

**INDIAN PHARMACOPOEIA COMMISSION**  
**(Ministry of Health & Family Welfare)**  
**Government of India**  
**Sector- 23, Raj Nagar, Ghaziabad**

Applications are invited for the following vacant post at Indian Pharmacopoeia Commission (IPC), an Autonomous organization under the Ministry of Health & Family Welfare, Ghaziabad, through Manpower Resource Outsourcing Services Providing Agency.

**Details of Manpower Requirement**

<b>S. No.</b>	<b>Details of the Positions</b>	<b>Salary</b>	<b>No. of Posts</b>	<b>Place of Posting</b>	<b>Qualification</b>	<b>Job Description</b>
1	<b>Name of the Post:</b>  Marketing Executive  <b>Age:</b> Not exceeding 35 years	<b>Rs.30,000</b>	<b>01</b>	Indian Pharmacopoeia Commission (IPC), Ghaziabad.	<b>Essential Qualification:</b> 1. BBA/MBA in Business Management (Marketing) from a recognized University/Institution.  <b>Experience</b> <b>a)</b> 3 years' experience in sales & marketing in a government or public body or a commercial organization of repute for BBA candidate.  <b>b)</b> 0-2 years' experience in sales & marketing in a government or public body or a commercial organization of repute for MBA candidate.  <b>Desirable:</b> Digital marketing tools, SEO, Computer proficiency.	1. Sales & distribution of products and services of IPC.  2. Promote IPC in various conferences, expos, seminars and other forums by setting up the stall  3. Campaigning to enhance the product visibility of IPC.

**Period of engagement:**

The tenure of contract will be for period of one year, however the contract may be renewed further based on the performance of the applicant. In case the work and conduct of the staff is not found to be satisfactory during the contract tenure, the services may be terminated at any time without assigning any reason thereof.

**General Instructions:**

1. The competent authority reserves the right to increase or decrease the number of vacancies and reject/select/cancellation of applications received without assigning any reason.
2. Interview will be conducted at IPC, Ghaziabad. No TA/DA shall be paid for attending the interview.

3. Emolument per month may varies based on the experience & performance of the applicant at the time of interview.
4. It is not obligatory on the part of IPC or Manpower Outsourcing Service Agency to call the applicant for interview. Preference may be given to the candidates who have desirable experience.
5. Experience/Age may be relaxed at discretion of the Competent Authority.
6. The candidate is responsible for the correctness of the information provided in the application. If it is found at a later stage that any information given in the application is incorrect/false, the candidature/appointment is liable to be cancelled/terminated.
7. Candidates shortlisted for interview will have to produce original documents for verification in support of their application educational qualification, experience at the time of Interview.
8. Interested candidates should submit their application online through Google Form with the following link:

[https://docs.google.com/forms/d/e/1FAIpQLSdqhPMLH0ioo-GjozsDoRkejQB6RQ7jYy2t\\_6HiwrOKv5xUGg/viewform?usp=sharing&ouid=101668361858596682348](https://docs.google.com/forms/d/e/1FAIpQLSdqhPMLH0ioo-GjozsDoRkejQB6RQ7jYy2t_6HiwrOKv5xUGg/viewform?usp=sharing&ouid=101668361858596682348)

9. No other mode of submission of application form will be accepted. **The last date for submitting the application form is 26.08.205 till 5:30 pm.**