

Indira Gandhi National Forest Academy

P.O. New Forest, Dehradun-248006

Contractual Engagement of Research Fellow

Detailed Advertisement

IGNFA is functioning as the Staff College for the officers of the Indian Forest Service (IFS). The primary mandate of the Academy is to impart trainings with knowledge and skills to the senior and the commanding cadre of professional foresters in the country's civil service and assist and facilitate them to develop competencies in governance, administration and management functions related to the country's forest and wildlife resources and related environmental and ecological matters. Besides training the new entrants, the academy also provides competency enhancement trainings at different levels of seniority in the Indian Forest Service. The Academy is also expected to provide training inputs in the areas of forestry and environment to the professionals and representatives from other stakeholders. As a premier central training institute in the forestry sector, the academy is also called upon to share the national level responsibilities for collation and dissemination of knowledge resources and research related to training and building up of the capacity and competency of human resources in the country.

To fulfil the mandates and undertake and perform the related tasks and meet the responsibilities, the Academy requires the engagement of contractual services of Research Fellow for some specialized functions and jobs to complement and supplement the available strength of regular personnel in government service available in the academy comprising of faculty and non-faculty officers and staff in as per terms and conditions given below :

S. No.	Category of Professionals/ Consultants	No. of Position	Qualifications, Experience, Desirable and Age	Consolidated remuneration per month (In Rupees)
1	2	3	4	5
1	Research Fellow	01	Essential Qualification : - (i) Master's degree in RS & GIS (ii) Experience in the RS & GIS field for a period of more than 3 years or in case of a person with qualification of Ph.D. more than 1 year post-Ph.D. Or Retired Government Employees with (i) Minimum grade pay of Rs. 4600/- and proficiency in RS & GIS (ii) Experience in the relevant field for a period of more than 3 years. Desirable Qualification: - i) Work experience in handling training-related activities and correspondence in Government Training Institutions, a minimum 03 years. ii) Strong communication and interpersonal skills. iii) Proficiency in English. iv) Having knowledge and conducting of working plan exercises, Biometric exercises and other field exercise. v) Hands-on knowledge of GIS (Erdas, ArcGis, Q-Gis, GEE & R Software) vi) Sound knowledge of providing lectures to reputed Govt. Organisation. Age limit : 65 years	60,000/-

Terms & Conditions:

1. Period of contractual engagement : 01 year, that may be extended by another year subject to requirement and satisfactory performance.

2. Remuneration : The consolidated monthly amount is mentioned in column 5.

No extra entitlement of any allowance etc. such as Dearness Allowance, House Rent or Telephone, Personal Staff, CGHS, Medical Reimbursement etc. shall be admissible.

For outstation assignments, the expenses on travel, lodging and boarding etc. shall be borne by the Academy as per applicable rules and norms.

3. Selection:

Mode of Selection : The applicants fulfilling the eligibility criteria shall be shortlisted on the basis of qualifications and called for interview to be conducted by a committee appointed by the Director, IGNFA. The persons attending the interview shall bear the expenses for travel etc. on their own. The IGNFA shall not pay / reimburse any expenditure for this purpose and shall not be liable to make any arrangement for lodging and boarding for outstation candidates.

4. Tasks and Works Assignments, Attendance & Working days, Absence & Leave : -

(i) Research Fellow engaged / appointed on contract shall perform the duties of his/her professional/vocational specialization and other related works as assigned by the Officer in-Charge or the officer assigned by the Academy.

(ii) The working hours for Research Fellow on regular working days of the Academy will be scheduled and notified by Academy from time to time. In case of **occasional** requirement of working beyond the scheduled period or on Saturday / Sundays / Gazetted holidays, or in case of special events and occasions, no extra- remuneration will be paid. However, compensatory leave in such cases shall be the discretion of the Officer in-Charge assigned by the Academy.

(iii) The Research Fellows shall mark their attendance in the biometric attendance system.

(iv) Absence & Leave Provision.

How to apply:

Professionals / Persons in the vocation of research and fulfilling the eligibility qualifications, experience and age desirous of applying for engagement mentioned above, may submit their application in the prescribed application form attached with this advertisement, addressed to the **Additional Professor (Administration), Indira Gandhi National Forest Academy, P.O New Forest, Dehradun, Uttarakhand within 15 days from date of publication of this advertisement in Employment Newspapers / IGNFA's Website, whichever is later. Photocopy of relevant certificates/Testimonials (Self attested) need to be attached along with the application form.**

Applications received after the closing date or applications incomplete in any respect shall be liable to be summarily rejected. IGNFA, Dehradun shall not be responsible for any delay on the part of postal department for delivery of application even if posted before the last date. No representation against such rejection will be entertained.

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Indira Gandhi National Forest Academy

ANNEXURE

**Format for Submission of Application for Contractual
Engagement / Appointment in
Indira Gandhi National Forest Academy, Dehradun**
(Ref: Advertisement vide no.संख्या : /2024-रा.व.अ/NFA/30.94
दिनांक/Date: /09/2024)

POST APPLIED FOR IN BLOCK LETTERS : _____

1. Name of Candidate (in block letters):
2. Father's Name:
3. Permanent Address:
4. Full Postal Address for Correspondence:
5. Mobile No. : Telephone No. :
6. E-Mail ID :
7. (a) Date of Birth :
(b) Age as on 13.09.2024 :
8. Nationality:
9. Educational Qualification:

Self Attested
Passport Size
Photograph

Exami- nation passed	Subjects of Exami- nation	Name of Board/ University/ Army	Year of Passing	Total marks obtain	Percentage

10. Details of Qualifications and Testimonials etc. specifically related to the post applied for.

Post Applied For		
Qualification	Details of Degree/ Diploma/Certificate	Testimonial of Award, Prize etc.

11. Relevant work experience in the suitable field:

Name of Employment/ Designation	Name of the Organization where worked	Duration of Experience		Year of Experi- ence	Nature of Duty Performed
		From	To		

12. Any other information:
13. Other Professional Skills:
14. Two References with addresses who know the applicant:

Declaration

I have carefully gone through the vacancy circular / advertisement, and I am well aware that the information furnished here above are duly supported by documents in respect of Essential / Requisite Qualifications and Work Experience, submitted by me will also be assessed in the process of selection for the position or contractual engagement / appointment.

The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld. I acknowledge and agree with the terms and conditions including the leave norms of the contractual engagement / appointment as advertised by the organization (IGNFA).

I, undertake to perform all the tasks, functions and duties to be assigned to me in time during tenure and complete such tasks before getting relieved from the organization, in case I am contractually appointed / engaged on the position applied for.

Place :

Signature of the candidate

Date :

CBC 13116/12/0006/2425

EN 30/49