

**Position:** Master Trainer (Jute) – HAL

**Job Locations:** Kolar, Bangalore Rural, Chikkaballapur

**Minimum Eligibility:**

- Experience: 5– 10 years
- Designer having qualifications from reputed design institutions like jute board certified Master trainers / reputed industry
- Trainer having own production unit and the JDP products are in the market, both domestic and international for at least 5 years and above.
- Trainer having sufficient knowledge for imparting training in JDPs for five years or Empanelled with DC (Handlooms & Handicrafts) as Master Trainer.
- Preference will be given to Jute Board Certified Trainer
- Shopping Bags (SB): Shopping, Promotional, and carry bags.
- Utility Products: Office Stationery, Utility bags, fancy and designer bags, value-added bags including file covers, pen stands, calendars, wallets and clutches, school bags, office bags, sports travel bags, laptop bags, briefcases, suitcases, etc.
- Terms of Appointment: Purely temporary and on a contractual basis only for specific training.

**Type of Employment:** On Contractual basis.

**Remuneration:** Rs. 27,000 – Rs. 30,000 (negotiable as per experience)

**Position:** Senior Project Coordinator – HAL

**Job Location:** Bangalore

**Minimum Eligibility:**

- Experience: 8 – 15 Years
- Master's Degree in Rural Management/Social Work/ Economics/MBA /B. tech
- Must have 8 years of experience in Micro Enterprise/ Entrepreneurship Development/ Self Employment/ Livelihood/ Women related schemes and projects.
- The candidate should possess good documentation and reporting skills, a high degree of computer literacy, data analysis ability, and good communication skills.
- Must be fluent in English, Hindi, Kannada, Telugu

**Job Description:**

- Monitoring and handling the activities related to the Project
- Program Implementation
- Data analysis and evaluation related to the programs

- Quality Control
- Organizing workshops and training programs for Entrepreneurship Development.
- Project Design, preparing proposals, and documentation of Projects

**Type of Employment:** On Contractual basis.

**Remuneration:** Rs. 50,000 – Rs. 60,000 (negotiable as per experience)

**Position:** Master Trainer (Apparel / Tailoring Training Program) – HAL

**Job Locations:** Kolar, Bangalore Rural, Chikkaballapur

**Minimum Eligibility:**

- Experience: 1–2 years from reputed institutes / 5-10 years for entrepreneurs / Master trainers from reputed organisation
- Qualification: ITI/AMT/Diploma/Graduation from NIFT, NID, NIFD, ATDC, etc., or any other polytechnic/reputed institute in the field of apparel making and design, fashion design, fashion technology, or allied fields.
- Candidates with experience in designing training programs and workshops shall be given preference.
- Languages: Kannada, Telugu, English, Hindi

**Roles and Responsibilities/Duties (Detailed):**

- Hands on training experience in providing fashion technology training course.
- Curriculum preparation, provide practical training and coaching & Mentoring of Beneficiaries
- Planning, executing, documenting, reporting, and monitoring the overall 'Batch Academic Plan'.
- Liaisoning with textile industry
- Maintaining inventory (In & out register) for Training-Learning Material (TLM), with the support of the Training Associate.
- Experience in EAP/EDP is desirable.
- Ability to run the training and production center.

**Type of Employment:** On Contractual basis.

**Remuneration:** Rs. 25,000 – Rs. 30,000 (negotiable as per experience)

**Position:** Project Coordinator – HAL

**Job Location:** Kolar, Bangalore Rural, Chikkaballapur

**Minimum Eligibility:**

- Experience: 5 – 10 Years

- Master's Degree in Rural Management/Social Work/ Economics/MBA /B. tech
- Must have 5 years of experience in Micro Enterprise/ Entrepreneurship Development/ Self Employment/ Livelihood/ Women's related schemes and projects.
- The candidate should possess good documentation and reporting skills, a high degree of computer literacy, data analysis ability, and good communication skills.
- Must be fluent in English, Hindi, Kannada, Telugu

**Job Description:**

- Monitoring and handling the activities related to the Project
- Program Implementation
- Data analysis and evaluation related to the programs
- Quality Control
- Organizing workshops and training programs for Entrepreneurship Development.
- Project Design, preparing proposals, and documentation of Projects

**Type of Employment:** On Contractual basis.

**Remuneration:** Rs. 40,000 – Rs. 45,000 (negotiable as per experience)

**Position:** Centre Manager (Apparel / Tailoring Training Program / Jute) – HAL

**Job Locations:** Kolar, Bangalore Rural, Chikkaballapur

**Minimum Eligibility:**

- Experience: 1 – 2 Years
- Qualification: ITI/AMT/Diploma/Graduation or any other polytechnic/reputed institute / Experience as Master trainer / Manager in reputed garment industry
- Languages: Kannada, Telugu, English, Hindi

**Roles and Responsibilities/Duties (Detailed):**

- Experience in community Mobilisation for selecting the potential Beneficiaries
- Manage the centre ensuring high-quality business activities with maximum quality, service and profitability for the organisation.
- The smooth running of the team
- Maintain overall centre responsibility for performing all duties in compliance with related legal/statutory, regulations, professional duties, responsibilities and obligations and insert as applicable
- Manage, direct and monitor the overall performance of the centre
- Maintain and improve mechanisms for centre activities, including surveying and measuring the operations, process, outcomes and profitability and disseminate feedback to the appropriate internal entities
- Utilise agreed systems to manage the centre functions, analysis and documenting
- Effective liaison, support and assistance with the whole of the organisation

- Developing plans for the centre's progress and growth
- Support to all other departments with and related issues
- Reporting (content and format as agreed) on a monthly basis as agreed
- Maintain accurate records
- Responsibly use resources and control expenses to meet agreed budgetary controls
- Adhere to all organisation policies and procedures
- Interact and cooperate with all members of the organisation

**Type of Employment:** On Contractual basis.

**Remuneration:** Rs. 20,000 – Rs. 25,000 (negotiable as per experience)

Forward your resume by **24.03.2024** at [hrsro@ediindia.org](mailto:hrsro@ediindia.org) mentioning name of position applied for (for HAL Project) indicating your specialization, experience and expertise. Please specify your current organization name along with the details of designation, current salary drawn, and expected salary.

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