भारतीय प्रौद्योगिकी संस्थान खड़गपुर
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR

विज्ञापन सं./Advertisement No.: R/004/2025 Dated May 21, 2025

Indian Institute of Technology Kharagpur, an Institute of Eminence and the first and largest in the chain of IITs engaged in teaching, research and development. The Institute invites applications from the Indian Nationals for the following positions for its newly created Centre of Excellence in Urban Planning & Design (CoE-UPD), funded by Ministry of Housing and Urban Affairs (MoHUA), Government of India.

The position is 'Full-Time' on temporary basis and the appointment shall be made on contract basis initially for a period of three (03) years on yearly renewal basis which may be extended upto five (05) years subject to evaluation of performance as under:

Sl. No.	Name of the posts	No of vacancy	Consolidated Remuneration (per month upto)
1	Planning Research Fellow	1	₹ 80,000/-
2	Senior Planning Executive	1	₹ 60,000/-
3	Planning Executive	1	₹ 50,000/-

The qualification, experience, remuneration and age limit for the above post are as under:

1. Planning Research Fellow

- **Consolidated Remuneration:** Upto ₹ 80,000/- per month
- **Essential Qualification & Experience :** Ph.D in Urban/City Planning with expertise in Data Analytics, GIS, AutoCad and Photoshop and knowledge in computer applications like MS Office.
- **Desirable:** Two (02) years' experience in relevant field. The candidate should be willing to travel extensively.
- **Maximum age limit:** 40 years as on last date of application.

2. Senior Planning Executive

- **Consolidated Remuneration:** Upto ₹ 60,000/- per month
- **Essential Qualification & Experience :** Master Degree in City/Urban Planning with expertise in GIS, AutoCad and Photoshop and knowledge in computer applications like MS Office.
- **Desirable:** Two (02) years' experience in relevant field. The candidate should be willing to travel extensively.
- **Maximum age limit:** 35 years as on last date of application.

3. Planning Executive

- **Consolidated Remuneration:** Upto ₹ 50,000/- per month
- **Essential Qualification & Experience :** Bachelor Degree in City/Urban Planning with expertise in GIS, AutoCad and Photoshop and knowledge in in computer applications like MS Office.
- **Desirable:** One (01) year experience in relevant field. The candidate should be willing to travel extensively.
- **Maximum age limit:** 35 years as on last date of application.

General Instructions

1. The Institute also reserves the right of rejecting any or all the applications without assigning any reasons thereof.

2. Degree as referred above should have been awarded by a recognized University / Institute.

3. Mere eligibility will not vest any right on any candidate for being called for interview. The decision of the Institute in all matters will be final. No correspondence will be entertained from the candidates in connection with the process of selection / interview. Canvassing in any manner would entail disqualification of the candidature.

4. The Institute reserves the right to call only the requisite number of candidates for interview after shortlisting with reference to the candidate's qualification, suitability, experience, etc.

5. Candidates must check that they have filled correct details in each field before submission of the application. Application once submitted, no change/ correction/ modification will be allowed under any circumstances.

6. The Institute reserves the right to evolve any screening/selection process e.g. Screening Test/Written Test/Seminar Presentation/Group Discussion/Personal Interview etc. if the number of applicant is large for a particular post.

7. Eligibility of a candidate and satisfaction of any other Short-listing criteria shall be considered as on the last date of the submission of online application i.e. **21-06-2025.**

8. **Application Fee :** Rs. 500/- (Rupees five hundred only) should be paid through online portal (SBI Net Banking/Other Banks Net Banking/All Banks Credit Cards (Retail)/Rupay Debit Cards).

   The fee(s) paid shall not be refunded under any circumstances nor can the fee(s) be held in reserve for any other application or examination or selection.

9. Candidates are advised to fill their correct and active e-mail addresses in the prescribed application form as all correspondence will be made by the Institute through e-mail only. Interview schedule will be e-mailed in due course to the candidates in their registered e-mail. Further, for any updates, please visit website [https://www.iitkgp.ac.in/non-teaching-positions] regularly, for subsequent amendments, if any, in the advertisement and for results.

10. Candidates possessing requisite qualification and experience are required to **apply online [http://www.iitkgp.ac.in>> Jobs >> Staff Opening]** on or before **21-06-2025.**

11. After successful online submission of application, a printout of the application form must be obtained. It will be required at the time of document verification/test/interview. **NO HARDCOPY OF THE APPLICATION TO BE SUBMITTED.** The short-listing will be done only based on the documents uploaded at the time of online application.

12. Any dispute with regard to the selection/recruitment process will be subject to Courts having jurisdiction over Kolkata.

13. No TA/DA will be paid for appearing in the Selection Process.

14. **NO INTERIM ENQUIRIES WILL BE ENTERTAINED.**

Registrar
IIT Kharagpur