

Directorate of Horticulture
Himachal Pradesh, Shimla-2

02 MAR 2022

Despatch

No. 1/85/2021-PIU(Hort.) HPHDP-Recruitment-Vol-III

Dated:

Shimla-2

**ADVERTISEMENT FOR HIRING OF STAFF UNDER HP HORTICULTURE
DEVELOPMENT PROJECT (HPHDP)**

Opening Date: 03.03.2022

Closing Date: 25.03.2022

The Project Implementation Unit (PIU) Horticulture and H.P. Nursery Management Society (NMS) an implementing entity of the Himachal Pradesh Horticulture Development Project (HPHDP) intends to hire the following staff (on co-terminus basis) as per detail given below:

Sr. No	Name of post	Nos. of Posts
1	Assistant Farm Manager	4

The period of engagement shall be initially for 11 months and can be extended depending upon the performance of individual. These position are purely temporary and co-terminus with the project period and the selected candidates can be placed anywhere in Himachal Pradesh. **Details are given on the website www.hds.hp.gov.in & <https://eudyan.hp.gov.in>**

Potential candidates having the requisite Qualification may apply as per the prescribed **CV format** given on the above mentioned website in a sealed envelope clearly marking as "Application for(Name of the position applied for)" alongwith self-attested testimonials copies of certificates so as to reach the below mentioned address **i.e. Directorate of Horticulture, Navbahar Shimla-171002 H.P on or before 05:00 PM on dated 25.03.2022 positively.** Only the shortlisted/Eligible candidates will be called for an Interview/Written Test.

Suhasi
21/3/22
(Dr. R.K Pruthi, IAS)
Director of Horticulture
Himachal Pradesh, Shimla-2
Telephone: 0177-2842390
Email: hortcul-hp@nic.in

Term of Reference (TOR)

S.N	Name of post	Nos. of Posts	Essential Qualification & Experience etc.	Remuneration
1	Assistant Farm Manager	4	Should have passed Four year's B.Sc. Horticulture Degree from any recognized University established by Law in India and accredited by Indian Council of Agricultural Research (ICAR). DESIRABLES: - Knowledge of customs, manners and dialects of H.P. and suitability for appointment in the peculiar conditions prevailing in the Pradesh. Preference shall be given to candidates having one or more years of working experience in Horticulture sector.	Rs. 30,000/- Per Month

Rolls and responsibility of Asstt. Farm Manager

To assist In-charge PCDO/Farm Manager in establishment and management of Bud wood/demo orchard, Mother Stool and Nurseries of Horticultural crop in the farms of the HP Nursery Management Society. To facilitate in project planning, documentation, report making and in preparation and implementation of Annual Action Plan of the Farm/HPNMS. To facilitate in inventory management, record keeping and overall management of farm as per the standard Operation Procedure of the farms/PCDOs.


Important Instruction.

1. Age limit: Eligible candidates should be age less than 45 years.
2. Above-mentioned positions are purely on temporary basis on co-terminus basis up to the project period.
3. The candidate engaged for the above position shall not be absorbed in Government, PSU, or any other Government Organization under any circumstances.
4. Director of Horticulture reserve the right to increase/decrease the recruitment position and number of position.
5. Candidate selected for the above-mentioned positions will have to work under the overall administrative control of Director of Horticulture and the direct control of any other officer as directed/decided by the Director of Horticulture.
6. The candidate should enter his/her particulars i.e. Name, Father's Name, Mother's Name and Date of birth as per her/his metric certificate.

7. The candidates are advised to give their Mobile Number and email ID to avoid inconvenience. There will be no other means of contacting them except their email & Mobile Numbers.
8. The candidate shall fill up their complete and correct particulars in the form to avoid rejection of candidature.
9. **The Director of Horticulture will not be responsible for any postal delay. No extra opportunity shall be provided to the applicants to produce appropriate certificates at later stage.**
10. Any clarification/guidance/information regarding application form can be had on telephone 0177-2842390, 0177-2640642, 0177-2843975

Common Competencies Required for the Position.

- Demonstration of strong conceptual, analytical skills with clarity of thought process and problem solving skills.
- Excellent organization Skills.
- Accuracy with keen attention to detail.
- Ability to work under tight time lines.
- Self-motivated, high level of zeal and enthusiasm in all endeavors, unblemished integrity, ability to organize and prioritize own work to meet deadlines.
- Ability to work both independently and as well as in a team.
- Strong communication skills, with ability to clearly and concisely convey necessary information, explain reasoning, and support conclusions using the data and facts.
- Good command of English language and oral communication skills.


(Dr. R.K. Pruthi, IAS)
Director of Horticulture
Himachal Pradesh, Shimla-2

Name of post Applied:

1. Full Name:
2. Father's Name:
3. Mother's Name:
4. Nationality (attach a copy of evidence):
5. Complete Permanent Address (attach a copy of evidence):
6. Current Address:
7. Telephone/ Cell No.:
8. Email Address:
9. Date of Birth:
10. Marital Status:
11. Certificate of Bonafide Himachali : Y/N (attach a copy of evidence)

Paste recent self-attested passport photo

SN	Examination	Specialization/stream	Year of Passing	Name of School/College	Name of Board/University	Class/Percentage of marks obtained
1.	HSLC/Class-X					
2.	HSLC/Class-XII					
3.	Graduation					
4.	Post-Graduation					

12. Language known:
13. Computer proficiency:
14. Experience: Y/N

Name of Organization/Institutions	
Position held:	
Years of experience (Provide certificates)	Duration: to.....
Years... . Months

15. References: Mention any two references with their complete address and contact numbers.

A).

B).

16. Do you have any corruption or criminal charges pending against you in any court of law (if yes, furnish Details).

17. Have you ever been arrested, indicted or summoned into court as defendant in a criminal proceeding or convicted, fined or imprisoned for violation of any law (if yes Furnish details).

18. Have you ever been discharged or forced to resign from any position (if yes, furnish details)

19. Certification:

I, the undersigned, certify hat to the best of my knowledge and belief, this CV correctly describes my qualifications, my experience, and myself. I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

Date: _____

Signature of Applicant

Attach self-attested copies of certificates/testimonials