last Date for Fee Submission Online (if applicable)	
Help Desk	recruit@igib.res.in
Access Link	“Scientist Gr. IV Advt. 2024” on https://www.igib.res.in/ under Hot Link Section

ABOUT CSIR-IGIB

CSIR- Institute of Genomics & Integrative Biology (IGIB) is a premier Institute of Council of Scientific and Industrial Research (CSIR), engaged in research of national importance in the areas of genomics, molecular medicine, bioinformatics and proteomics. For more details, kindly refer to website <https://www.igib.res.in/>.

The institute is looking for dynamic and creative Indian researchers having excellent academic record and interested in Product Development/ Technology Innovation/ Applied Technology/ Translational Research in the above broad areas. The eligible candidates may apply for the following positions through the CSIR-IGIB website.

Designation	No. of Posts	Pay Level	Upper Age limit not exceeding (on the last date of submission of online application)
Scientist	02 (1 OBC [NCL], 1 EWS)	Pay Level- 11 Rs. 67700- 208700/- Total- 1,32,660/-*	32 Years **
Senior Scientist	02 (1 OBC [NCL], 1 ST)	Pay Level- 12 Rs. 78800- 209200/- Total- 1,52,640/-*	37 Years **

* Approximate emoluments on minimum of scale including HRA applicable to Delhi.

** Please see age relaxation under Age Limit and Relaxation Column.

Post Code	Position with Pay	No. of Posts & Reservation Status	Essential Educational Qualification & Experience	Desirable Qualification(s)	Job Specification
01	Scientist Pay Level 11 of Pay Matrix (as per 7 th CPC)	01 OBC (NCL)	Ph.D. thesis submitted in any branch of Biological Sciences/Computer Science/Informatic OR M.Tech. in Computer Science/Data Science	Thesis work on Genome Informatics, with at least one first author publication in the field of informatics in an internationally reputed journal.	To contribute to the genome informatics capability of CSIRIGIB and its existing programs.
02	Scientist Pay Level 11 of Pay Matrix (as per 7 th CPC)	01 EWS	ME / M. Tech. in Biomedical Engineering / Computer Sciences	ME/M.Tech. project/thesis work on subject that is relevant to biomedical engineering.	To contribute towards the development of Biomedical Engineering capability of CSIR-IGIB and its existing programs.
03	Senior Scientist Pay Level 12 of Pay Matrix (as per 7 th CPC)	01 ST	Ph.D in any branch of Science with 02 years of post-doctoral experience in microbiology.	Thesis and postdoctoral work on Microbiology with focus on evolution of anti-microbial resistance with publication/s in reputed journal as first or lead author on microbiology.	This candidate is expected to build their own research program in addition to contributing towards microbiome and surveillance of antimicrobial resistance initiative of CSIRIGIB.
04	Senior Scientist Pay Level 12 of Pay Matrix (as per 7 th CPC)	01 OBC (NCL)	PhD in any branch of science with 02 years of post-doctoral experience in single molecule microscopy and imaging.	Thesis and postdoctoral work on single molecule imaging and super-resolution microscopy with publication/s in reputed journal as first or lead author this area.	The candidate is expected to build their own research program on developing microscopy methods and analysis tools, contribute towards the upkeep and development of imaging facility of CSIR-IGIB and contribute towards other programs of CSIR-IGIB.

Abbreviations: OBC (NCL)- Other Backward Class (Non Creamy Layer), ST- Scheduled Tribe, EWS- Economically Weaker Section.

(I) **Selection Procedure:**

A duly constituted Screening Committee will short-list candidates for further stages. The Screening Committee will adopt its own criteria for short-listing the candidates. The candidates recommended by the Screening Committee will be invited for an interview. The prescribed essential qualifications are the minimum and the candidates, therefore, should mention in their applications all the qualifications and experience in the relevant area over and above the minimum prescribed qualifications, supported with documents. The final merit list will be prepared based on the candidate's performance in the interview.

In the event of the number of applications being large, CSIR-IGIB will adopt shortlisting criteria to restrict the number of candidates to be called for interview to a reasonable number by holding a written test or by any other method as deemed fit by the Screening Committee. Some of the likely methods are listed below.

- (i) Quality of publications in the relevant field stated in the advertisement
- (ii) On the basis of educational qualifications higher than the minimum prescribed in the advertisement.
- (iii) On the basis of more or higher experience in the relevant field than the minimum prescribed in the advertisement.
- (iv) Any other methodology as deemed fit by Screening Committee.

