



“WALK-IN-EVALUATION AND SKILL TEST”

The Indian Institute of Science Education and Research Berhampur, an Institute of National Importance, established by the Ministry of Education, Government of India, to promote higher scientific learning and research as well as scientific exploration at the undergraduate and postgraduate levels of education and to create scientists and academicians of the highest quality invites candidates for engagement as “Library Trainee” on temporary basis through “**Walk-In-Evaluation and Skill Test**” from eligible Indian nationals.

Name	Number of trainees	Upper age limit (in years)	Stipend (per month)	Date & Time of Walk-In-Evaluation and Skill Test
Library Trainee	2 (two)	25	₹ 25,000.00	Wednesday, Dec 10, 2025 10:30 AM onwards,

Minimum Educational Qualifications required:

Qualification: Masters in Library & Information Science (MLISc) or equivalent from a recognized University/Institute with first class and consistently good academic record.

Desirable: Knowledge of Computers, IT & digital application in Libraries. Good communication skills in both English and Hindi. Having one (1) years of work experience preferably in CFTIs/Central Universities/CSIR labs/Institute of National repute.

Nature of Work: Library Trainee (s) will be given the opportunity to work in front-end operations, shelving, filling of library documents, books processing, etc. and assisting library staff in routine activities.

Venue of Walk-In-Evaluation and Skill Test: Board Room, First Floor, Room No. 1128, Block-I, Academic Building, Permanent Campus, IISER Berhampur, Laudigam, Ganjam, Odisha, 0680-2227 707/ 710.

Note: Interested and eligible aspirants, who possess the requisite qualification as mentioned above may appear for the “Walk-In-Evaluation and Skill Test” as scheduled above with the duly filled Biodata form at **Annexure-I**, a recent passport size photo and **all original academic certificates with mark sheet, valid ID proof, Experience Certificate (if any), with a set of duly self-attested photocopy of the documents, in support to his/her application.**

Important Instructions:

- i. The engagement is for a **period of 11 months**, which may be extended at the sole discretion of the Competent Authority based on the performance and requirements of the Institute. After completion of the term, engagement shall stand terminated automatically unless the same is extended in writing. No separate notice will be served on completion of the period of engagement.
- ii. The engagement is on need based and temporary in nature. The engaged trainee will have no right whatsoever for permanent employment /absorption at IISER Berhampur.
- iii. The Competent Authority of the Institute reserves the right to cease the engagement at any time without any notice period or assigning any reason, thereof.
- iv. The stipend per month is consolidated throughout the period. It is inclusive of all perquisite benefits, but subject to deduction of income tax and any other recoveries at source as per law in vogue.

- v. Canvassing in any manner would be a disqualification for the candidature.
- vi. The decision of the Institute in all matters will be final. No correspondence /interim inquiries will be entertained from the candidates in connection with the process of selection. Any dispute with regard to this process will be subject to the Court having jurisdiction over Berhampur, Ganjam only.
- vii. The trainee has to attend office from Monday to Saturday in a week on a shift basis except Gazetted holidays.
- viii. The aforesaid instructions shall be supplementary and in addition to the terms of the engagement letter, which shall be issued to the eligible candidate.
- ix. No TA/DA will be paid to attend the Walk-In-Evaluation and Skill Test, if called for (or) for joining the post, if selected.

Sd/-

**वरिष्ठ सहायक कुलसचिव (प्रशासन)
Senior Assistant Registrar (Admin)**