## VACANCY NOTICE

### THIS POST IS PURELY ON THE CONTRACT BASIS.

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| **POST** | **Data Collector/Enumerator** |
| **NUMBER OF POST** | **01** |
| **DURATION** | **1 year (Can Be extended)** |
| **Salary Range** | **Rs 35000 - Rs 40,000 per month** |
| **Qualifications** | **Essential:**<br>• Master's from a recognized University<br>**Desirable:**<br>• Masters in any stream from a recognized university having prior work in health-related research projects<br>• Knowledge or any additional experience of Microsoft word and Excel, PowerPoint, Biostatistics would be preferred.<br>• Candidate should have 2 years of experience in datasets.<br>• Proven experience in data management, preferably in public health research.<br>• Willingness to work in Research community during phases of field work. |
| **Experience** | • Minimum 2 years of experience of handling Field work. |
| **Key Responsibilities** | • Introduce the purpose and data collection process to the members of selected household.<br>• Review completed data collection forms for completeness and accuracy; obtain missing or questionable data, as necessary.<br>• Effectively and timely reports the field activities to the Research Coordinator.<br>• Ensure that all data collection tools (e.g., tablets, phones) are properly maintained, troubleshoot technical issues, |

| | and confirm they are ready for field use. |
| | **Note:** |
| | • **Preference will be given to local female candidates.** |
| | • Candidate should be comfortable working long hours in a rural field setting |

**PROJECT TITLE:** Applications are invited for filling the post **Data Collector/Enumerator** in the project titled "**Effectiveness of an mHealth Interactive Education and Social Support Intervention for Improving Postnatal Health**".

**How to apply**: Interested candidates should email their CV's (detailed) along with total experience to [mhealthro1pgi@gmail.com](mailto:mhealthro1pgi@gmail.com) having subject titled "Application for the post of **Data Collector/Enumerators** by 10th May by 5 pm.

## TERMS AND CONDITIONS:

- This position is temporary only. Employment will terminate immediately upon completion/termination of the project, and neither IIIT Delhi nor the Principal Investigator nor the funding agency is obligated to offer permanent employment.
- Only interview candidates will be contacted or notified. Date, time, and location of the interview will be communicated via email exclusively.
- Under no circumstances will applications received after the vacancy notification deadline be considered.
- There will be no TA/DA given attending the interview.
- This will be a full time Job employment.

## Working Place
The work location will be in Punjab, Distt – SAS Nagar with the possibility of remote work depending on project requirements.