



GOA STATE BIODIVERSITY BOARD

C/o Department of Science, Technology & Environment
Opp. Saligao Seminary, Saligao, Bardez, Goa – 403511.

Website: www.gsbb.goa.gov.in E-mail: goanbiodiversity@gmail.com
goa-gsbb@gov.in

No. 12-4-2024/GSBB/Project/651

Dated: 22.11.2024

WALK-IN INTERVIEW

Engagement of Staff for Project Management Unit (PMU) at Goa State Biodiversity Board (GSBB) under the Project ‘Conservation of Biodiversity through Livelihood Intervention’ with brand name ‘GoVan’ on contractual basis for initial period till 31.10.2027 and extension subject to approval.

| Sr. No | Designation | No. of Post | Qualification/Eligibility | Consolidated Remuneration per Month in Rs. |
|--------|---------------------------|-------------|--|--|
| 1. | Finance Controller | 01 | Essential: <ol style="list-style-type: none">1) Graduate in Commerce.2) Knowledge of Govt. rules and accounting procedures.3) Fluency in written and spoken English and Konkani.4) Proficiency in Computer and Tally.5) At least 2 years’ experience in financial management and control preferable in field of biodiversity or environmental project management.6) Resident of Goa- Latest certificate of 15years residence from Competent Authority. Desirable: <ol style="list-style-type: none">1) Knowledge of Marathi.2) Good Communication and Computer skills. | ₹ 25, 000/- |

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|----|--------------------------------------|-----------|---|---------------------|
| 2. | Marketing cum Sales Assistant | 01 | <p>Essential:</p> <ol style="list-style-type: none"> 1. Graduate Degree in any discipline. 2. Resident of Goa- Latest certificate of 15 years residence from Competent Authority. 3. Knowledge and fluency in spoken English and Konkani. <p>Desirable:</p> <ol style="list-style-type: none"> 1. Capability to work at ground level including end to end management and readiness for independently working without assistance. 2. Experience in marketing and sales will be added an advantage. 3. Fresher may also apply. 4. Knowledge of Computer. 5. Knowledge of Marathi. | Rs. 22,000/- |
|----|--------------------------------------|-----------|---|---------------------|

In accordance to the approval received from the Department of Environment & Climate Change, Govt. of Goa. The recruitment for the above mentioned post under PMU at GSBB by walk-in-interview for the initial period till 31.10.2027 and extension subject to approval, is scheduled on **09.12.2024 at 09:30 am onwards (Candidate should register for interview between 09.30 am to 11:30 am. Registration after 11:30 am will not be accepted). For more assistance, please contact on 7758814606 / 7972058601. Age Limit – Not exceeding 45 years as on dated of walk-in interview.**

Interested candidates may attend the walk-in-interview at the O/o Member Secretary, GSBB, ground floor, Goa State Pollution Control Board, Opp. Saligao Seminary, Saligao, Bardez- Goa along with original and photo copies of documents justifying their educational qualifications, birth certificate, 15 years' valid resident of Goa certificate, valid employment card, along with copy of bio-data. The copies shall be inscribed with the statement **“This certificate is true copy of the original”** and self-attested below the statement. (Copy of bio-data should be attached with self-attested photocopies of relevant documents and one latest passport size photograph). Candidates appearing for the interview will not be paid any TA/DA.

Selected candidate shall be required to join immediately. The decision of the interview panel shall be final and binding. After recruitment, if candidate wants to discontinue working, within the minimum notice period of 1 month, one-month salary will be forfeited. In case the candidate discontinues to work within 6 months of appointment then the next candidate in the rank as per interview panel may be given opportunity. Beyond 6 months, fresh advertisement will be floated.

-Sd/-

Dr. Pradip Sarmokadam
Member Secretary, GSBB