In case a candidate is staying abroad, his/her candidature may be considered in absentia by the Selection committee on his / her written request.

The screening of the candidates will be done prima facie on the basis of documents and information furnished by the candidates. If at any subsequent date, it is discovered that the candidates do not fulfill the eligibility criteria; their candidature shall be cancelled without assigning any reason whatsoever.

Note: Resolution of cases wherein two or more candidates have scored equal aggregated marks, the shall be resolved in accordance with CSIR Letter no.5-1(211)/2014-PD dated 30.05.2023.

(II) **BENEFITS:**

1. The posts carry Pay and Allowances, such as HRA and Traveling allowance etc. at Central Government rates as applicable to the employees of Council at the place of posting. In addition, other benefits such as Leave Travel Concession and Reimbursement of Medical expenses and Children's Education Allowances etc. are also available, as per CSIR rules. Accommodation will be provided as per CSIR Residence Allotment Rules, 2022 depending on availability in which case HRA will not be admissible.
2. Scientists in CSIR are also permitted to undertake consultancy and sponsored R&D project activities. These activities give them scope to earn consultancy fee and honorarium as per guidelines governing these activities. Opportunities also arise for foreign deputations for training / presentation of papers/specific assignments etc.
3. CSIR/IGIB provides excellent opportunities to deserving candidates for career advancement under Assessment Promotion scheme for Scientists.
4. The selected candidate will be governed by the “**National Pension System**” based on defined contributions for new entrants, as adopted by CSIR for its employees. However, persons selected from other Government Departments/ Autonomous Bodies/ Public Sector Undertakings/ Central Universities having Pension Scheme on GoI pattern will continue to be governed by the existing Pension Scheme i.e., CCS (Pension) Rules, 2021, as per rules.
5. The appointment to the post shall be governed by the provisions of the Central Civil Services (Conduct) Rules, 1964, Central Civil Services (Classification, Control and Appeal) Rules, 1965 as amended from time to time and other service Rules to the extent made applicable to the Council Servant and decision of the Council as to their applicability shall be final.

(III) **AGE LIMIT AND RELAXATION:**

1. Upper age limit is relaxable by 5 years in the case of SC/ST and by 3 years in the case of OBC(NCL) candidates for the posts which are reserved for the respective categories. SC/ST/OBC(NCL) candidates applying against Unreserved (UR) post will not be eligible for age relaxation. Relaxation of upper age limit for Ex- servicemen will be applicable as per GOI rules.

2. Age relaxation to Persons with Benchmark Disabilities [PwBD]: Age relaxation of 10 years is allowed [total 15 years for SCs/STs and 13 years for OBC (NCL) in respect of the posts reserved for them] to persons suffering from a. blindness and low vision; b. deaf and hard of hearing; c. locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy; d. autism, intellectual disability, specific learning disability and mental illness; e. multiple disabilities from amongst persons under clauses [a] to [d] including deaf-blindness. The persons claiming age relaxation under this sub- para would be required to produce a certificate in prescribed proforma in support of their claims clearly indicating that the degree of physical disability is 40% or more. In any case, the appointment of these candidates will be subject to their being found medically fit in accordance with the standards of medical fitness as prescribed by the Government for each individual posts to be filled by Direct Recruitment.
3. The upper age limit is relaxable up to 05 years for the regular employees working in Council/ Government Departments/Autonomous Bodies/Public Sector Undertakings in accordance with the instructions and orders issued by the Government of India/CSIR from time to time.
4. Persons with Benchmark Disability is entitled to age concession by virtue of being a Central Government Employee, concession to him/her will be admissible either as a 'persons with benchmark disability' or as a 'Central Government Employee' whichever may be more beneficial to him/her.
5. SC/ST/OBC(NCL)/PwBD/EWSs Candidates are required to produce the original certificate in the prescribed format duly signed by the specified authority at the time of the interview. The OBC(NCL)/EWS candidate should produce the latest certificate valid for appointment to post under the Central Government as per the latest instructions issued by the DoPT (GOI). **The OBC(NCL) candidates should sign the 'Undertaking' (Annexure-I) and attach the same along with their OBC(NCL) Certificate with their application form; otherwise, their claim for OBC(NCL) will not be considered.**
6. As per GOI provisions, age relaxation to Widows, Divorced Women and Women Judicially separated from Husbands, the upper age limit is relaxable upto the age of 35 years [upto 40 years for members of Scheduled Castes/Scheduled tribes in respect of the posts reserved for them] for Widows, divorced Women and Women judicially separated from their Husbands who are not remarried. The persons claiming age relaxation under this sub-para would be required to produce following documentary evidence:-
 - (i) In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.
 - (ii) In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgment/decreed of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be with an Affidavit in respect of divorced women and they have not remarried since.
7. The date of birth filled out by the candidate in the online application form and the same recorded in the Matriculation/ Secondary Examination Certificate will be accepted to determine the age, and no subsequent request for change will be considered /granted.

