

1. Position: Project Associate (02)

Location: Alibaug (Dist. Raigad, Maharashtra) – 1

Ratnagiri (Dist. Ratnagiri, Maharashtra) – 1

Project UDAYA:

Project UDAYA is being implemented in Raigad and Ratnagiri districts to promote entrepreneurship among women/PwD. Various field activities for women/PwD entrepreneurs are to be organized under the project like awareness camps, capacity building, Exhibitions, B2B Workshops ect. Project has been implementing since 2019.

Qualification & Experience:

- Graduate/ Post Graduate in Rural Development/Rural Management/social work/ Economics/MBA
- Must have 1 to 2 years of experience in Women Entrepreneurship/Microenterprise/ Entrepreneurship Development/ Self Employment/ Livelihood/ Women's related schemes and projects.
- The candidate should possess good documentation and reporting skills, a high degree of computer literacy, data record ability, and good communication ability
- Must be knowing English, Hindi and Marathi

Job Description:

- Stakeholders networking
- Mobilization of target group
- Handling the activities related to the Project
- Program Implementation
- Data collection, record maintenance and evaluations related to the programs
- Organizing workshops and training programs for Entrepreneurship Development.
- Providing handholding support to women/PwD beneficiaries
- Documentation

Type of Employment: On a Contractual basis.

Maximum Salary: Rs. 35,000 CTC

2. Position : Project Officer

Location: Bhivpuri (Tal. Karjat, Dist. Raigad, Maharashtra)

Project: Promoting entrepreneurship among women:

This project is being implemented in six villages of Bhivapuri, Karjat Taluka (Maharashtra). Target group is women. We are working on promoting entrepreneurship among SHG members/women in Bhivapuri Block. Various activities are implementing like entrepreneurship awareness camps, entrepreneurship development programmes, handholding support etc.

Qualification & Experience:

- Graduation/Post Graduation in Rural Management/social work/ Economics/MBA/Rural development
- Must have 3 years' of experience in Micro enterprise/ Entrepreneurship Development/ Self Employment/ Livelihood/ Women's related schemes and projects.
- The candidate should possess good documentation and reporting skills, high degree of computer literacy, data analysis ability and good communication ability with fluency in English, Hindi and Marathi.

Job Description:

- Selected project officers will be responsible for mobilizing and sensitizing women/SHG member on entrepreneurship
- Providing guidance and counseling to potential and existing women entrepreneurs for setting up and developing small and micro enterprises.
- Assisting the micro and small enterprises in developing technology and forward linkages
- Organizing workshops and training programs for women entrepreneurs.
- Networking and liaisoning with key stakeholders viz. Funding agencies, Development banks, government departments, NGOs, and Potential and Existing Entrepreneurs.
- Preparing project reports
- Reporting and documentation

Type of Employment: On a Contractual basis.

Maximum Salary: Rs. 45,000 CTC

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