



Hemchandracharya North Gujarat University, Patan

Ads No: 04/2023

Applications are invited for the eligible candidate for the post of Medical Officer (Contractual Basis) for Health Center in Hemchandracharya North Gujarat University, Patan.

Application may be submitted to "Registrar, Hemchandracharya North Gujarat University, post box No. 21, Patan" by speed post only mentioning "An application for Medical Officer (Contractual Basis) on the top of envelope on or before Dt. 11/05/2023.

For more details visit our website www.ngu.ac.in

Date : 20/04/2023

Place : Patan

Dr.C.A.Patel

I/C Registrar



HEMCHANADRACHARYA NORTH GUJARAT UNIVERSITY

University Road, Patan-384 265.

Ads. No.04/2023

APPLICATION FORM

Paste your
Recent
Passport
size Photo
here

1. Post Applying For:

2. Personal Information : Use Capital Letter and Leave spaces between Words.

3. Surname:

4. Name:

5. Father/Husband Name:

6. Gender

☐

Male

☐

Female

7. D.O.B:

8. Postal Address:

9. City:

10. District:

11. State:

12. Pincode:

13. Mobile No:

14. WhatsApp No:

15. Email:

16. Birth Place:

17. Mother Tongue

18. Marital Status:

☐

Yes

☐

No

19. Nationality:

20. Aadhaar No:

21. Pan No :

21. Educational Qualifications:

Degree	Examination	University/Board	Specialized Subject	Month & Year of Passing	Class	Percentage
SSC						
HSC						
Graduation						
Post-Graduation						
M.Phil.						
PHD						

22. Experience/Details of present and previous Employment :-

Name of Employer	Designation of the post held	Period of Service		Salary
		From	To	

23. Registration No With State Medical Council :-**DECLARATION**

I, _____ son/daughter of _____ hereby declare that all entries made by me in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false, incomplete or incorrect, my candidature/appointment is liable to be cancelled/terminated by the University without assigning any reason thereof.

Date: / /2023

Place: _____

(Signature of the Applicant)



Hemchandracharya North Gujarat University, Patan

Ads No: 04/2023

Applications are invited for the post of Medical Officer (Contractual Basis) for Health Center of HNGU.

No.	Name of the Department	Name of the Post	No. of Post	Fix Remuneration Per Month (Rs.)
1	HNGU Health Center	Medical Officer	1	50,000/-

Details of qualifications, specialization and general instructions for apply to the posts given below.

Post - Medical Officer :-

(1) Candidate needs to have qualified M.B.B.S. degree from a recognized institution or University.

Essential :-

(1) Minimum 1 year experience.

(2) Registration with State Medical Councils affiliated to NMC.

(3) Maximum age limit is 62 years.

Note : Application should be submitted at following address by **speed post** on or before 11/05/2023.



Hemchandracharya North Gujarat University, Patan

Ads No: 04/2023

General instruction for the post of Medical Officer (Contractual Basis) :-

1. Application alongwith all self-attested testimonials, certificates/educational qualifications and all supporting documents should reach to “**Hemchandracharya North Gujarat University, Patan – 384265**” in closed cover on or before **11/05/2023**, superscribing as under through speed post only, failing which the application will be rejected.

Post Applied for Medical Officer (Contractual)	
To, Registrar Hemchandracharya North Gujarat University, P.B.No. - 21, University Road, Patan - 384265, Gujarat, India.	From, Name of Applicant Full Address Mobile No

2. The process fee for the post of Medical Officer posts shall be **Rs. 300/-**. The draft of this process fee shall submitted along with the form. The draft shall be in favor of Registrar Hemchandracharya North Gujarat University, Patan.
3. This post is purely on contractual basis and will be filled for maximum of 11 months or till the regular appointment made in Health Center, Whichever is earlier.
4. Incomplete application in any respect will not be considered.
5. Applicants are advised to submit the documents related to their change of name (if applicable) (i.e. Marriage Certificate, Gazette for Name Change , Aadhaar Card).
6. The experience and qualification will be reckoned as last date of submission of Application.
7. Applicants are advised to submit the applications to the University well in advance without waiting for the last date to avoid postal delay or any delay

due to other unforeseen events or circumstances. The University shall not be responsible for any postal delay at any stage.

8. Applicants must produce original testimonials, certificates / educational qualifications and other documents at the time of interview.
9. The applicants must ensure that he / she fulfils the eligibility conditions for the post.
10. The University shall verify the antecedents and documents submitted by candidates at any time, at the time of appointment or during the tenure of service. In case it is detected that the documents submitted by the candidates are fake or the candidates have undesirable clandestine antecedents/background and have suppressed the said information, his / her services shall be liable to be terminated.
11. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issuance of appointment letter, the University reserves the right to modify/withdraw/ cancel any communication made to the candidates.
12. The qualifications and other conditions prescribed in the present advertisement are subject to the norms stipulated by the University from time to time.
13. The University reserves the right to restrict the candidates to be called for interview to a reasonable number on the basis of qualifications and experience higher than the minimum prescribed as decided by duly Constituted Selection Committee(s) and approved by the competent authority. Call letters for attending interview will be sent only to the short-listed candidates by E-mail. No correspondence will be entertained with the applicants who are not short-listed to be called for interview.
14. Canvassing in any form on behalf of or by any candidate will disqualify him / her from being considered.
15. The University will hold written / skill test, wherever necessary.
16. The University reserves the right:
 - A) To withdraw the advertisement either partly or wholly at any time without assigning any reason to this effect.

B) To fill or not to fill up some or all the posts advertised for any reasons whatsoever.

- 17.** The University will not be responsible for any loss of e-mail, loss of any communication due to wrong address provided by the candidates.
- 18.** No TA / DA will be paid for attending interview.
- 19.** Hall Tickets / Call letters and other correspondence for attending the examination / interview, etc., will be sent only to the eligible candidates by e-mail only.
- 20.** In case of any dispute / ambiguity that may occur in the process of selection, the decision of the Vice-Chancellor, Hemchandracharya North Gujarat University in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination/ interview will be final and no query or correspondence will be entertained in this connection from any individual or his / her agency.
- 21.** Candidates, who have obtained degrees or diplomas or certificates for various courses from any Institution declared fake / derecognised by the Statutory Bodies shall not be eligible for being considered for recruitment to the posts advertised.
- 22.** The character of a person to the service must be such as to render him/her suitable in all respect for appointment to the service.
- 23.** No person shall be recruited unless he / she is in good mental and physically fit and free from any physical defect that is likely to interfere with the efficient performance of his official duties. If selected and appointed, he/she shall be required to produce a medical fitness certificate.
- 24.** Errors and omissions in notification and selection process are subject to corrections as deemed fit by University.
- 25.** The applications processing fee is non-refundable, and no enquiries will be entertained in this regard by the University.
- 26.** Candidates in their own interest are advised to remain in touch with the University website www.ngu.ac.in They should also regularly check their e-mail account for updates.
- 27.** The terms and conditions of appointment shall be communicated to the candidate in the form of “appointment order” to selected candidates. If the

candidate does not accept the terms and conditions mentioned in the appointment order within the stipulated time, the offer shall be treated as withdrawn.

28. In case of any dispute, suit or legal proceeding against the University, the jurisdiction shall be restricted at Patan City Only.
29. Amendments / changes if any in the advertisement shall be published only on the University website www.ngu.ac.in
30. For any query related to this advertisement may kindly send on est@ngu.ac.in
31. The last date for submission of application : **11/05/2023**.