(IV) GENERAL CONDITIONS:

1. The applicant must be a citizen of India.
2. The candidate should ensure that he/she possesses essential educational qualifications and the essential experience in the relevant area as required in the category/post for which he/she is applying on the last date of filling out the online application. Mere fulfilling the minimum essential qualification does not entitle candidates to be called for a Written Test / Interview, etc. **No inquiry asking for advice as to eligibility will be entertained.**
3. The prescribed educational qualifications should have been obtained from recognized Board/Institutions/Universities. Completion of the Ph.D degree will be reckoned from the date of issue of the provisional certificate/notification.
4. The date for determining the age limit/experience/qualifications shall be the closing date for filling up the online application, i.e., **03-11-2024**. The period of experience in a discipline/area of work, wherever prescribed, shall be counted after the date of acquiring the minimum educational qualification prescribed for that post.
5. The decision of the Competent Authority of CSIR-IGIB in all matters relating to eligibility, acceptance or rejection of applications, conduct of written test/Interview etc. and not to fill up all or any of the posts will be final and binding on the candidates and no enquiry or correspondence shall be entertained in this regard from any individual.

6. The number of vacancies is provisional and may vary either way at the time of selection. This advertisement is not necessarily tantamount to the selection being actually made. The selection process is subject to the CSIR/GoI instructions prevalent at a given point of time during various stages of selection process.
7. As the screening of applications will be done based on information furnished in the online application form by the applicants, it is necessary that only accurate, full, and correct information is furnished by the applicants. Furnishing wrong/ false information will be a disqualification, and CSIR-IGIB will NOT be responsible for any of the consequences of furnishing such wrong/false information.
8. In respect of the equivalent clause in Essential Qualification (only when the advertisement explicitly mentions that equivalent qualifications are eligible), if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of the advertisement, then the candidate is required to produce order/ letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise the application is liable to be rejected. The decision of the Director, CSIR-IGIB concerning equivalence of qualification(s) and recognition of Universities/ Institutes shall be final and binding.
9. The period of experience rendered by a candidate on a part-time basis, daily wages, and visiting/ guest faculty will not be counted while calculating the valid experience.
10. Documentary evidence such as a letter of appointment, joining notification, pay certificate, and Experience certificate for the period claimed as experience must be submitted at the time of the written test/Interview or when sought by CSIR-IGIB. The experience certificate should clearly state the duration of experience indicating from and to date, i.e., date of joining and date of relieving of various organizations/universities concerned as claimed by the candidate. Further, an experience certificate must be issued by the Authority competent to issue such certificates with respect to the organization[s]/ Institutes/ Universities concerned. Documentary evidence enclosed with the online application must clearly depict the start date and end date of experience, emoluments, and nature of the job performed.
11. Any discrepancy found between the information given in the application and as evident in the original documents may make the candidate ineligible for the post(s).
12. If any document/ certificate furnished is in a language other than Hindi or English, a translation in Hindi or English of the same duly attested by a Gazetted Officer or notary is to be uploaded.
13. The advertised posts are for CSIR-IGIB. However, the selected candidates are liable to be posted at any Lab./Instts./Centre of CSIR.
14. Government/CSIR strives for a workforce that reflects gender balance, and women candidates are encouraged to apply.
15. Persons with Benchmark Disability [PwBD] fulfilling the eligibility conditions prescribed under GoI/CSIR instructions are encouraged to apply.
16. Relaxation in age, over and above the stipulated limit, educational qualification and / or experience may be considered if a sufficient number of candidates possessing the requisite qualification and/ or experience are not available to fill the posts.
17. Only a single application code from each candidate for each postcode will be entertained. IN CASE A CANDIDATE SUBMITS MULTIPLE ONLINE APPLICATIONS FOR A SINGLE POST CODE WITH DIFFERENT EMAIL IDs, ONLY THE LATEST COMPLETED APPLICATION WILL BE CONSIDERED.
18. Canvassing in any form and/or bringing in any influence, political or otherwise, will be treated as a disqualification for the post.

