



CSIR-INDIAN INSTITUTE OF INTEGRATIVE MEDICINE
CANAL ROAD, JAMMU-180001
WALK-IN-INTERVIEW
ADVERTISEMENT NO.11/2017

Engagement of consultants in CSIR-Indian Institute of Integrative Medicine, Jammu-18001

CSIR-Indian Institute of Integrative Medicine, Jammu invites applications from Govt. servants from Central/Central Autonomous bodies, who have superannuated from service for preparation of panel for engagement as Consultant in CSIR-IIIM, Jammu in the following grades:

Sr. No.	Name of the post	No. of incumbents proposed to be empanelled	Age Limit*	Remunerations per month
1	Consultant	01	Should not have attained the age of 70 years	Rs. 40,000/-
2	Consultant	01	Should not have attained the age of 70 years	Rs.35,000/-
3	Consultant	01	Should not have attained the age of 70 years	Rs. 20,000/-
4	Consultant	01	Should not have attained the age of 70 years	Rs. 25,000/-

*** AGE shall be reckoned as on date of interview.**

2. The details including eligibility criteria, term of reference etc. of the above engagement are placed at Annexure-I. Application form as Annexure-II and Terms and conditions as Annexure-III

3. Interested candidates, fulfilling eligibility criteria may present themselves before interview committee on 28th September 2017 at 10.00 AM in the Board Room of the Institute.

CSIR-Indian Institute of Integrative Medicine
Canal Road, Jammu-180001

ELIGIBILITY CRITERIA

The consultant proposed for engagement should be well acquainted with the functioning of Central/ State Government/Ministries/Departments/ Autonomous Bodies. Retired Persons as mentioned, from Central/State Government/ Ministries/Departments/Autonomous Bodies and experienced persons need to apply.

S. No.	Name of the position	No. of persons likely to be engaged	Eligibility Criteria & Experience	Remuneration on per month
1.	Consultant	01	Extension of Agriculture/ Floriculture/ Horticulture/ Aroma crops Education qualification: M.Sc Agriculture/ Floriculture/ Horticulture/Extension	Rs. 40,000/-
2.	Consultant	01	Extension of Agriculture/ Floriculture/ Horticulture/ Aroma crops Education qualification: M.Sc Agriculture/ Floriculture/ Horticulture/ Post Harvest Technology/ Extension	Rs. 35,000/-
3	Consultant	01	Extension of Aromatic crops Education qualification: PhD in Botany.	Rs. 25,000/-
4	Consultant	01	Isolation and characterization of compounds from plants /microbes Education qualification: M.Sc. Chemist	Rs. 20,000/-

PROFORMA

Application for engagement of Consultant in CSIR-IIIM, Jammu

1.	Name in full (Block letter)					
2.	Educational qualification					
3.	Date of birth (Pl. attach proof)					
4.	Date of superannuation from Govt. service					
5.	PPO No. (Enclose Xerox copy)					
6.	Complete residential Address with phone No./mobile No.					
7.	Office address at the time of retirement.					
8.	E-mail ID					
9.	Brief particulars of experience in Govt. service during last 5 years, just before retirement. Applicable only for government servants.	Post	From	To	PB/GP (6 th CPC Pay Level/Cell (7 th CPC)	Area of Experience
10.	Additional relevant information, if any, in support of your suitability for the said engagement. Attach a separate sheet, if necessary.					
11.	Name of two references preferably from the organization in which worked alongwith their Addresses and Contact Numbers.					

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of my retirement and I am medically fit to perform office work. I have read this document and ready to accept all the terms & conditions for engagement of Consultant.

(Signature of the Applicant)

Place:

Date:

Terms & Conditions:

1. Period of engagement

The engagement shall be initially for a period of one year or till further orders whichever is earlier. The tenure of the contract can be extended depending upon the performance of the Consultant or functional requirement of the Department with the approval of the Competent Authority.

2. Selection procedure

The engagement will be purely on contract basis. Application received in response to this advertisement will be shortlisted on the basis of experience and qualification of applicants. Consultants will be selected from shortlisted candidates, may be after interview.

3. Remuneration

As stated in column 5 of the eligibility criteria.

4. Scope of Duties

During the period of such engagement, the Consultants would be required to perform any work as assigned to them by concerned Branch Heads in the CSIR in which they would be posted to work as Consultant.

5. Leave

The Consultant would not be entitled to any kind of regular leave. However, they would be entitled to Casual Leave of 8 days in a calendar year, to be calculated on pro-rata basis.

6. TA/DA

No TA/DA is admissible for joining the assignment or on its completion. Should they be required to travel outside Delhi in connection with the work of the CSIR during the period of their engagement they will be entitled to draw TA/DA, if required for office work, as per normal rules as applicable to any serving Officer of an equivalent rank in CSIR

7. Office time and working hours

Engagement of Consultants would be on full time basis. Working hours shall be from 9.00 AM to 5.30 PM during working days including half an hour lunch break in between. They will not be allowed to take any other assignment during the period of contractual engagement. The Consultant may be called on Saturday/ Sunday/ other Gazetted holidays, if required.

8. Tax deduction at Source

The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment for which the office will issue TDS certificate.

9. Confidentiality of data and documents

The Intellectual Property Rights (IPR) of the data collected as well as the deliverables produced for the office shall remain with this office. No one shall utilize or published or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purposed of this assignment or during the course of the assignment for the office, without the express written consent of the office. The Consultant shall be bound to hand over the entire set of records of assignment to the office before the expiry of the contract, and before the final payment is released by the office.

10. Conflict of interest

The Consultant engaged by this office, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of this office.

11. Termination of service

The engagement may be terminated at any time by the office without assigning any reasons by giving a notice of 15 days. In case, a Consultant desires to leave the assignment, he/she is to give 15 days' notice which can be curtailed /extended depending upon the workload.

12. Guidelines for the submission of the application

The duly completed applications in prescribed proforma should be submitted in person between 9.00 A.M. to 10.00 A.M. at Board Room of this Institute on the day of Interview. **Those applicants who can't attend the Walk-in-Interview in person due to some unavoidable circumstances may please send their completed biodate/application proforma alongwith requisite documents in the E-mail ID :rajeshkgupta@iiim.ac.in.** The application should be submitted with the following documents:-

- a) Copy of retirement notification (for Ex-Government servants)
- b) Copy of PPO (for Ex-Government servants)
- c) Certificates in support of educational qualification.