

High Court of Himachal Pradesh, Shimla · Advertisement Notice HC-Advt./2026 (4)

Stenographer (Group-C)

Regular recruitment for 3 posts at Pay Level 11. Applications are accepted online only.

[Apply online](#)

[Read the notice](#)

3 posts

2 Unreserved, 1 EWS

38,500–

1,22,700

Pay Level 11

07.10.2026

Applications open

07.11.2026

Last date for application
and fee, 11:59 PM

Eligibility

Education

Graduation

Experience

3 years as Stenotypist, Judgment Writer or Stenographer in a government office or reputed organisation

Shorthand speed

100 words per minute in English stenography, with transcription

within 5 times the dictation time

Typing speed

50 words per minute in English on a computer, tested separately

Nationality

Indian

Selection

Competitive examination as per Schedule-IV (Part-H) of the R&P Rules, 2015

Appointment is subject to the outcome of CWP No. 6948 of 2025 (Hemant Kumar Sharma vs. High Court of H.P.) and CWP No. 7805 of 2025 (Anil Kumar vs. High Court of H.P.).

Age limit and fee

Age (as on 01.01.2026)

- Unreserved and EWS: 18 to 45 years
- HP Government employees: 18 to 50 years

5 years' upper-age relaxation applies only to bonafide reserved categories of HP (except EWS) and persons with benchmark disabilities of HP, where a post is reserved for them.

Exam fee (including GST)

450 Unreserved

300 SC, ST, OBC, EWS, PH of HP

Online payment only. The fee is not refundable.

Proficiency test

- Dictation test and typing test, 10 minutes each.
- Up to 10% mistakes are allowed in the transcription and in the typed matter. More than 10% means disqualification.
- The Hon'ble Chief Justice may grant exemption in speed limits or permitted mistakes where administrative needs require.

Documents to keep ready

Photograph	20–50 KB, JPG/JPEG/PNG, white background
Signature	10–20 KB, JPG/JPEG/PNG, white background
Matric certificate (age proof)	100–500 KB, JPG/JPEG/PNG
ID proof (Aadhaar, DL, Passport)	100–500 KB, JPG/JPEG/PNG
Other certificates	100 KB–2 MB, PDF only

Also upload your essential qualification, any higher qualification, and experience certificates. Only documents uploaded with the application are verified at Document Verification.

Important instructions

▼ Read the rules before applying

Go through the R&P Rules, 2015 on the High Court website and confirm your qualification, category, age and experience. These are reckoned as on the date you submit the application.

▼ Government employees

Apply through proper channel with a No Objection Certificate addressed to the Registrar General, High Court of H.P., within 15 days of the last date. Job trainee, contract, casual, ad hoc, daily wage and work-charged employees do not need an NOC.

▼ Category and EWS vacancy

The category you claim is final. If no EWS candidate is available, the EWS post is de-reserved and filled from the Unreserved category.

▼ How you will be contacted

Test schedules are sent only by SMS and email to the mobile number and email ID in your application. Keep both working until the process ends. No call letter is sent by any other mode.

▼ After you submit

You can preview and print your application. It cannot be withdrawn or modified, but it can be cancelled without refund. Submit early to avoid last-date rush.

▼ Examination rules

Admission to tests is provisional. Requests to change date, time or venue are not entertained. Re-checking or re-evaluation of answer sheets is not allowed. Tests may be held at Shimla.

▼ Documents that expire

An expired certificate is not accepted at verification, but a renewed one in continuation of the uploaded certificate is accepted.

▼ Vacancies

The number of vacancies may increase or decrease. Candidates cannot claim appointment as a matter of right.

Documents and links

Advertisement notice

Full notice (PDF)

Instructions

All 30 instructions (PDF)

Terms: proficiency test

Part-H, Stenographer (PDF)

Recruitment portal

Apply online

Contact

Recruitment Section, working days 10:00 AM–1:00 PM and 2:00 PM–4:00 PM. Email arrecruitment-hc@hp.gov.in.
Only relevant queries are answered.

Source: Advertisement Notice dated 06 October 2026, issued by the Registrar General, High Court of Himachal Pradesh. Check the official website for updates.