(V) **HOW TO APPLY:**

Candidates are advised to go through carefully the instructions placed on website for online filling of the applications.

1. Eligible candidates are required to apply **ONLINE** by accessing the website <https://www.igib.res.in/> under the hot link section.
2. For online application process please refer to “How-to-apply online” instructions, available on the Institute website.
3. The application is to be submitted in by following steps, as under:-
 - (i) Registration [online]
 - (ii) Fee Submission [online], if applicable.
 - a. Accept Registration and Pay Fee
 - b. Confirm and Pay Fee
 - (iii) Generate Application form

4. If the candidate does not have a valid email id, he/she should create a new valid email ID before applying online and the email ID should be kept active during the entire recruitment process. The datelines for the above mentioned stages of application is as follows:-
 - (i) Start Date for submission for Online Application: **05-10-2024**
 - (ii) Last Date for Submission Online Application: **03-11-2024**
5. Candidates are required to pay application fee of Rs.500/- as per 'fee payment Procedure' available on the website. No fee is payable for SC/ST/PwBD/Women/CSIR regular Employees/Ex-Servicemen/Abroad candidates. Applications without the prescribed fee would not be considered and summarily rejected. **No representation against such rejection would be entertained.**
6. Candidates are required to upload his/her recent passport size scanned colour photograph, signature each [max. size 2MB & 01MB] and also relevant certificates, documents at the specified place in the online application. Please ensure that uploaded Scanned documents are legible and readable. Applications submitted with illegible documents are liable to be rejected. No representation against such rejection would be entertained.
7. Application, once made, will not be allowed to be withdrawn, and fees, once paid, will not be refunded under any circumstances, nor can it be held in reserve for any other examination or selection.
8. In case of Boards/Universities/Institutes awarding CGPA/SGPA/OGPA/DGPA/CPI grades etc., candidates are required to convert the same into percentage based on the formula as per their Boards/Universities/Institute. A copy of conversion formula of CGPA/SGPA/OGPA/DGPA/CPI grades etc. into percentage, issued by the Boards/Universities/Institutes is to be uploaded along with the relevant mark sheets as a single pdf.
9. When the application is successfully submitted, it will be accepted provisionally. The print-out of the application, generated after online submission, duly accompanied by self-attested copies of the requisite certificates, documents, mark sheets, age proof, education qualifications, experience and caste certificate, if applicable, should be kept with him/her and produce the same along with original documents as and when required by the office.
10. Request of change/ correction in any particulars in the application form, once submitted, will not be entertained under any circumstances.
11. Candidates must fill in their correct and active e-mail addresses and mobile numbers in the online application, as correspondence may be made only through e-mail/ SMS.
12. Candidates applying for more than one post should submit separate online applications and application fees.
13. In case of fake/fabricated application/registration by misusing any dignitaries name/ photo, such candidate/cybercafé will be held responsible for the same and liable for suitable legal action under cyber law/IT act.
14. Candidates belonging to Government/ Autonomous/ PSUs are required to apply through proper channel (see the section 21 below). Additionally, they need to provide a **No Objection Certificate** at the time of Written Test/Interview, failing which he/she will not be allowed to appear for the Written Test/Interview.
15. Candidates are advised to check the website regularly for addendum/corrigendum and updated information regarding this advertisement, please visit our website: <https://www.igib.res.in/>. No separate individual information/intimation shall be sent to the candidates. Therefore, candidates are advised to visit the CSIR-IGIB website regularly.
16. Admit Cards/Roll Nos will be issued for the Written Examination/Interview etc. All intimation/communications shall be sent by e-mail to the email ID mentioned by the candidate in the application form.
17. Candidates should indicate as to whether any of their blood/close relatives [relation to a Government servant include the wife or husband, son or daughter, parents, brothers or sisters or any person related to any of them by blood or marriage, whether they are dependent on the Government servant or not] is working in CSIR-IGIB or any other National Labs/Institutes of the CSIR.
18. In case of payment failure, suspended payment, or receipt not generated even after the amount debited from your account, please email recruit@igib.res.in.
19. Please note that CSIR-IGIB will not be held responsible for any payment failures. Payment of application fee done after the stipulated last date & time will not be considered as successful submission of online application, and the amount paid will not be refunded under any circumstances, or it cannot be held in reserve for any other examination, etc.

20. CSIR-IGIB is not responsible for any discrepancy in submitting details online. The applicants are therefore, advised to follow the instructions strictly. The particulars furnished by the applicant will be taken as final and further application processing will be based on these particulars only. Frivolous representation/ clarification made through any correspondence without reading the instructions in the advertisement thoroughly will not be entertained.
21. Candidates belonging to Government/ Autonomous/ PSUs are required to provide a No Objection Certificate at the time of Written test / Interview, failing which he/she will not be allowed to appear for Written test / Interview. Further, Applications from **employees of Government Departments, Autonomous Bodies, Public Sector Undertakings and Government Funded Research Agencies will be considered only if the printout of the online application is forwarded through a proper channel (in addition to applying online)**, certified by the employer that the applicant if selected will be relieved within reasonable time (less than 4 months) month of the receipt of the appointment orders. A Vigilance clearance declaration should also be recorded. Applications routed through proper channel should reach **The Controller of Administration, CSIR-Institute of Genomics and Integrative Biology, North Campus, Mall Road, Delhi – 110 007** within 15 days from the last date of submission of online application. Such applications must be sent in an envelope superscribed “APPLICATION FOR THE POST OF _____(Post Code_____)”.
22. Online Application validation rules and design are based on the Advertisement requirements. Candidates are advised to read the advertisement carefully and refer “Instructions” page on application portal. Application submitted through online form does not imply that candidate has fulfilled all the criteria given in the advertisement. Application is subject to subsequent scrutiny and can be rejected if found to be ineligible at any point of time.
23. Incomplete application (i.e. without application fee (when applicable), valid date of birth certificate, essential educational qualification certificate, essential experience certificate [if applicable], category/EWS certificate [if applicable], CV Synopsis and Research Proposal) will be summarily rejected.

Following documents (legible) must be uploaded online (at the stipulated place). Documents in a particular SI. No. Must be uploaded in a single file in the order indicated below:

1. Birth Certificate (Upload **ANY ONE** of the below documents as the proof of date of birth);
 - (i) Birth Certificate issued by the Municipal Authority or any Office Authorized to issue Birth Certificate;
 - (ii) SSC/10th Mark sheet/Certificate;
 - (iii) Passport;
 - (iv) Driving License;
2. Essential Educational Qualification Certificate; (For candidates who have submitted their thesis and are eligible, you need to upload the thesis submission certificates)
3. Certificate in support of work experience (wherever applicable) issued by the concerned Institute / Organization/university.
4. Category/EWS Certificate, if applicable; (**OBC applicants should also fill and upload the attached undertaking as Annexure-I along with the caste certificate**)
5. Disability Certificate(s), if applicable.
6. Up to five best papers (not review) either as first author or lead (corresponding) author; please only upload papers as first or leading authors. A leading author is defined as the corresponding author, a co-corresponding author, or an equally contributing senior author as mentioned in the publication record.
7. Complete CV with the list of Research Publications.
8. Research proposal (not more than 4 pages)

- Note:**
1. No applicant is required to send a hard copy of the application or any other documents at this stage, except those who need to apply through the proper channel at the application stage.
 2. No interim Enquiry or Correspondence will be entertained.

-sd-

Controller of Administration

UNDERTAKING

Form of declaration to be submitted by the OBC (NCL) Candidate
(in addition to their Community Certificate)

I.....son/daughter of..... resident of
village/town/city.....district.....state.....
hereby declare that I belong to the.....community which is
recognized as a Backward Class by the Government of India for the purpose of Reservation in services as per
orders contained in Department of Personnel and training Office Memorandum No. 36102/22/93-Estt.(SCT) dated
08-09-1993.

It is also declared that I do not belong to persons/sections/sections (Creamy Layer) mentioned in column 3 of the
Schedule to the above referred Office Memorandum dated 08-09-1993, O.M. No. 36033/3/2004-Estt. (Res.) dated
09-03-2004 & O.M. No. 36033/3/2004-Estt (Res.) dated 14-10-2008 & O.M. No. 36033/1/2013-Estt (Res.) dated
13-09-2017.

I also declare that the condition of status/annual income for creamy layer of my Parents/guardian is within
prescribed limits as on last date of application.

Signature.....

Full Name.....

Address.....
.....